

Proforma Invoice

Vendor: Acme Supplies Ltd.

Date: 2025-11-25

Items:

1. Laptop Lenovo ThinkPad X1 — Qty: 2 — Unit: \$1200
2. Monitor Dell P2419H — Qty: 3 — Unit: \$200

Subtotal: \$3000

Tax: \$150

Total: \$3150

Payment Terms: 50% upfront, balance after delivery