

Olushola Human Resources Business Partner

Dear Olushola,

## **ACCEPTANCE OF RESIGNATION OF APPOINTMENT**

We acknowledge receipt of your letter dated 02-Mar-2020 and have noted your intention to resign your appointment with CHO - HQ Shared Overhead - HR & Admin with effect from 02-Mar-2020

Management has accepted your resignation and by a copy of this letter, the Financial Controller will arrange to pay your terminal benefits.

As soon as you obtain a clearance certificate for returning all company properties in your possession to Human Resource Department, the Financial Controller will arrange to pay you as indicated above.

We seize this opportunity to thank you for your past services to the Company and wish you the best of luck in your future endeavours.

SIGNED:

Human Resource Department

CHO - HQ Shared Overhead - HR & Admin