**Privacy Policy**

**Effective Date:** [Insert Effective Date]

**Grandelo** ("we," "our," or "us") is committed to protecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you visit our website [insert website URL], use our services, or interact with us. Please read this policy carefully to understand our views and practices regarding your personal data and how we will treat it.

### **1. Information We Collect**

#### **a. Personal Information**

We may collect personal information that you voluntarily provide to us, including but not limited to:

Name

Email address

Telephone number

Address

Payment information

#### **b. Non-Personal Information**

We may also collect non-personal information automatically when you interact with our site, including:

IP address

Browser type

Device information

Pages visited and the duration of the visit

Referring website

### **2. How We Use Your Information**

We use the information we collect for various purposes, including:

To provide and maintain our services

To process transactions

To send you confirmations, updates, security alerts, and support messages

To respond to your comments and questions

To improve our website and services

To comply with legal obligations

### **3. Sharing Your Information**

We do not sell, trade, or otherwise transfer to outside parties your Personally Identifiable Information unless we provide users with advance notice. This does not include website hosting partners and other parties who assist us in operating our website, conducting our business, or serving our users, so long as those parties agree to keep this information confidential. We may also release information when it’s release is appropriate to comply with the law, enforce our site policies, or protect ours or others' rights, property, or safety.

### **4. Security of Your Information**

We use administrative, technical, and physical security measures to help protect your personal information. While we have taken reasonable steps to secure the personal information you provide to us, please be aware that despite our efforts, no security measures are perfect or impenetrable, and no method of data transmission can be guaranteed against any interception or other type of misuse.

### **5. Cookies and Tracking Technologies**

We may use cookies, web beacons, tracking pixels, and other tracking technologies on our website to help customize the site and improve your experience. When you access our site, your personal information is not collected through the use of tracking technology.

### **6. Your Data Protection Rights**

Depending on your location, you may have the following rights regarding your personal data:

The right to access – You have the right to request copies of your personal data.

The right to rectification – You have the right to request that we correct any information you believe is inaccurate or complete information you believe