

## ABOUT ME

A highly motivated computer science professional seeking to deploy my technical skills to the suitable work department where I can utilize my technical and professional skills developed through past work experiences. I have methodical and customer-oriented approaches that allow me to generate reliable work outcomes. Systems development, deployment, and maintenance are all activities that I performed with advanced skills. Currently taking a degree course in Computer Science and working part time to advance my professionalism.

## CONTACT

gabrielanekwek@gmail.com  
0115331948  
P.O. BOX 60680-00200, Nairobi, Kenya

## EDUCATION

ST. PAUL'S UNIVERSITY  
Diploma in Computer Science  
2020  
Distinction  
EAGLE COMPUTER COLLEGE  
Computer Proficiency  
2019  
Credit  
ST. LUCIE KIRIRI GIRLS SECONDARY SCHOOL  
KCSE 2014  
B+

## SKILLS

- Analytical decision making
- Attention to detail
- Advanced administration and supervisory skills
- Microsoft Office Suite proficiency
- 3D and LiDAR annotation skills
- Excellent Python programming
- Reliable inventory management skills using hard and soft copy platforms
- Live broadcasting
- AV equipment setup & operation
- Troubleshooting & technical Support
- Audio engineering
- Lighting design & operation

## REFEREES

David Watti  
D.B. Wati & Company  
Advocate and Commissioner for  
Oaths  
davidwatti@yahoo.com  
+254722406094

Evans Brown  
HCG CCK Cancer Centre  
Finance Officer  
evansbrown28@gmail.com  
+254726701587

# GABRIELLA NEKESA WEKESA

## SOFTWARE ENGINEER

### OBJECTIVE

I seek technical and hands-on opportunities that can develop productive outcomes for the organization I work for. I aim to develop creative methods of ensuring different work activities get performed in feasible ways.

### EXPERIENCE

#### SOFTWARE ENGINEER

*Freelance*

*July 2023-Ongoing*

Web development using HTML, CSS, and JavaScript  
Programming (Python)  
Back-end software development using MySQL

#### INSURANCE SALESPERSON

*Britam*

*February 2023 - July 2023*

Assessed potential clients' insurance needs and financial situations  
Promoted and sold life insurance policies  
Prepared and presented insurance quotes to clients  
Maintained accurate records of clients and policies

#### ADMINISTRATIVE ASSISTANT

*Servicehub Global Enterprises Limited*

*January 2022 - July 2022*

Microsoft Office Suite operation which streamlined documentation, reporting, and administrative processes

Managed human resource operations

Tender administration through developing, preparing, and submitting tender documents to multiple organizations

Administrative duties that assisted the managing director

Stock control operations while performing inventory

Maintained goods deployment and recording of any purchases

Managed staff deployment to different cleaning sites

Performed site viewing operations

#### 3D ANNOTATION SPECIALIST

*Freelance, Remotasks*

*July 2020-December 2020*

Worked with 3D annotation tools and LIDAR platforms to annotate and classify point cloud data ensuring 95%+ accuracy in object identification

Developed expertise in identifying and labelling objects within 3D models

Navigated complex LIDAR data sets which streamlined data interpretation workflows

#### STOCK CONTROLLER

*Jolly Logistics*

*2016 - 2019*

Tracked shipment from China and received it in Nairobi

Managed procurement operations

Maintained reports for all purchases

Handled goods using first in first out technique

Ensured accurate tracking of supplies to reduce losses

Oversaw inventory audits and maintained reports of purchases and pricing

#### ASSISTANT CLERK

*Walker Kontos Advocates*

*2014 - 2016*

Handled administrative duties

Microsoft Office Suite operation

Engaged in file creation and management

Coordinated appointments and scheduled tasks for lawyers

Recorded data on suitable platforms and files

Ensured deployment of files to relevant clients

