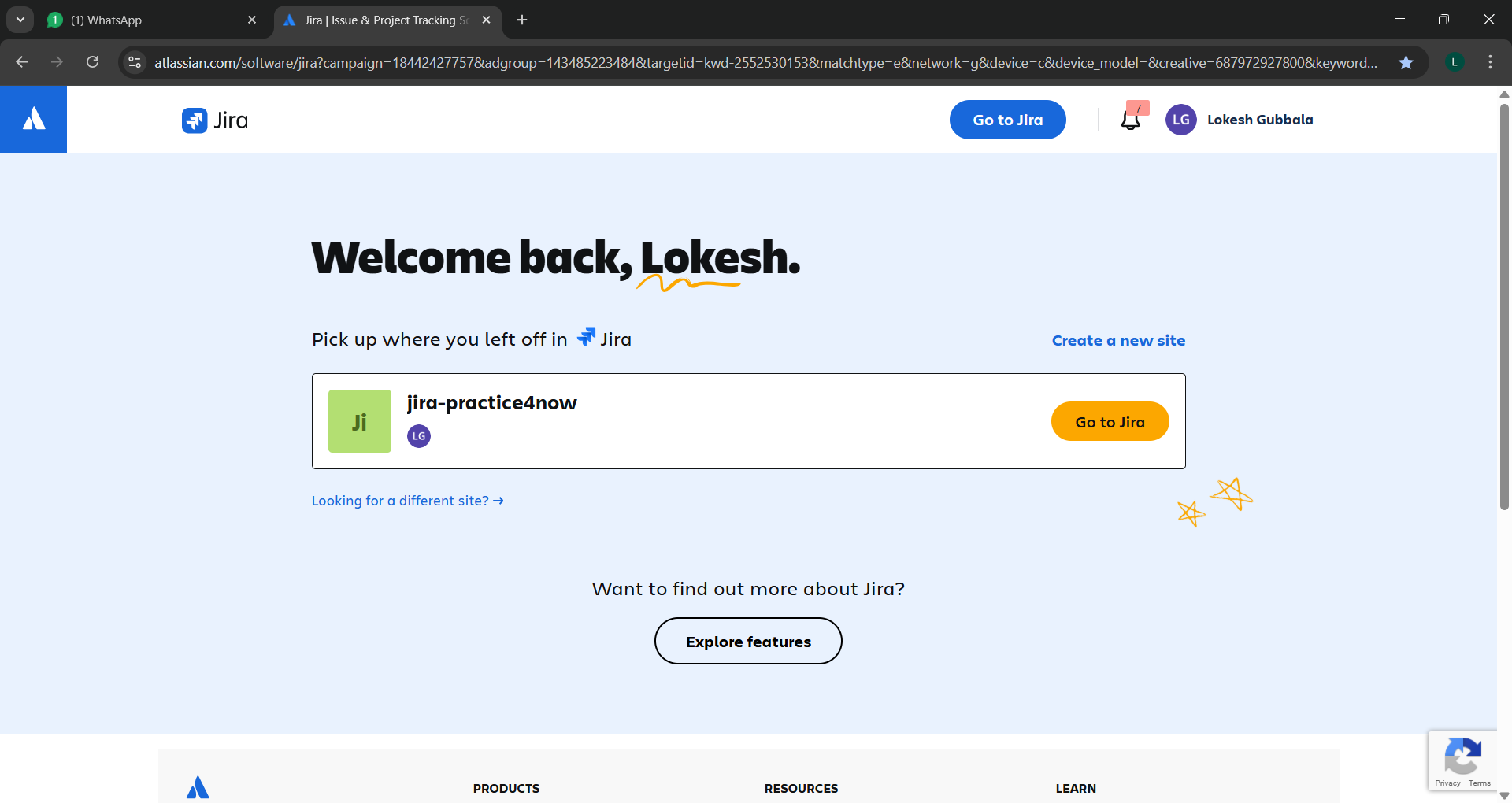
**Jira**

**1.creating jira instance**

****

Go to google and search for Atlassian jira>create jira instance

**2.creating a project/space**

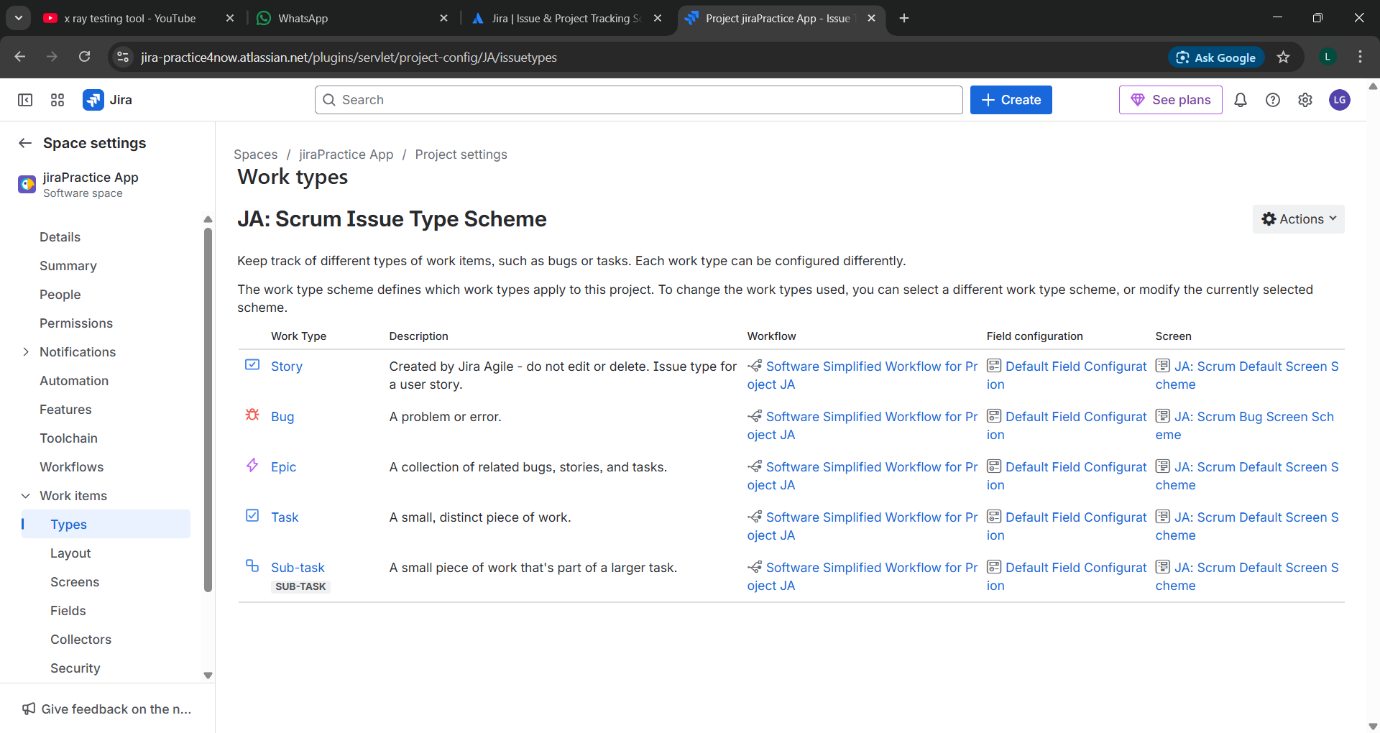
****

After creating a jira instance ,we can create a space which may be a team based space or company based space

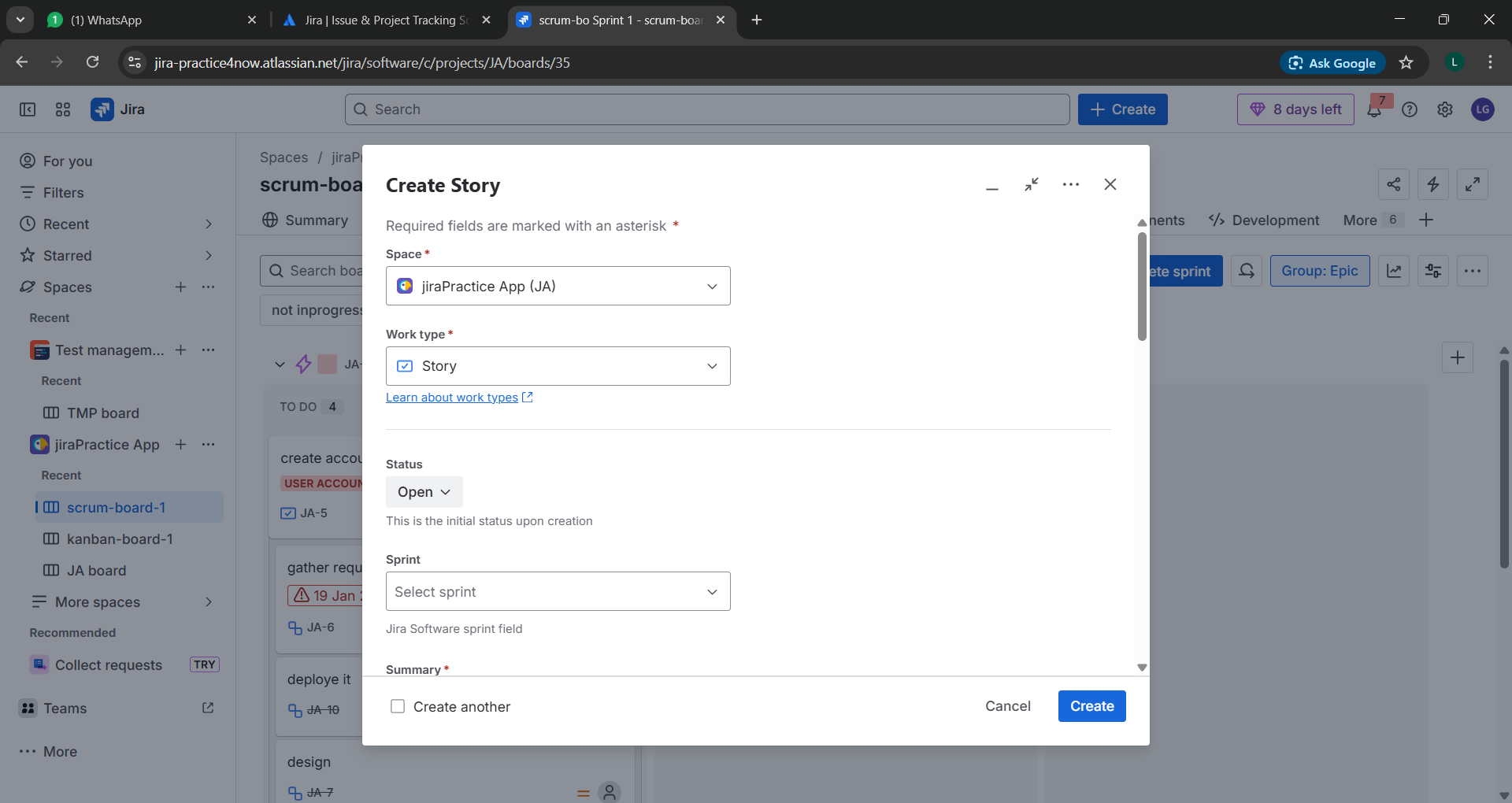
\*“space” is the term used for “project” in early version

Here team based have high customization scope where company based have control by the admin only.

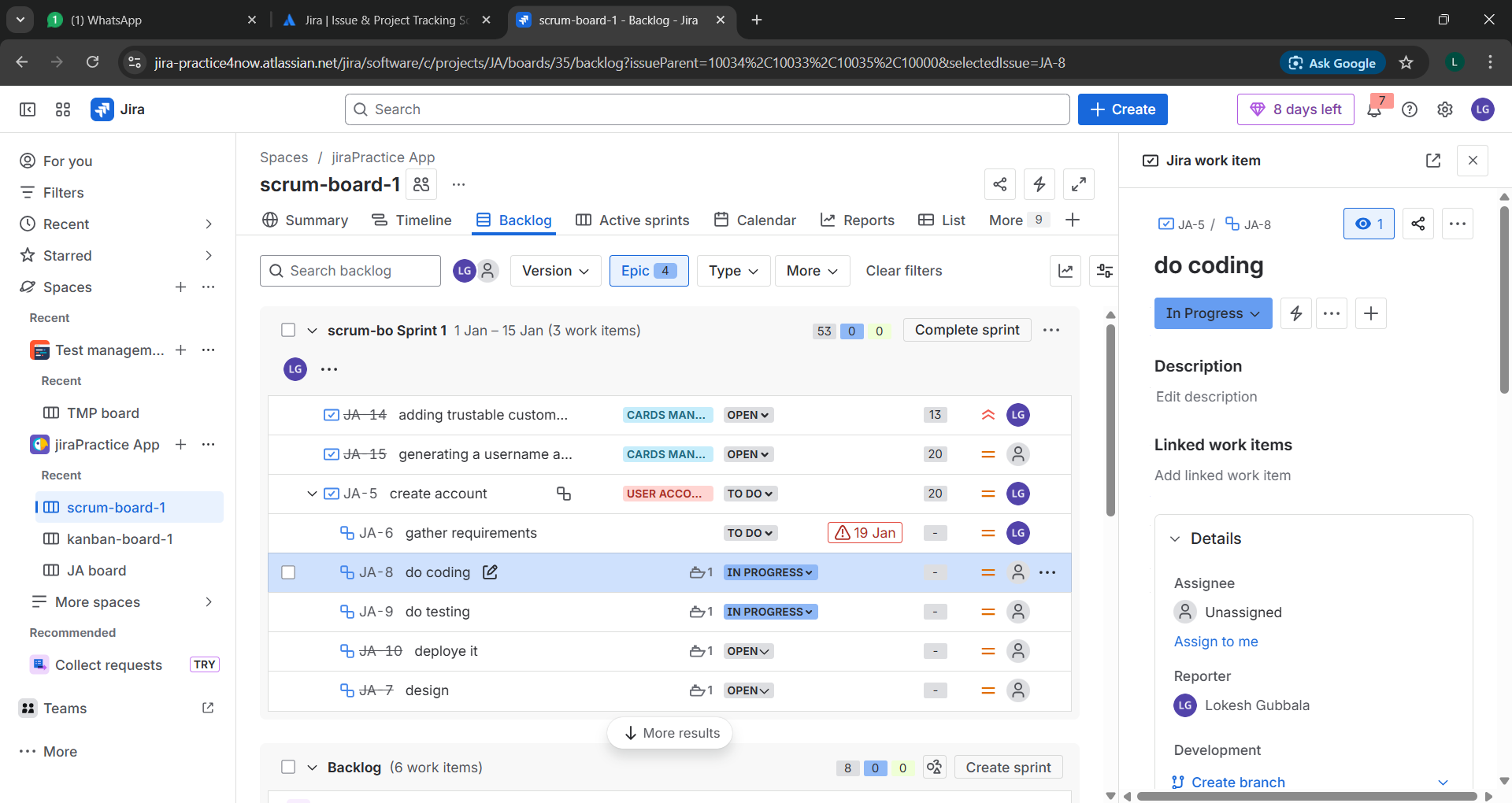
**3.Work items /issues in jira by default**

****

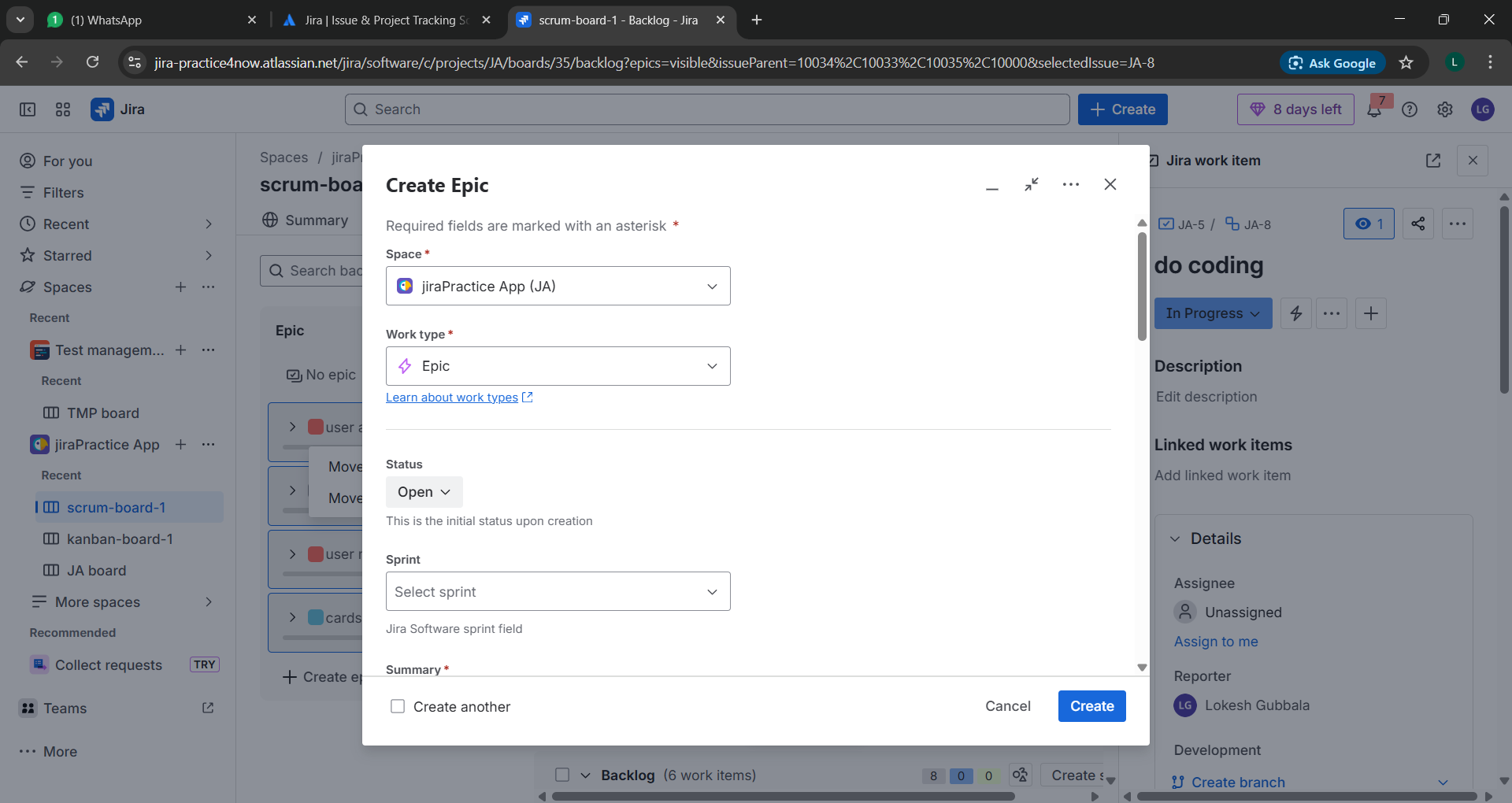
**4.Creating a story**

****

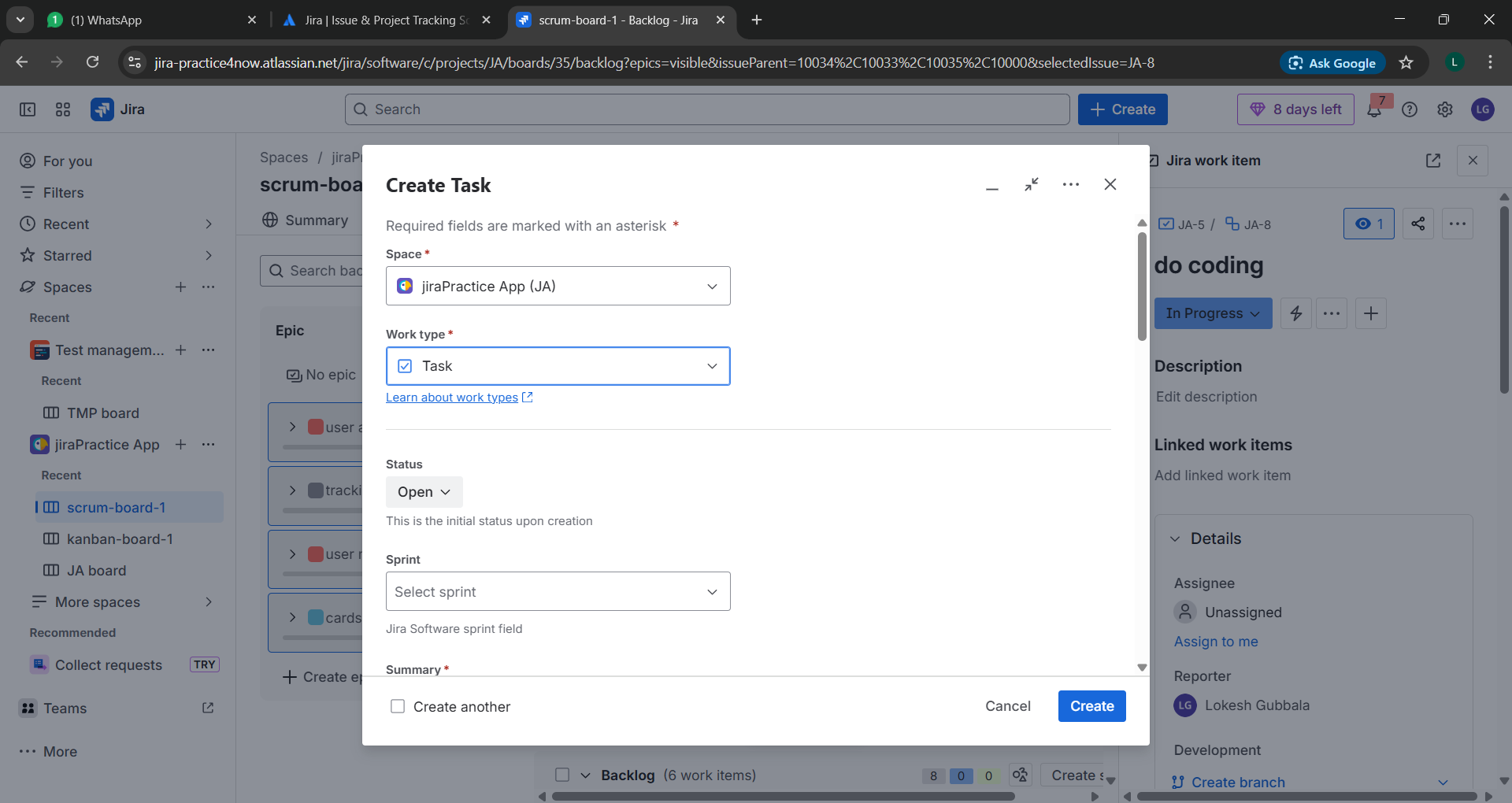
**5.Creating a subtask under a story**

****

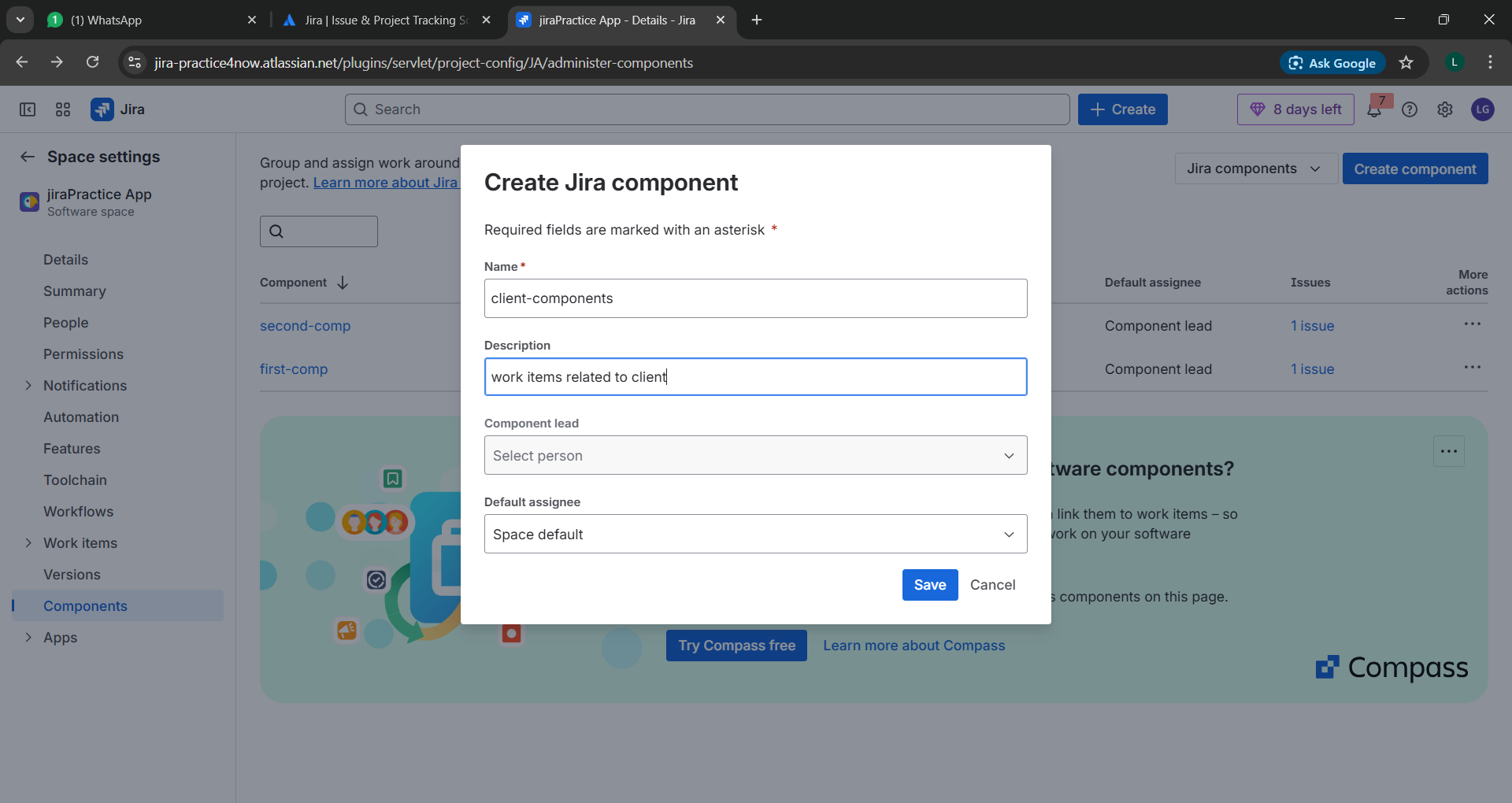
**6.creating an epic**

****

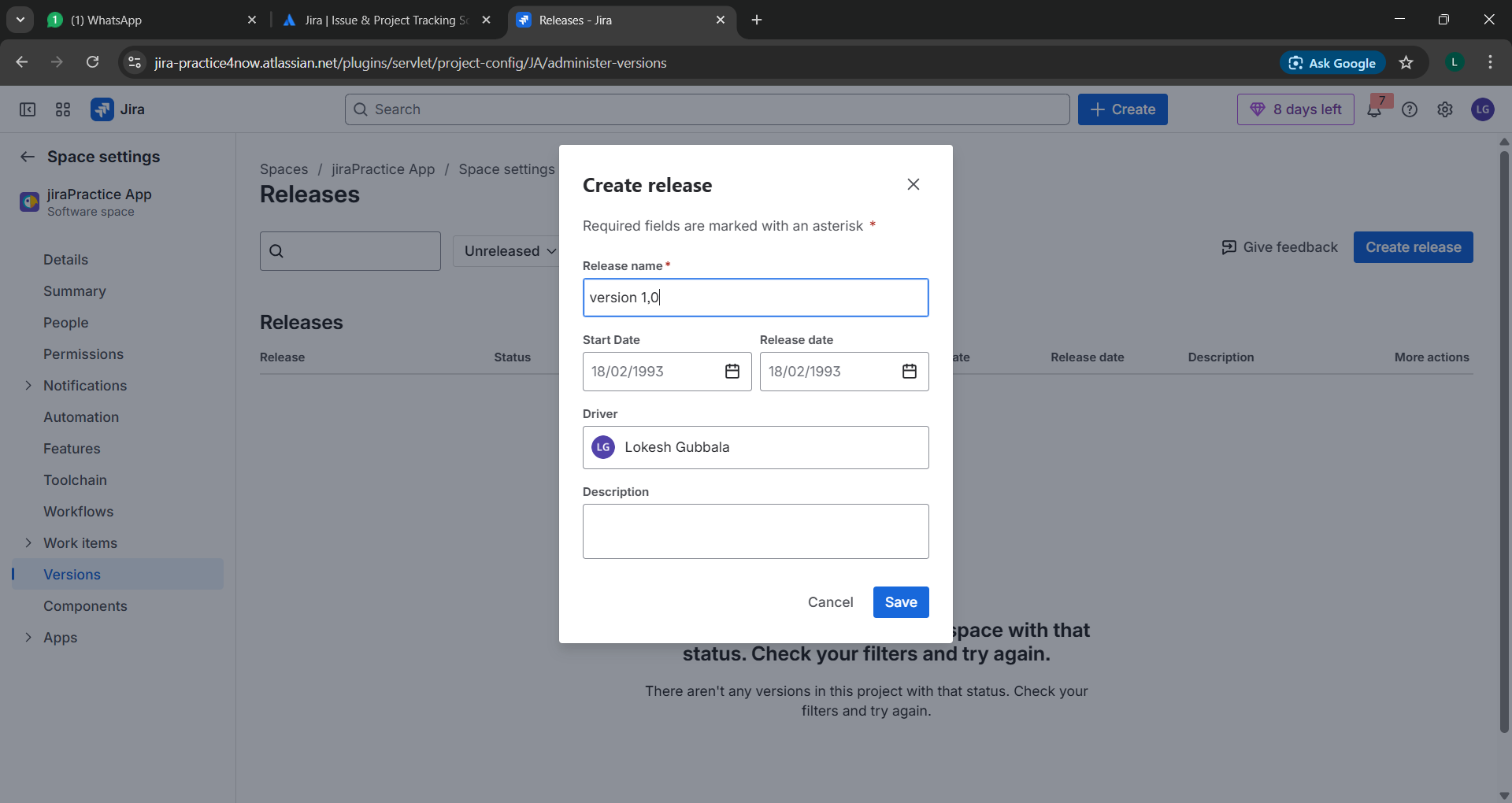
**7.creating a task**

****

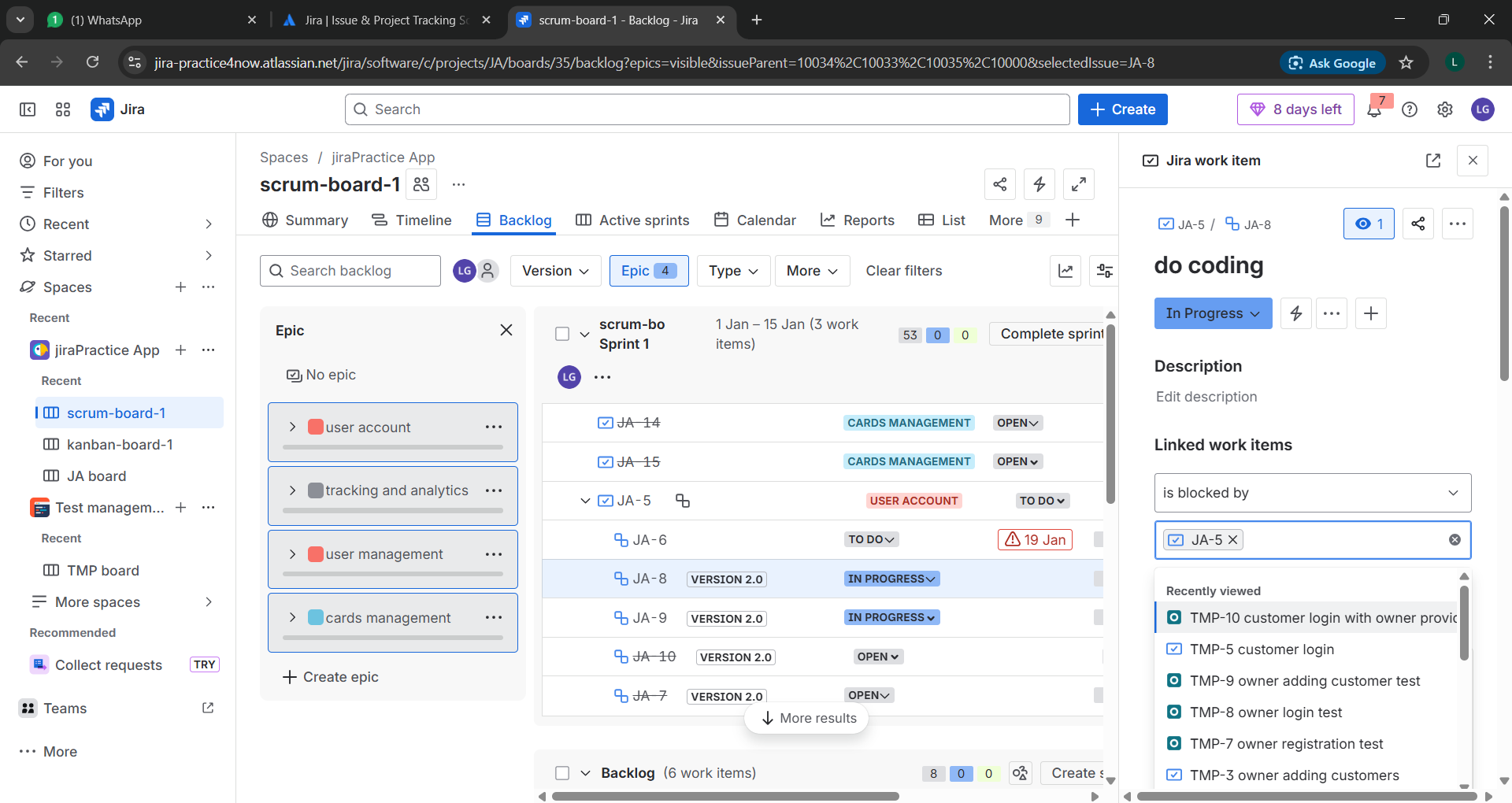
**8.creating a component**

****

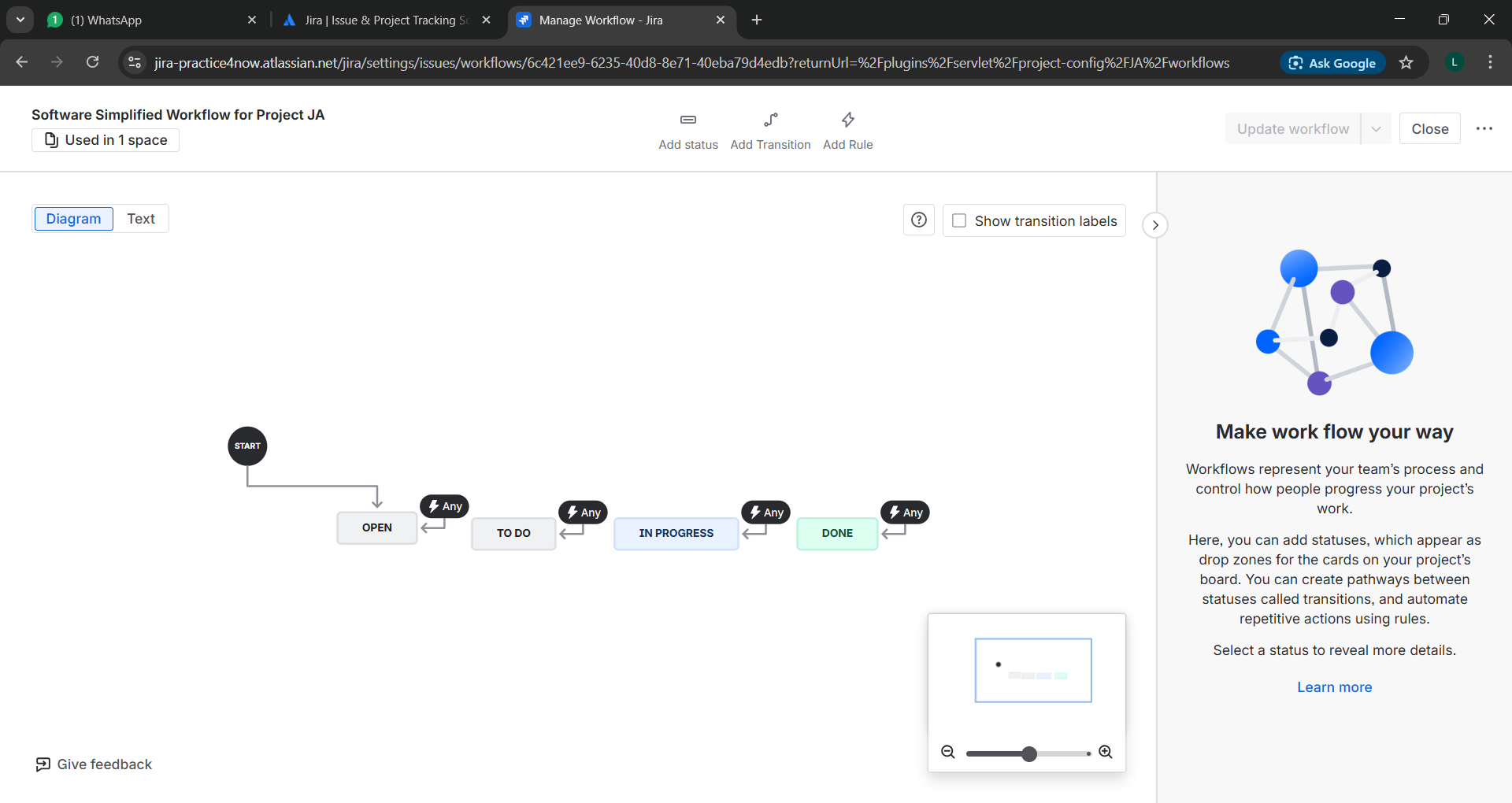
**9.creating a version**

****

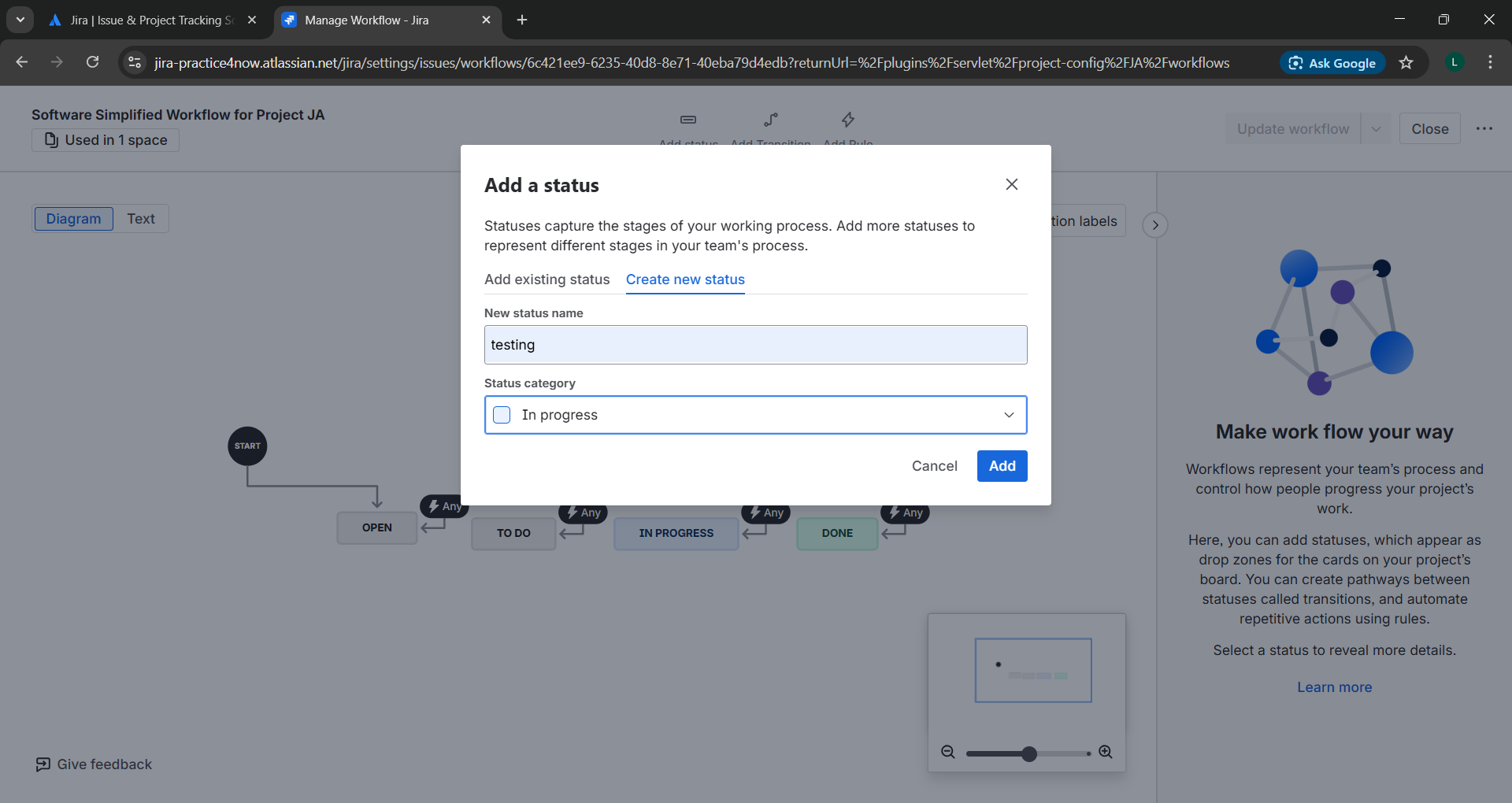
**10.linking an work items or adding dependence between work items**

****

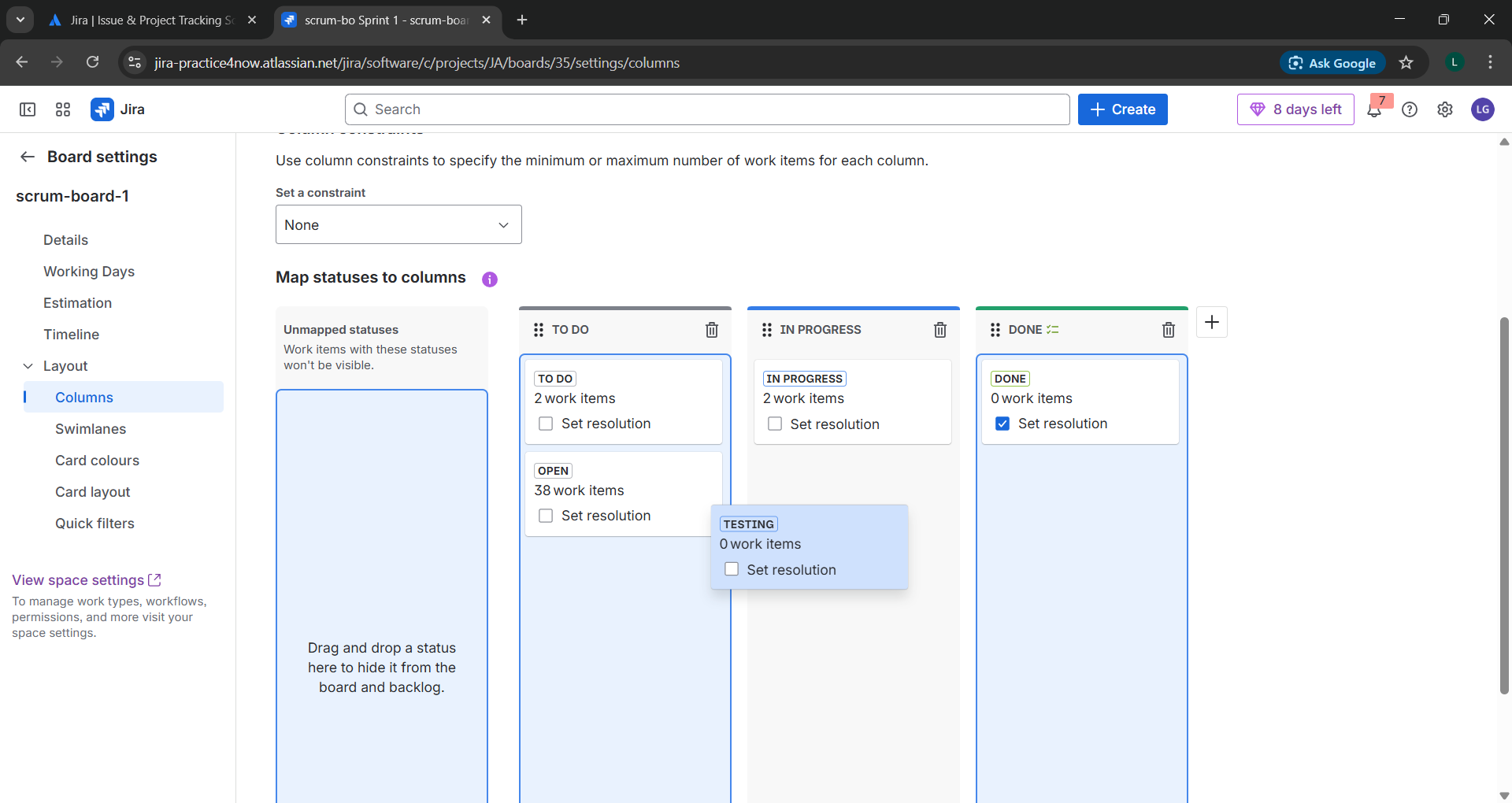
**11.editing a workflow**

****

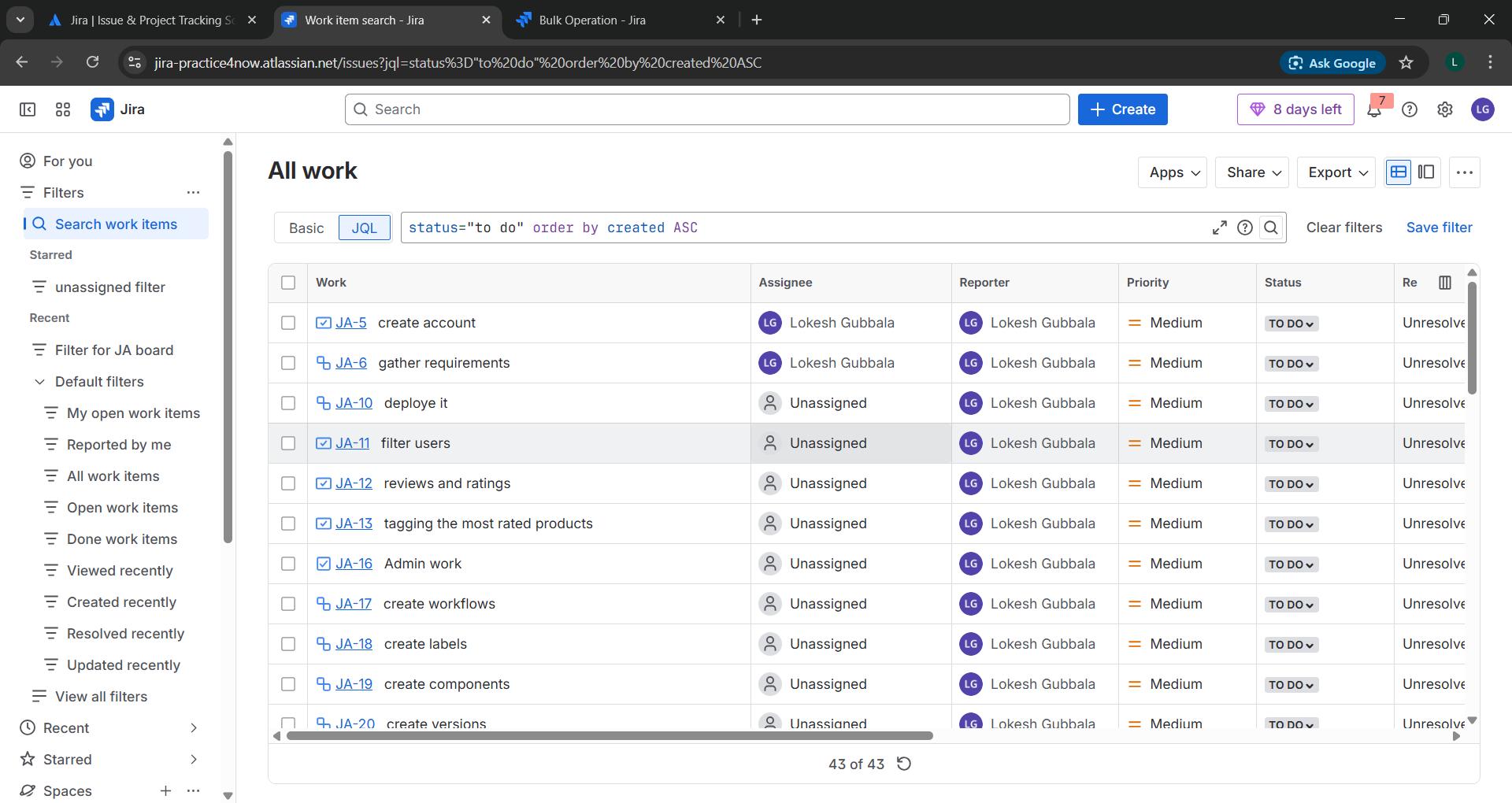
**12.creating a status**

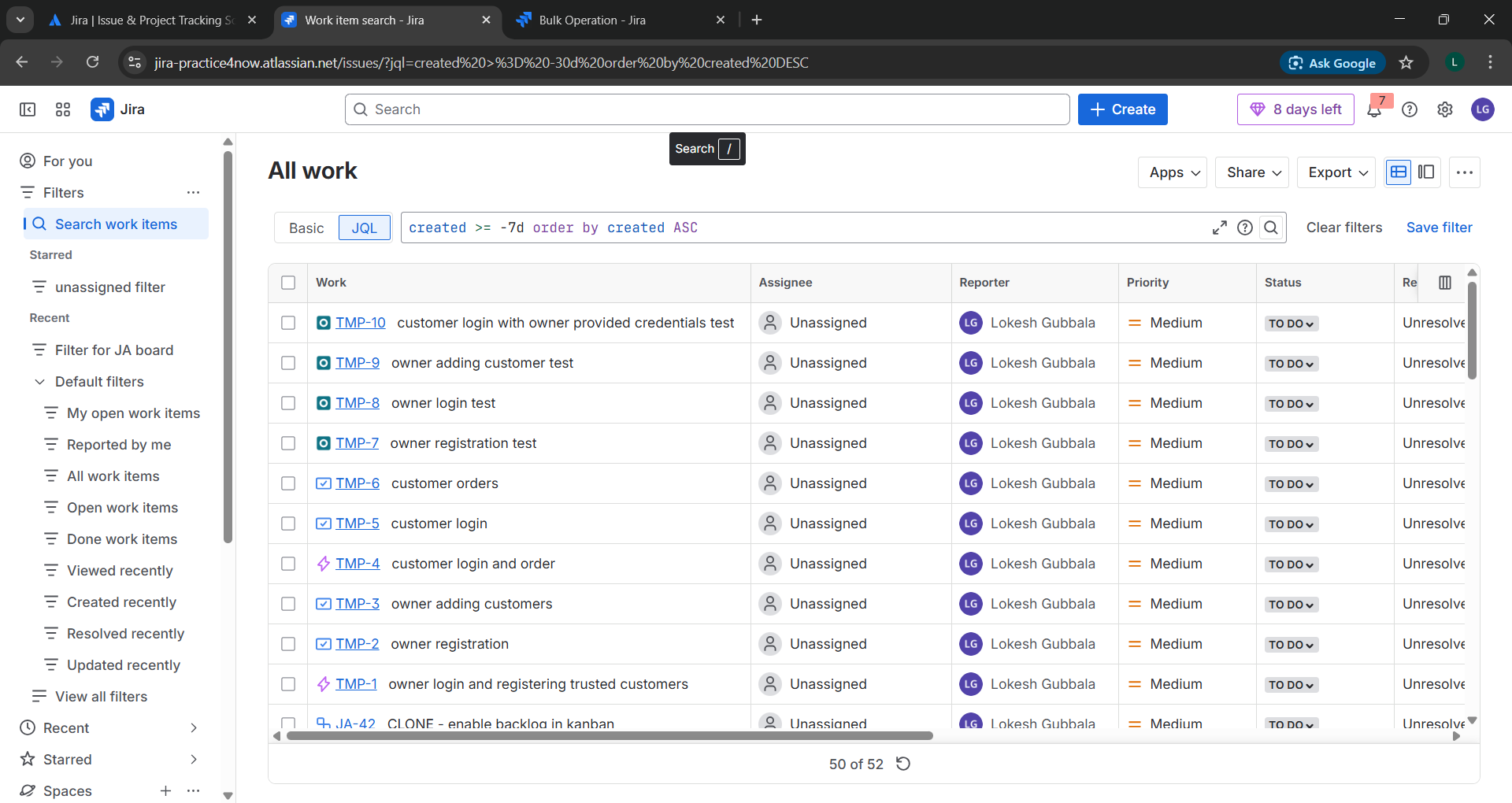
****

**13.Mapping the newly created status to one of the three categories such as to do,in progess,done**

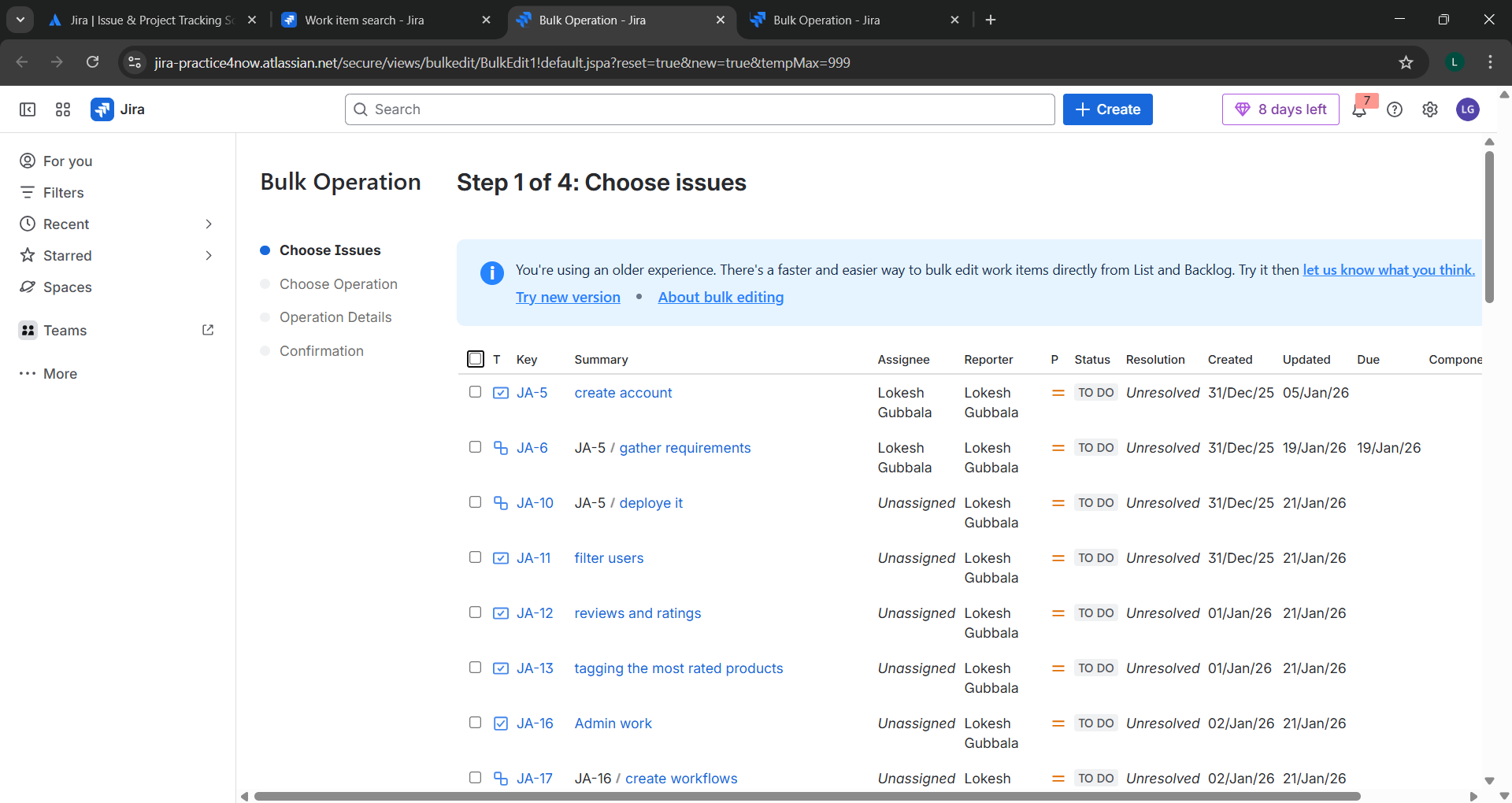
****

**14.JQL query based on status**

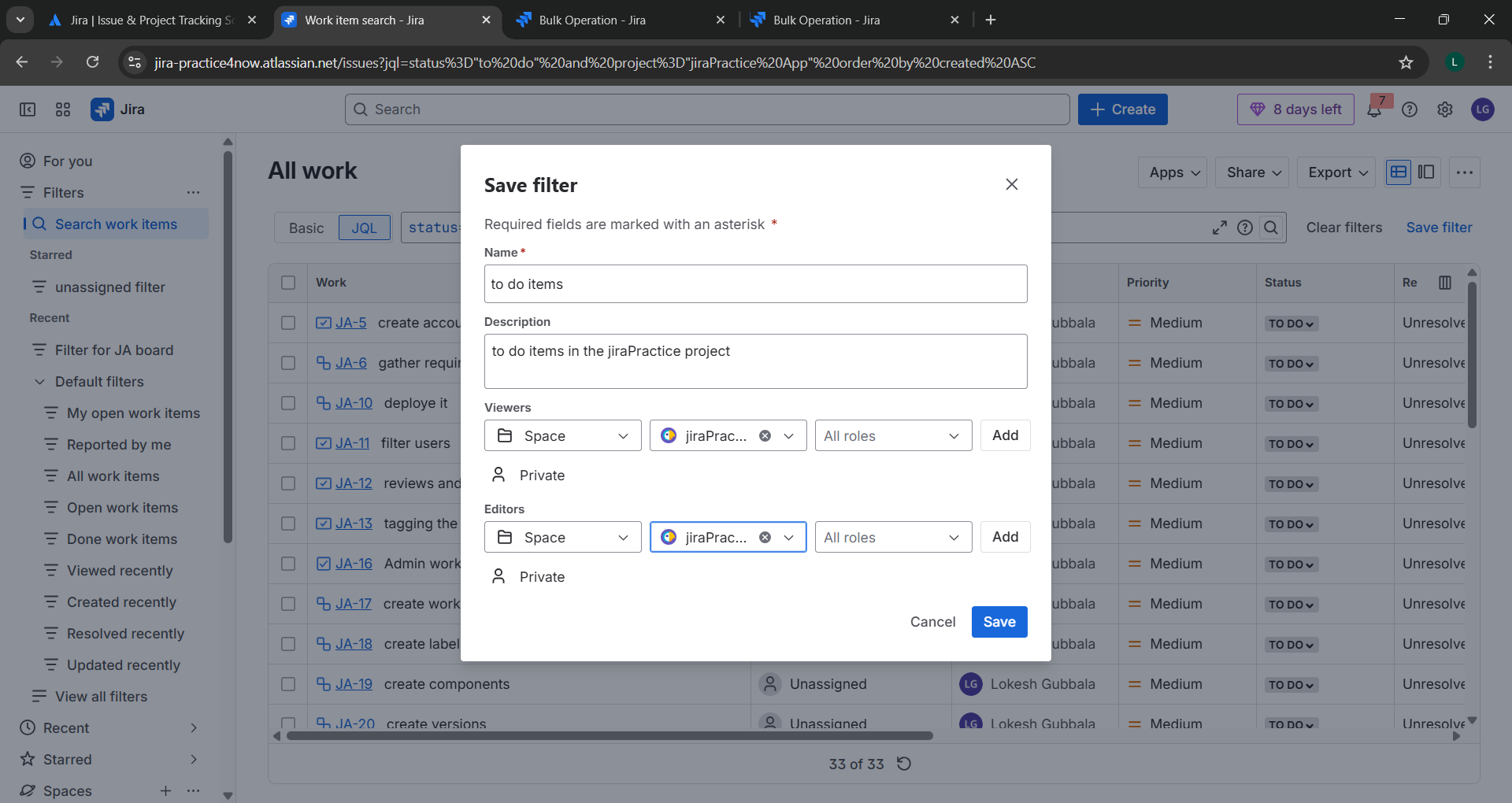
****

**15.JQL query based on days**

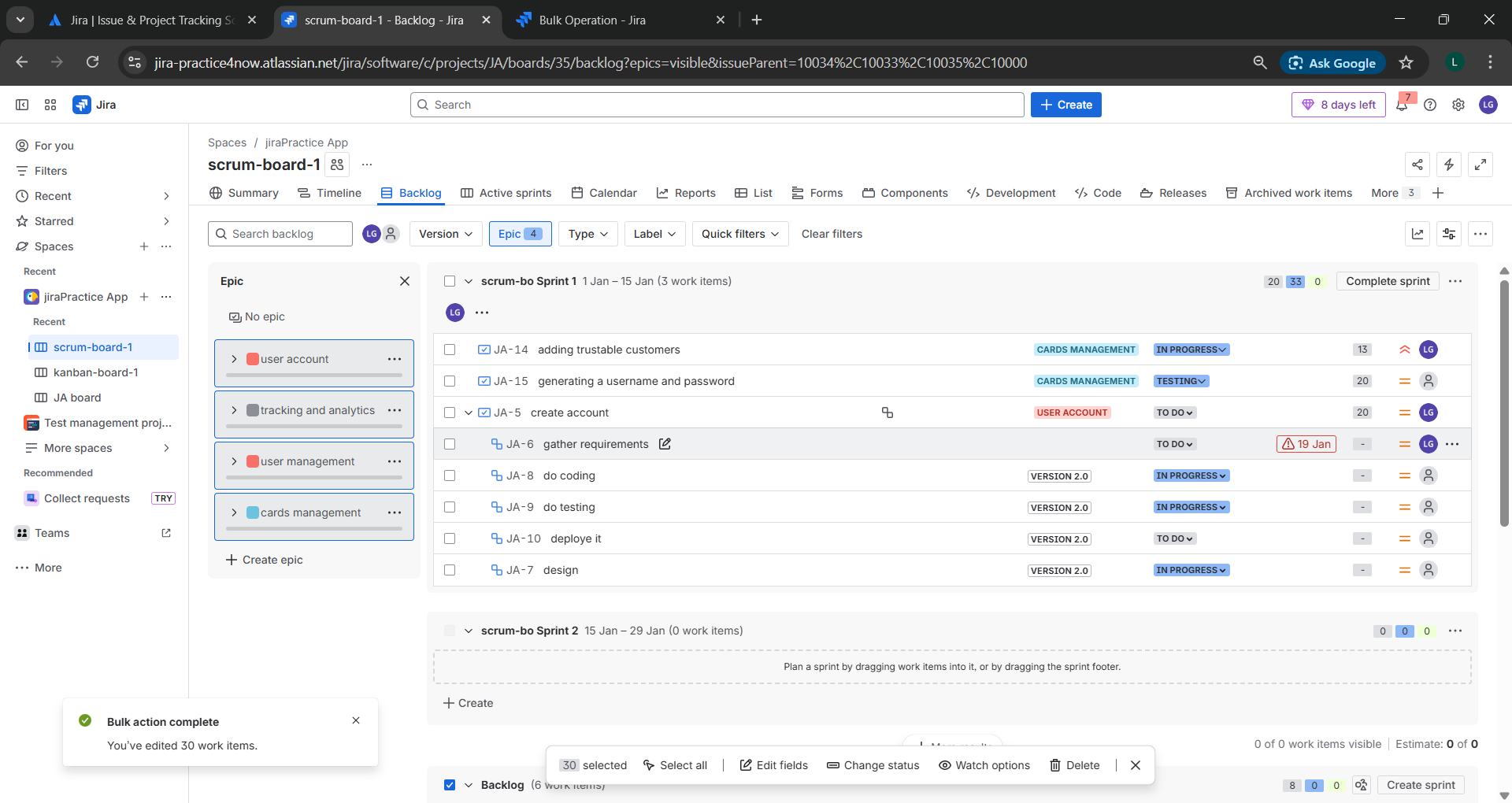
**16.Bulk operations using JQL**

****

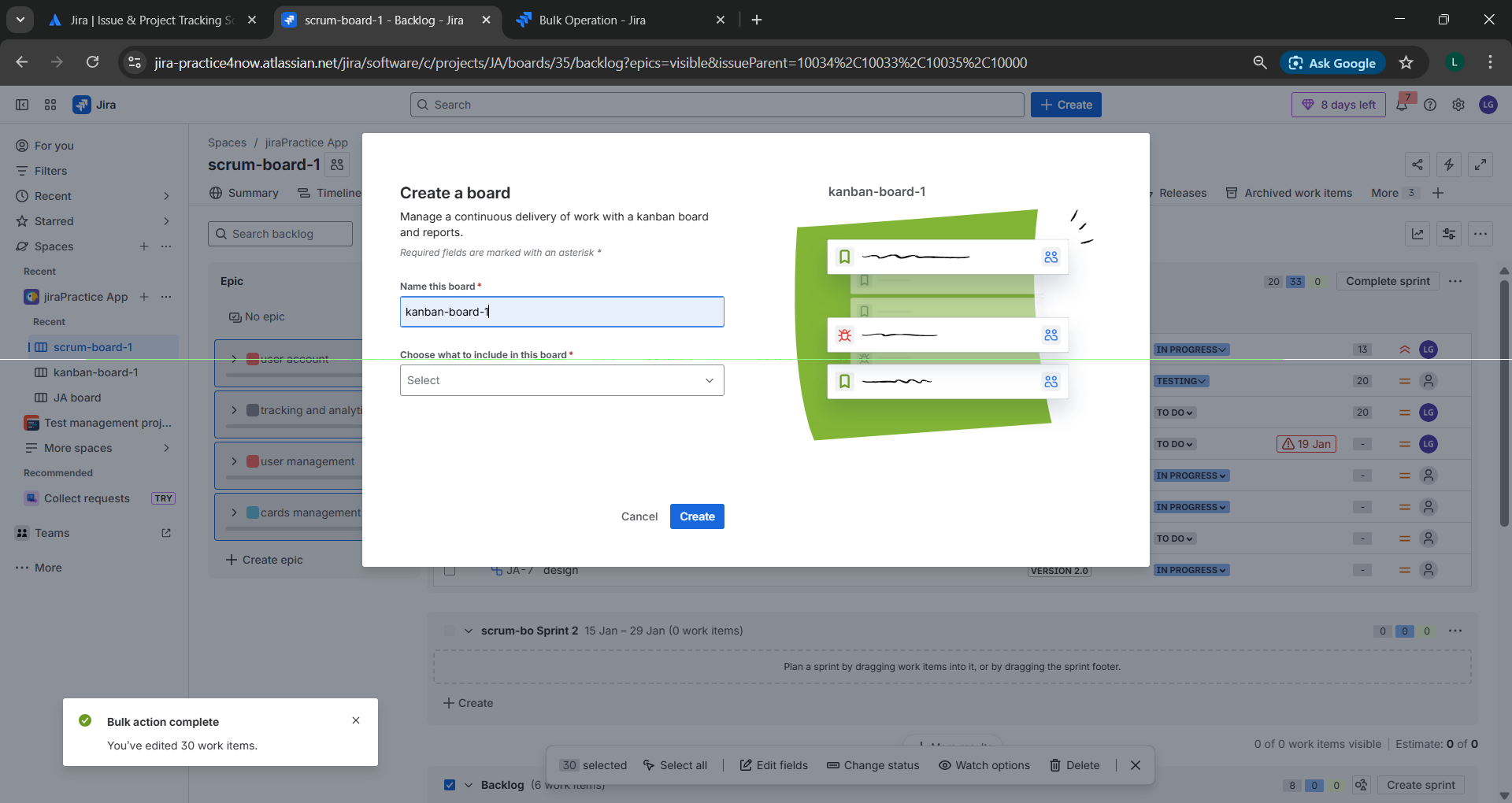
**17.Saving a filter**

****

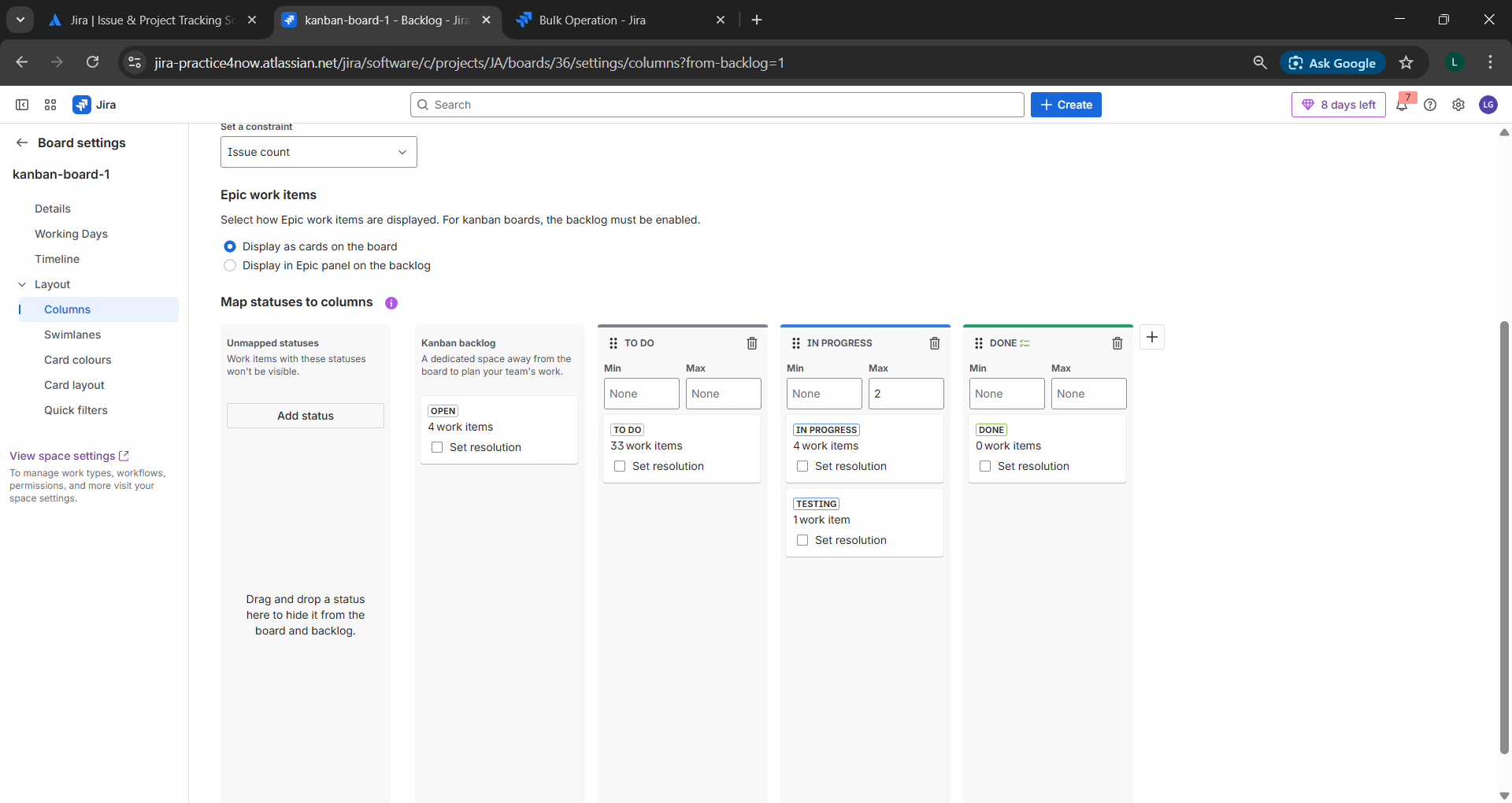
**18.Planning a sprint**

****

**19.creating Kanban board**



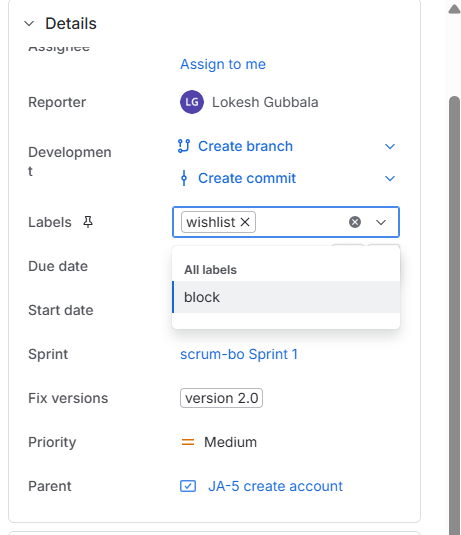
**20.enabling backlog in kanban board**



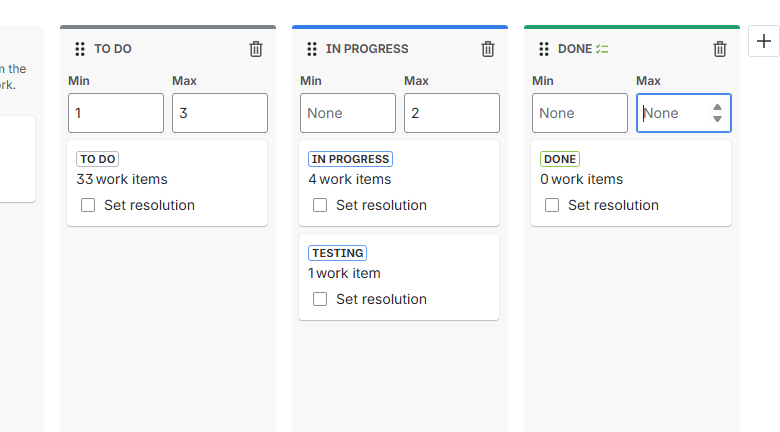
**21.Cummulative flow diagram for kanban**

****

**22.creating a label and assign to multiple projects within the instance**

****

**23.setting WIP (work in progress) limit.**

****