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| Author: Kevin Arne Title: Prototyping Labs Supervisor Date: 6/15/2022 | |
| #1 Process  (if applicable) | Sewing cloth |
| #2 Equipment | JANOME Sewist 500 and other sewing machines |
| #3 Personal Protective Equipment (PPE) | Minimum shop PPE |
| #4 Environmental /  Ventilation controls. | N/A |
| #5 Required training or approval | * Sewing machine training * Review and observe general safety practices outlined in the MKRSPC MNL. * Refer to the manufacturer’s operating manual for all operating procedures. |
| #6 Inspection requirements before use | * Check for any defects or malfunctions in the machine. * Inspect the sewing machine and power cord for damage. * Ensure all machine settings are appropriate for the task you intend to perform. * Use proper type and size of needle for the fabric you’re using |
| #7 Safe operating procedures or precautions | * Regularly inspect the needle to make sure it is not dull, bent, or damaged in any other way; if damaged, toss in the sharps bin. * Place pins and needles in pin cushion or small container after use. * Do not leave pins/needles loose on the table or floor. * Always sweep working area when finished to avoid leaving pins on floor. * Keep your eyes on the sewing area and do not touch any moving machine parts. * Turn off the power switch and disconnect power before changing a needle or presser foot. * Never place anything on the machine’s operating foot control other than your foot/shoe, as the machine may run without warning. * If there are any questions regarding safety, ask a staff member for help. |
| #8 Chemicals/ spill procedures/waste disposal | N/A |
| Author Signature: Date: | |