

Bonjovi N. Sanchez

Data Analyst / Business Analyst

 Mandaluyong, Metro Manila Philippines

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Summary

I am a motivated and analytical Data Analyst with experience in evaluating dashboards and developing KPI reports. I am a certified Excel specialist, proficient in SQL, Python (Pandas), Power BI, and AI tools such as ChatGPT & Deep Seek to enhance data analysis, automate tasks, and support decision-making. A focused collaborator, I am dedicated to interdisciplinary communication, possess strong interpersonal skills, and excel as both a team player and a team leader.

Professional Experience

ACABAR MARKETING INTERNATIONAL INC.

Data Analyst & Administration | Mar 2025 – Sep 2025

Accomplishments:

- **Data Analysis & Insights:** Performed ETL processes and delivered actionable insights from an 800K+ row dataset using Excel, SQL, Python (Pandas), and ChatGPT to accelerate code generation, data exploration, and reporting—directly supporting product development decisions.
- **Reporting & Dashboards:** Standardized KPI reporting for the marketing team, improving visibility into campaign performance. Analyzed daily and monthly data using pivot tables and VLOOKUP or INDEX-MATCH, identifying key trends.
- **Administration:** Managed scheduling for a national team, improving meeting efficiency, and coordinated cross-department administrative support during a company-wide software transition. Also handled Tarkie app administration for clients under the Samsung account.

ACABAR MARKETING INTERNATIONAL INC.

Report Analyst & Administration | Sep 2025 – Currently

Accomplishments:

- **Report Analysis & Insights:** Successfully managed reporting and administrative functions for the Tarkie app on the Samsung client account, improving data accuracy and ensuring timely report delivery to enhance client decision-making.
- **Report Analysis & Summaries:** Analyzed complex datasets to create clear and concise summary reports for stakeholders, and developed automated reporting templates and dashboards that enabled timely, informed business decisions.
- **Administration:** Managed and analyzed data within the Tarkie app for the Samsung client account, delivering actionable insights to drive business decisions.

JF TECH IND'L SERVICES INC. of FMIDC

Office Admin Operation | Mar 2024 – Mar 2025

Accomplishments:

- **Salesforce Administration:** Implemented a customized Salesforce solution to streamline data entry by integrating inputs from completed external documents.
- **Reporting & Summaries:** Maintained and analyzed large datasets to support inventory management reporting. Utilized summary tools such as PivotTables, VLOOKUP, and INDEX-MATCH to identify trends and improve data accuracy.
- **Task Management:** Managed front-desk operations and improved the client check-in process, resulting in increased customer satisfaction scores.

Professional Skills

Technical & Soft Skills:

- Python
- SQL
- Pandas
- Power Query
- Microsoft Excel
- Microsoft Word
- Power BI
- Visual studio code
- SQL Server Management Studio
- Azure Data Studio
- Google Spreadsheets
- Looker Studio
- Outlook
- Zoom
- DAK (Data Analysis Expressions)
- AI Tools ChatGPT & Deep Seek
- Adaptability
- Attention to Detail
- Team work management
- Time management
- Communication
- Collaboration

Education

Bachelor's Degree, Information Technology

Pateros Technological College, Metro Manila Philippines

2019 – 2023

Senior High School - Electrical Installation and Maintenance

Iligan Computer Institute, Iligan City Philippines

2017 – 2018

Certification and Awards

- **Computer System Servicing**
National Certificate II, TESDA Metro Manila
2023
- **Front End Developer**
Pixel8 PH, Legazpi City Albay Philippines
2023 – 2023
- **System Analyst**
Pixel8 PH, Legazpi City Albay Philippines
2023 – 2023

- **Data Analyst Administration**

Tarkie Heroes Awards, Admin Hero Award
Amazon Web Services Office, Arthaland BGC.
October 2025

Languages

English

Limited Working Proficiency

Tagalog

Native or Bilingual Proficiency

Cebuano

Limited Working Proficiency

Ilocano

Limited Working Proficiency

Professional References

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