

Title	Document #	Location	Rev #	Effective Date
Acquiring PLCB Exposition Permit	FES-001	All Locations	0	02/05/2026

STANDARD PROCEDURE

FOR ACQUIRING PLCB EXPOSITION PERMIT

1\ Purpose

The purpose of this procedure is to establish requirements for obtaining Pennsylvania Liquor Control Board (PLCB) exposition permits for off-site wine festival participation and tasting events.

2\ Scope

This procedure is applicable to all off-site wine festivals and tasting events requiring temporary PLCB authorization for alcohol sales in Pennsylvania.

3\ Responsibilities

Operations Manager is responsible for permit acquisition. The responsibilities for the completion of this procedure are defined in Section 5.

4\ Definitions

PLCB: Pennsylvania Liquor Control Board - regulatory authority governing alcohol sales.

Exposition Permit: Temporary permit allowing off-premise wine sales at approved events.

5\ Procedure

PLCB Exposition Permit Application

**** ⚠ CRITICAL:** Submit application minimum 15 business days before event (30 days recommended). Operating without valid permit constitutes violation of Pennsylvania liquor law.**

6\ References

Pennsylvania Liquor Control Board Online Portal: <https://plcbplus.pa.gov>