USER MANUAL GL BUS TICKETING



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2:03 🕓 👩 👓 🚨 🖸 🔹 Username Password Login

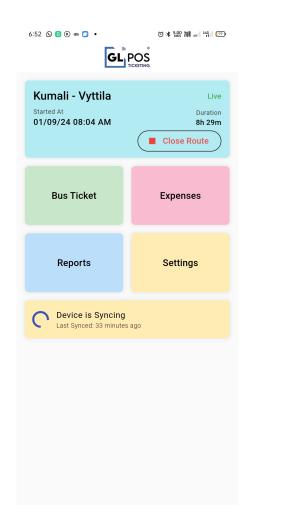
- Login with shared user credentials
- Credentials are case sensitive and should be shared with discretion

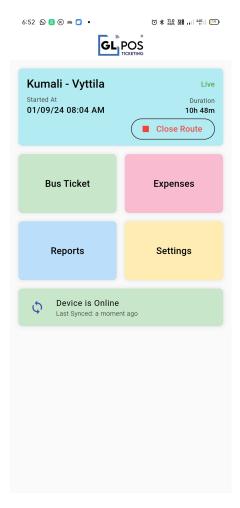
Login



- Complete the one time registration by providing Terminal Id, Device and Business name
- Vehicle registration number is recommended for device name. This is used in issued ticket
- The name of the bus is recommended as Business name. This is used as the ticket title
- This can be updated from "Device Profile Settings" at a later time

GLPOS TICKETING



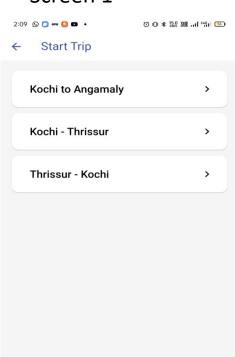


Dashboard and Features

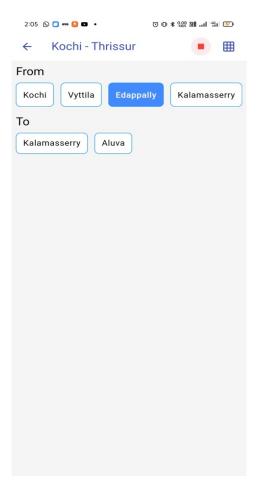
- 1. Bus Ticket
- 2. Expenses (Log Expenses)
- 3. Reports (Business Analytics)
- 4. Settings (Technical Management)
- 5. Sync button
- 6. Close Route Close the current bus route

TICKET

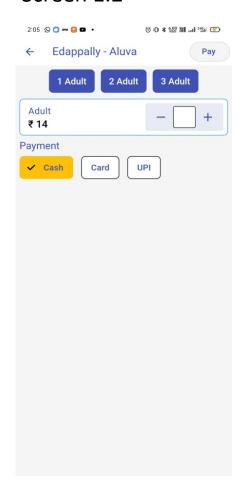
Screen 1



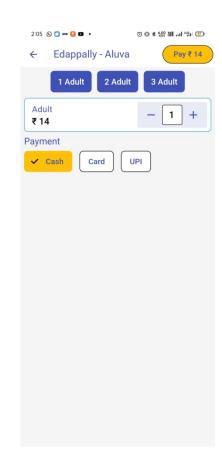
Screen 1.1



Screen 1.2



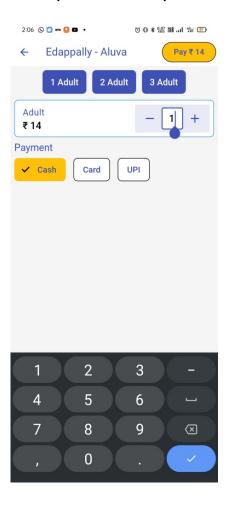
Screen 1.3



- Selecting the route (Screen 1)
- Select the from and to points. (Screen 1.1)

- Select the ticket type and units to issue ticket (Screen 1.2)
- Use express cash ticketing for one click print (Screen 1.3)

(Screen 1.4)



(Screen 1.5)

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← Vyttila - Kalamasse	erry Pay	
Adult ₹14	- +	
Child ₹7	- +	
Student ₹ 2	- +	
Luggage ₹30	- +	
Payment		
✓ Cash Card UPI		

(Screen 1.6)

2:10 🕓 👩 👓 🚨 🗖 🔹	(10 * \$400 (20 ml ml *41) (150 (150 ml
← Vyttila - Kalamass	erry Pay ₹ 53
Adult ₹14	- 1 +
Child ₹7	- 1 +
Student ₹ 2	- 1 +
Luggage ₹30	- 1 +
Payment Card Card	JPI

- Enter count against each ticket type (Screen 1.4)
- Multiple tickets types and units can be issued at a time (Screen 1.4)

- After selecting the required tickets click the pay button to issue ticket
- Cash, Card and UPI payment options are available

TICKET RATE

(Screen 1) (Screen 1.1) (Screen 1.2) 2:09 🕓 👩 👓 🚨 🗖 🔹 © □ * 150 MB ...1 *41 560 2:05 🕓 👩 👓 🚨 🗖 • 2:14 🕓 👩 ovo 🚨 🗖 • ③ □ * 4.00 22 ... *491 56% + Start Trip Kochi - Thrissur Price List From Name Adult Child St **Kochi to Angamaly** Vyttila Kochi Kalamasserry Kochi То Kochi - Thrissur Vyttila 12 2 Kalamasserry Aluva Edappally 2 14 Thrissur - Kochi Kalamasserry 16 2 2 Aluva 18

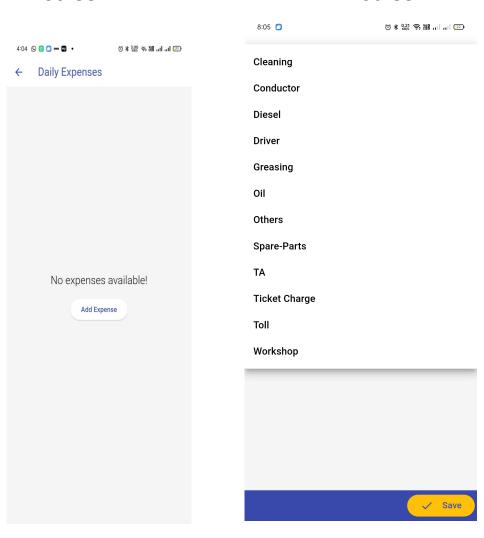
• You can check the price list of current bus route (Screen 2.1)

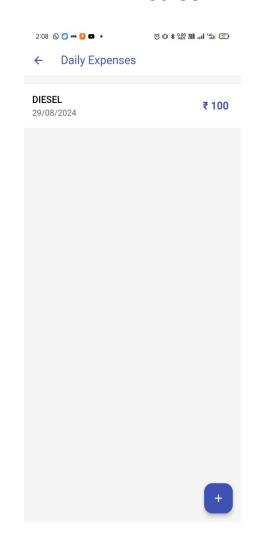
EXPENSE

Screen 2

Screen 2.1

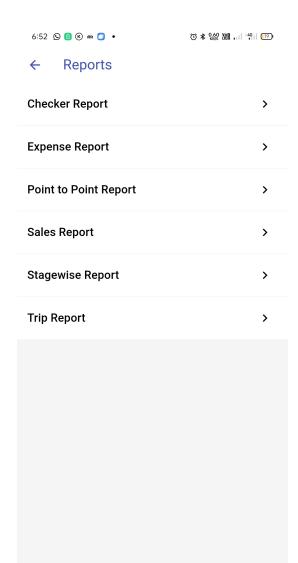
Screen 2.2





- Click Add Expense to create an expense log entry
- Save the entry by entering an amount and details
- You can add additional entries by clicking the plus button on the bottom right (Screen 2.2)

REPORTS



The following reports are available on POS devices

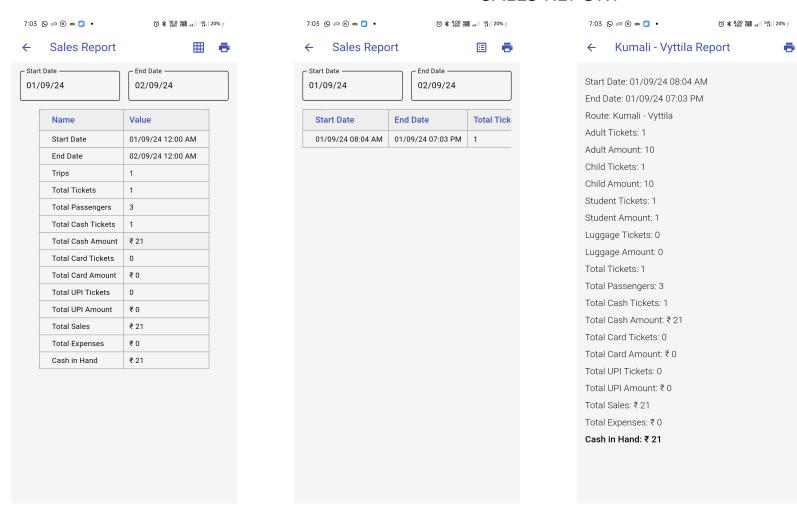
- 1. Checker Report
- 2. Expense Report
- 3. Point to point Report
- 4. Daily Report
- 5. Stagewise Reports
- 6. Trip Report

Checker Report



- Select a route to view the remaining tickets from that point
- The remaining tickets by type and the tickets are shown

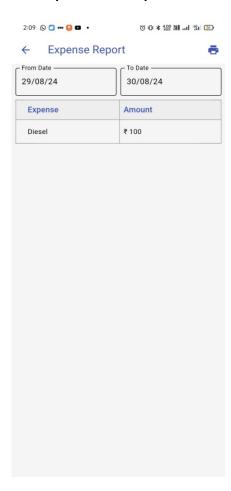
SALES REPORT



- Sales report can be filtered by start and end date option
- Users can view and print the sales report applying the date filter.

- You can use the toggle button next to the print button to view trip based sales
- On selecting a trip, a user can view and print the trip details

Expense Report

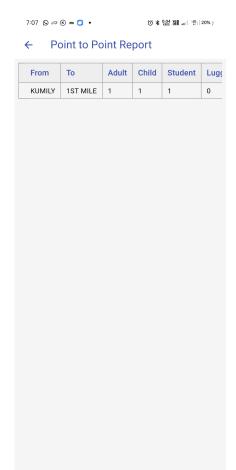


Stagewise Reports



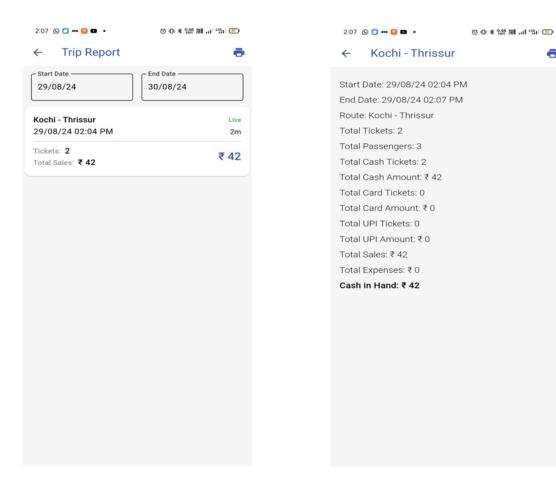
REPORTS

Point to point Report



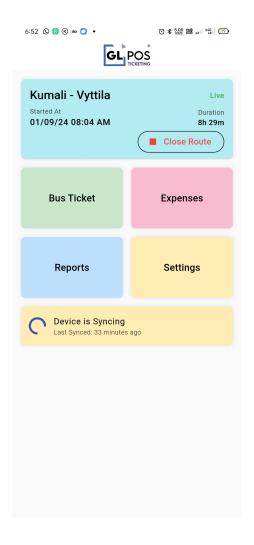
- Expense reports show the consolidated expenses by type
- Stage wise report shows the number of passengers getting in and out of each route point
- Point to point report shows the item based passenger count from a point to point

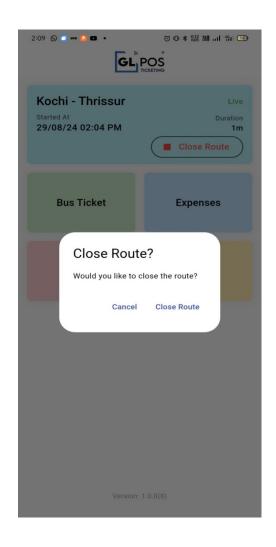
Trip Report



- Select dates to view the trips for the duration
- Select a trip to view and print the detailed ticket sales

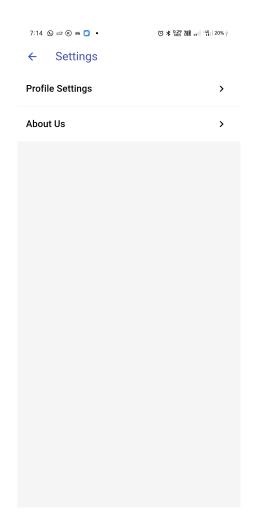
CLOSE ROUTE

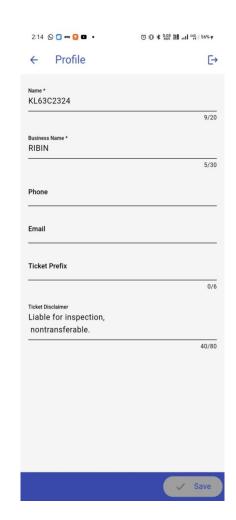


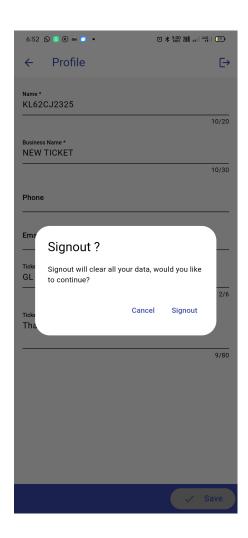


- Use "close button" to close current route
- On closing the route, trip sales report will be printed

PROFILE SETTINGS

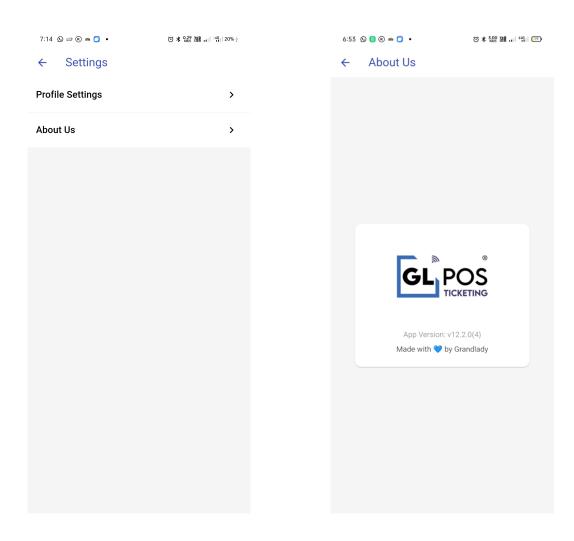






- POS users can edit the available fields
- POS users can sign out selecting the top right signout

ABOUT US



• The app version can be found in "About Us" page