**Vignesh: Graduate tutoring event:**

20-30 students, 2 hours a week, Friday or Saturday afternoon

Approx. 4 weeks per session

2 or 3 options votes for technology to be studied.

4 September starting

Shades: Form for tutors.

Registration with votes or order of preference for subject.

Certificates, freebies, T-shirt

Food – 4 pizzas: 50-60 dollars

Form for registration, basic details, voting on a topic, department – on website

Rooms – in July

**Finance:**

1. Go to GPSA office and get funding part of GSO.
   1. June 15th for getting itemized budget requirements
2. Passport to ASU : budget 200 dollars
   1. Get a lot of things we need to buy. 50 T shirts, bottles, keychain, pen drive, bike lights, torch
3. Tutoring finances : 700 dollars?
   1. Certificates
   2. Advertisements:
   3. Food
   4. Tshirts :
4. Credit card on the name of our organization.
   1. By May end
5. T Shirt, Advertising funds
   1. 30 dollars per event limit – colored flyers,
6. Freebies

Budget:

2000 dollars

1500 for the events

500 freebies, promotion, miscellaneous

**Website**

Complete the Home part design.

Today - days to complete at the most.

7 days – design the forms for tutoring

14 days - Logo – Engineering and Science

Twitter handle

Rajat:

2000 dollars for a year or semester

1 Poster? ISA what did they do