



CENTER FOR LINKAGES AND PLACEMENT

RECOMMENDATION LETTER

February 28, 2025

Mr, CHRISTIAN REI M. JAVIER
Head, Solutions Delivery - VP
EastWest Banking Corporation
PBCOM Tower, 6795 Ayala Avenue
Corner V.A Rufino Street.
Makati City Philippines

Dear Mr. Javier,

We are an educational institution responsible in helping and molding students to become qualified professionals in various industries. As part of the standard procedures and curriculum requirements, students go through actual experience in the specific industry of specialization through the **Internship / On-the-Job Training Program**. This program provides our graduating students the opportunity to apply their knowledge and skills in the industry.

In view of this, we request your prestigious establishment to accommodate our student-trainee/s to work with you for a period of **340 Hours** to commence at your discretion, through an **onsite** work arrangement.

Mr.Iverson F. Bayoneta

Requirements leading to a **Bachelor of Science in Information Technology Major (Information and Network Security Elective Track)** have already been completed by our recommendee/s. The opportunity you extend to our students will certainly pave the way for their success as future professionals and productive citizens.

We shall remain grateful to you for your kind assistance and support.

Very truly yours,

Asst. Prof. ALI A. NAIM, MIS
Institute/College Internship Coordinator
College of Computing & Information Sciences

Noted by:

Approved by:

Prof. JOEL B. MANGABA, DT
Institute/College Dean
College of Computing & Information Sciences

Ms. CYNTHIA MARGARETTA R. JOSE
Director
Center for Linkages and Placement

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ACCEPTANCE LETTER
(to be completed by the company representative)

We are pleased to accept the above-named student/s as an intern/s at (training company) _____
and work _____ hours per day from _____ to _____.
(working hours per day) (start date of training) (end date of training)

Signature: _____
Name: _____
Position: _____
Contact: _____

IMPORTANT:

Please ensure that you submit **1 copy** (per student) of the completely signed letter to the Center for Linkages and Placement, no later than the specified deployment date. Additionally, retain and bring your personal copy of the form on the clearance day for verification.



UNIVERSITY OF MAKATI

J.P Rizal Extension, West Rembo, Makati City

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