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# Centres of Research Excellence 2016

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## Critical dates

Thursday **27 August 2015**

**RIC Information Session**

Wednesday **23 September 2015**

**NOI Deadline for notice of intent**

Wednesday **18 November 2015**

**Applications Open in RGMS**

Wednesday **9 December 2015**

5:00pm

**Draft Application submission to RIC**

Wednesday **16 December 2015**

5:00pm

**Minimum Data Due in RGMS**

Wednesday **6 January 2016**

5:00pm

**Final Certified Application to RIC**

## Overview

The purpose of the NHMRC Centres of Research Excellence (CRE) scheme is to support research that aims to improve health outcomes and promote/or improve translation of research outcomes into policy and/or practice. The CRE scheme will also support researchers in capacity building activities, including in specific areas of need identified by NHMRC.

According to the NHMRC scheme-specific guidelines 2015, the specific objectives of the scheme are to:

* Support the conduct and development of innovative, high quality, collaborative research
* Promote effective translation of research into health policy and/or practice;
* Foster and build capacity in the health and medical research workforce; and
* Provide opportunities to expand and improve collaborations between research teams.

The Centres of Research Excellence (CRE) scheme will provide support for teams of researchers to pursue collaborative research and develop capacity in clinical, population health and health services research. The second round of Centres of Research Excellence for 2015 (for funding in 2016) will also include two additional streams, each with a particular focus on establishing a collaborative network to achieve scheme objectives.

Funding will support five streams:

* CRE in Clinical Research;
* CRE in Health Services Research;
* CRE in Population Health Research;
* CRE in Infectious Disease Emergency Response Research; and
  + The intent of the CRE in Infectious Disease Emergency Response Research stream is to provide support for a single team of researchers to establish a national research capacity that responds to major infectious disease threats and embeds research within the health system. This team will develop evidence that can be implemented in future epidemics, decrease the burden on the health system and improve health outcomes. Research, training and capacity building will be focussed on research activities occurring before, during and after infectious disease emergencies.
* CRE in Indigenous Researcher Capacity Building.
  + The intent of the CRE in Indigenous Researcher Capacity Building is to build capacity among Aboriginal and Torres Strait Islander researchers, facilitate networks of Aboriginal and Torres Strait Islander leaders in health research and/or produce a leadership cohort able to provide training and development opportunities for Aboriginal and Torres Strait Islander research students and early-career researchers.

## Steps to be completed by Chief Investigator A (CIA):

## Submit a Notice of Intent (NOI)

The [NOI](http://noi.mro.unimelb.edu.au/) should be completed early to provide RIC with CIA contact details.

Upon submitting an NOI, Major Initiatives will arrange a meeting with you to discuss your proposal.

## Notify your Faculty Research Support Office

Notify your Faculty Research Support Office of your intention to submit.

## Review the funding documents

Consider the Funding Rules, Instructions to Applicants and other requirements from the Supporting Documents to get an understanding of the scheme and scope of your research program.

## Submission steps

* 1. Obtain access to RGMS and complete/update your RGMS profile.
  2. Complete your “Review Ready” application to RIC for review: [ric-majorinitiatives@unimelb.edu.au](mailto:ric-majorinitiatives@unimelb.edu.au)
     1. Use the “request Latest Snapshot Report” function in RGMS
     2. Email two snapshot reports (Assessor and Summary) and the draft Grant Proposal as a PDF.
     3. RIC will send an email receipt.
  3. Complete application after taking feedback from RIC into consideration. Applicants should also seek advice from colleagues and Faculty Mentors before finalising the application.
  4. Certify application in RGMS ([http://www.rgms.nhmrc.gov.au](http://www.rgms.nhmrc.gov.au/)). Use the ‘CI Certification’ function. Your application, once certified, will be locked and then submitted to RAO.
  5. Submit a UOM Authority to Submit form (template attached) to RIC in hardcopy before 5pm on the RIC internal closing date. The form should include:
     1. CIA and Head of Department/Institute Director signatures.
     2. Written evidence (e.g. email) from all CIs and AIs clearly stating their agreement to be on the application along with the application ID number. All written evidence must be attached to the finished Authority to Submit form with the other signatures. This is an NHMRC requirement and the application cannot be submitted to NHMRC until received.
        1. Sample of text you could include in CI agreement emails:

I certify that:

* + - * 1. *I agree to be named as a Chief Investigator on this application [insert RGMS Application ID here],*
        2. *I agree to participate in the manner described in the application;*
        3. *I agree to the use of my personal information as described in the NHMRC Privacy Policy; and*
        4. *I agree to the final application being certified on my behalf by the CIA.*
      1. Sample of text you could include in AI agreement emails:

I certify that:

* + - * 1. *I agree to be named as an Associate Investigator on this application [insert RGMS Application ID here],*
        2. *I agree to participate in the manner described in the application; and*
        3. *I agree to the use of my personal information as described in the NHMRC Privacy Policy*
    1. A hardcopy of the RGMS is not required.
  1. RIC will submit the application to NHMRC. The CIA will receive a RGMS notification once this has been done.

## Supporting documents

### NHMRC

* [NHMRC CRE webpage](http://www.nhmrc.gov.au/grants/apply-funding/centres-research-excellence-cre" \t "_blank)
* NHMRC Funding Rules: [All Schemes](http://www.nhmrc.gov.au/print/book/export/html/53074) and [CRE specific](http://www.nhmrc.gov.au/print/book/export/html/66142)
* NHMRC Advice and Instructions to Applicants: [All Schemes](https://www.nhmrc.gov.au/print/book/export/html/51617) and [CRE specific](https://www.nhmrc.gov.au/print/book/export/html/66152)
* [NHMRC CRE Grant Proposal template](file://localhost/funding/docs/grant-proposal-template-cre-funding-comm-2016.doc)
* [RGMS Character Count online tool](http://www.nhmrc.gov.au/_files_nhmrc/rgms_charcount/rgms_char_count.html)
* NHMRC [CRE Peer Review Guidelines](http://www.nhmrc.gov.au/print/book/export/html/66156)
* [RGMS Offline Forms](http://www.nhmrc.gov.au/grants-funding/research-grants-management-system-rgms)

### RIC

* [UoM Authority to Submit form](file://localhost/funding/docs/NHMRC-CRE2016-AuthorityToSubmit.docm)

To access copies of previous successful CRE applications held in the RIC Library, please contact us via [ric-majorinitiatives@unimelb.edu.au](mailto:ric-majorinitiatives@unimelb.edu.au)

Questions and primary email [ric-majorinitiatives@unimelb.edu.au](mailto:ric-majorinitiatives@unimelb.edu.au)

* [Staff Intranet](https://staff.unimelb.edu.au/research)
* [Contact us](file://localhost/contact-us.html)
* [Find an expert](http://findanexpert.unimelb.edu.au/)

## Close

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