

ABOUT ME

A highly motivated computer science professional seeking to deploy my technical skills to the suitable work department where I can utilize my technical and professional skills developed through past work experiences. I have methodical and customer-oriented approaches that allow me to generate reliable work outcomes. Systems development, deployment, and maintenance are all activities that I performed with advanced skills. Currently taking a degree course in Computer Science and working part time to advance my professionalism.

CONTACT

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P.O. BOX 60680-00200, Nairobi, Kenya

EDUCATION

ST. PAUL'S UNIVERSITY
Diploma in Computer Science
2020
Distinction
EAGLE COMPUTER COLLEGE
Computer Proficiency
2019
Credit
ST. LUCIE KIRIRI GIRLS SECONDARY SCHOOL
KCSE 2014
B+

SKILLS

- Analytical decision making
- Attention to detail
- Advanced administration and supervisory skills
- Microsoft Office Suite proficiency
- 3D and LiDAR annotation skills
- Excellent Python programming
- Reliable inventory management skills using hard and soft copy platforms
- Live broadcasting
- AV equipment setup & operation
- Troubleshooting & technical Support
- Audio engineering
- Lighting design & operation

REFEREES

David Watti
D.B. Wati & Company
Advocate and Commissioner for
Oaths
davidwatti@yahoo.com
+254722406094

Evans Brown
HCG CCK Cancer Centre
Finance Officer
evansbrown28@gmail.com
+254726701587

GABRIELLA NEKESA WEKESA

SOFTWARE ENGINEER

OBJECTIVE

I seek technical and hands-on opportunities that can develop productive outcomes for the organization I work for. I aim to develop creative methods of ensuring different work activities get performed in feasible ways.

EXPERIENCE

SOFTWARE ENGINEER

Freelance

July 2023-Ongoing

Web development using HTML, CSS, and JavaScript
Programming (Python, Django)
Back-end software development using MySQL and PHP

INSURANCE SALESPERSON

Britam

February 2023 - July 2023

Assessed potential clients' insurance needs and financial situations
Promoted and sold life insurance policies
Prepared and presented insurance quotes to clients
Maintained accurate records of clients and policies

ADMINISTRATIVE ASSISTANT

Servicehub Global Enterprises Limited

January 2022 - July 2022

Microsoft Office Suite operation which streamlined documentation, reporting, and administrative processes

Managed human resource operations

Tender administration through developing, preparing, and submitting tender documents to multiple organizations

Administrative duties that assisted the managing director

Stock control operations while performing inventory

Maintained goods deployment and recording of any purchases

Managed staff deployment to different cleaning sites

Performed site viewing operations

3D ANNOTATION SPECIALIST

Freelance, Remotasks

July 2020-December 2020

Worked with 3D annotation tools and LIDAR platforms to annotate and classify point cloud data ensuring 95%+ accuracy in object identification

Developed expertise in identifying and labelling objects within 3D models

Navigated complex LIDAR data sets which streamlined data interpretation workflows

STOCK CONTROLLER

Jolly Logistics

2016 - 2019

Tracked shipment from China and received it in Nairobi

Managed procurement operations

Maintained reports for all purchases

Handled goods using first in first out technique

Ensured accurate tracking of supplies to reduce losses

Oversaw inventory audits and maintained reports of purchases and pricing

ASSISTANT CLERK

Walker Kontos Advocates

2014 - 2016

Handled administrative duties

Microsoft Office Suite operation

Engaged in file creation and management

Coordinated appointments and scheduled tasks for lawyers

Recorded data on suitable platforms and files

Ensured deployment of files to relevant clients

