

## Checklist for Submissions for all AGU Journals

### Key Resources

Author resources ([link](#))                      Publication policies ([link](#))  
Submission sites ([link](#))                      Fees and length guidelines ([link](#))  
Questions, or contact AGU publications ([link](#))

*Following these guidelines will expedite processing of your paper*

We prefer that you upload one complete manuscript file containing text, figures, and any tables that are part of the main text, as a Word (preferred), LaTeX, or PDF file. Supplemental information should be uploaded separately. For LaTeX see our guidelines [here](#).

The Manuscript should include:

- ☐ A title page, with the title, authors, affiliations, and three key points.
- ☐ Descriptive headings for key sections.
- ☐ An abstract that is <250 words, or <150 words for Geophysical Research Letters (GRL).
- ☐ Continuous line numbers throughout the text.
- ☐ Figures and tables together with their captions (can be placed near where cited in the text).
- ☐ No footnotes in the text.
- ☐ Complete references.
- ☐ Acknowledgements section that includes.
  - A statement indicating where readers can access or find the data supporting the analysis and conclusions (see AGU's data policy [here](#) and FAQ [here](#)).
  - All funding information from each author pertaining to this work.
  - Any conflicts of interest for any author that are not apparent from their affiliations or funding.

Supporting Information should include other data, images or figures, methods text, and resources needed to support or explain the results. Please:

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- ☐ Include large data tables as separate supporting Excel or .csv files, not as part of the manuscript or main supporting information file.
- ☐ Include any analysis or discussion as part of the main manuscript, not supporting information.

For Submission you will need:

- ☐ An email list for all authors (for easy entry of co-authors).
- ☐ Suggestions of up to five reviewers (names and email addresses).
- ☐ A cover letter explaining your submission to the editors and identifying any conflicts of interest (this will be copied/pasted into the submission form).

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