Dear Sir/Ma,

APPLICATION FOR THE POST OF A MARKETING OFFICER

I am writing to apply for the position of a Marketing Officer now available at your organisation Cowry Asset Management Limited . I would appreciate a chance to become a valuable member of your team.

My CV provides further detail on my mastery of the skills needed to ensure daily tasks being performed proficiently to keep all functions within the department running smoothly; it is my goal to apply these skills to the progress of a growing company. I look forward to setting up a meeting to discuss in greater detail how I can benefit your organisation. In the interim thank you for reviewing this letter and the attached material.

Yours Faithfully,

Chigbufue Ogechi Tony.