

Minute of Team 202113

Basic Information			
Date	2021.11.04	Location	PMB
Time	15:00	Secretary	Haonan CHEN
Chairpesron	Yifei SHAO		
Attendance			
Present Member	Yifei SHAO, Haonan CHEN, Yuke GAO, Yongjing QI		
Absent Member	Zhihang ZHU		
Content			
Theme	Detail		
Work distribution	<ul style="list-style-type: none">Send an email to Matt to create a team and ask whether we need to consider postgraduate studentWe discuss about the staff and admin part, based on the functions guests and students can access, a staff can change his personal information and module information; an admin can change all the things besides the structure.Persona <-> prototype relationship tableAbout the survey and interview, after discussion, we		

Action pints	decide to focus on Y1/2/3 UNNC students and focus on interview, cause online survey may be less useful, we may not receive so many needed feedback.		
	<ul style="list-style-type: none">3 UML Diagrams are needed: use case, sequence, class		
	Haonan CHEN: Write the email to Matt after the meeting		
	Yongjing QI: Update the prototype and create the table between persona and prototype until next Tuesday informal meeting		
	Yifei SHAO: Update the requirements documentation create UML diagrams until next Tuesday informal meeting		
	Yuke GAO: Complete staff/admin personas and complete interview documentation based on the discussion today until next Tuesday informal meeting		
	Zhihang ZHU: Create UML diagrams until next Tuesday informal meeting		
Next Meeting			
Date	2021.11.9	Location	TBD
Time	13:00	Secretary	Yongjing QI
Chairpesron	Haonan CHEN		