

Rayi Gireesh Kumar

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Technical Skills:

- **Communication & Soft Skills:** Public speaking, formal email writing, reporting, teamwork
- **Tools & Platforms:** MS Excel, Google Sheets, PowerPoint, Google Docs
- **Data Analysis:** Basic dashboarding, report tracking, root cause analysis
- **Technical:** Java (Core), Python (Advanced), MySQL, HTML, CSS, JavaScript
- **Project Coordination:** Training campaigns, event execution, collaboration with stakeholders
- **Documentation & Planning:** Training logs, planning calendars, progress trackers

Core Skills

- Data Collection & Validation
- Internet Research & Synthesis
- Report Writing & Dashboarding
- Verbal and Written Communication
- Analytical Thinking
- Fast Learner with Tech Adaptability

Certifications:

- **Cisco Certified** – Python Essentials 1 & 2
- **AWS Academy Cloud Foundations** – Oct 2024
- **Figma UI/UX Design Workshop** – ISTE, 2024

Leadership & Campus

Engagement:

Career Objective

Detail-oriented and analytical undergraduate in Artificial Intelligence and Machine Learning, seeking an **Apprentice role in Private Markets Data Operations** at S&P Global. Eager to apply data research, validation, and reporting skills to contribute to the accuracy and reliability of private market insights, while learning from a globally recognized organization committed to discovery, integrity, and partnership.

Education:

- **B.Tech – Artificial Intelligence and Machine Learning**
GMR Institute of Technology, JNTUGV, Rajam (2022 – 2026)|
Current CGPA: 8.1/10
- **Intermediate – MPC, CBSE**
Dr KKR's Happy Valley School, Vijayawada (2020 – 2022) |
Percentage: 78.8%
- **X Secondary – CBSE**
Dr KKR's Gowtham School, Visakhapatnam (2019 – 2020) |
Percentage: 65.6%

Internship Experience:

- **Java Programming Intern**
MSME Technology Center, Visakhapatnam (June 2024 – July 2024)
 - Gained hands-on experience in Java fundamentals, object-oriented programming, and logic building
 - Built small-scale Java applications applying clean code and modular programming practices
 - Collaborated with peers and instructors, and maintained task-wise reports and logs
 - Understood project tracking and timeline adherence through structured mentorship

Projects:

- **AI-Powered Profile Matching System for Expert Allocation**
 - Created a Python-based expert matching model using vector similarity techniques
 - Streamlined interview panel allocation, reducing manual efforts by 75%
 - Delivered performance reports and documented the workflow for future deployment
- **Seamless Voice Translation Using LLMs**
 - Built a real-time translation pipeline using Whisper and GPT

- Joint Secretary, ISTE & Student Professional Bodies Council – 2024
- Lead Organizer, STEP CONE 2025 – Managed operations and coordination for 1,000+ participant national tech fest
- Coordinated technical workshops and training events, collaborated with multiple departments, and handled awareness communications and post-event reporting

models

- Integrated speech-to-text and multilingual translation with high accuracy
- Communicated progress and collaborated with team for module testing

Languages:

- English (Fluent)
- Telugu (Native)
- Hindi (Conversational)