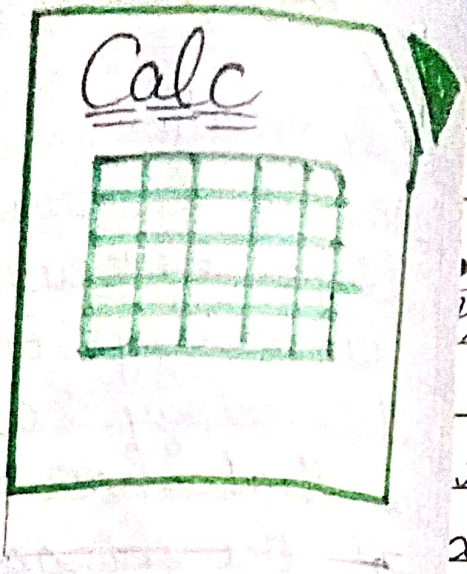
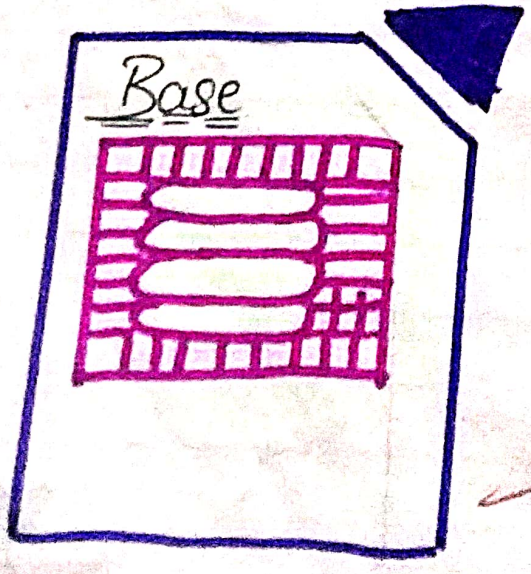
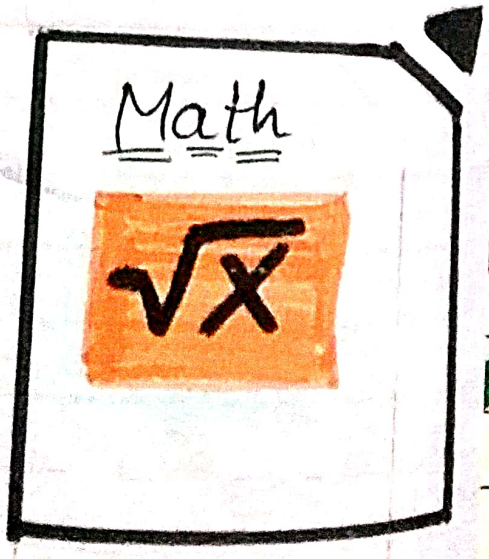
Libre office







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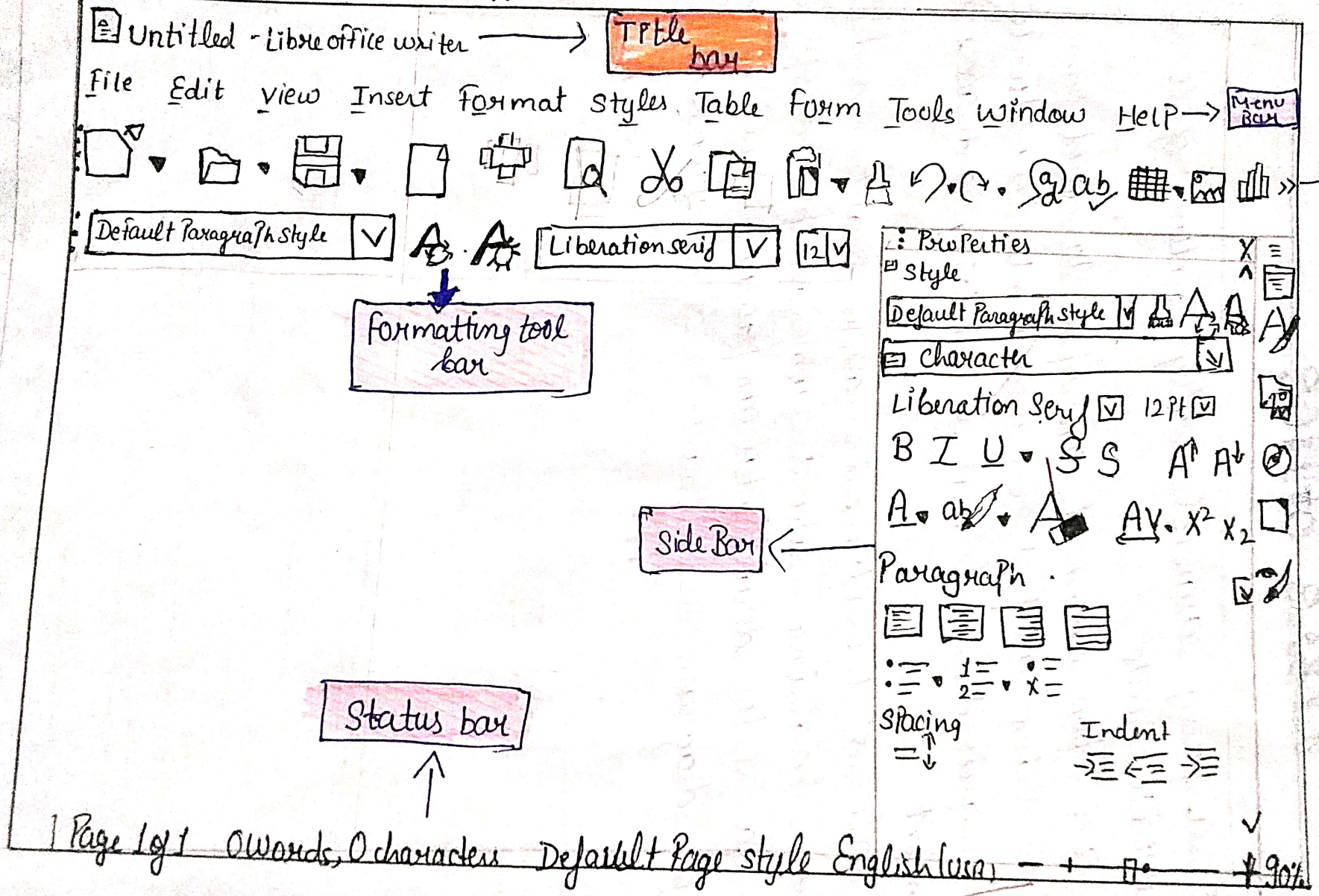

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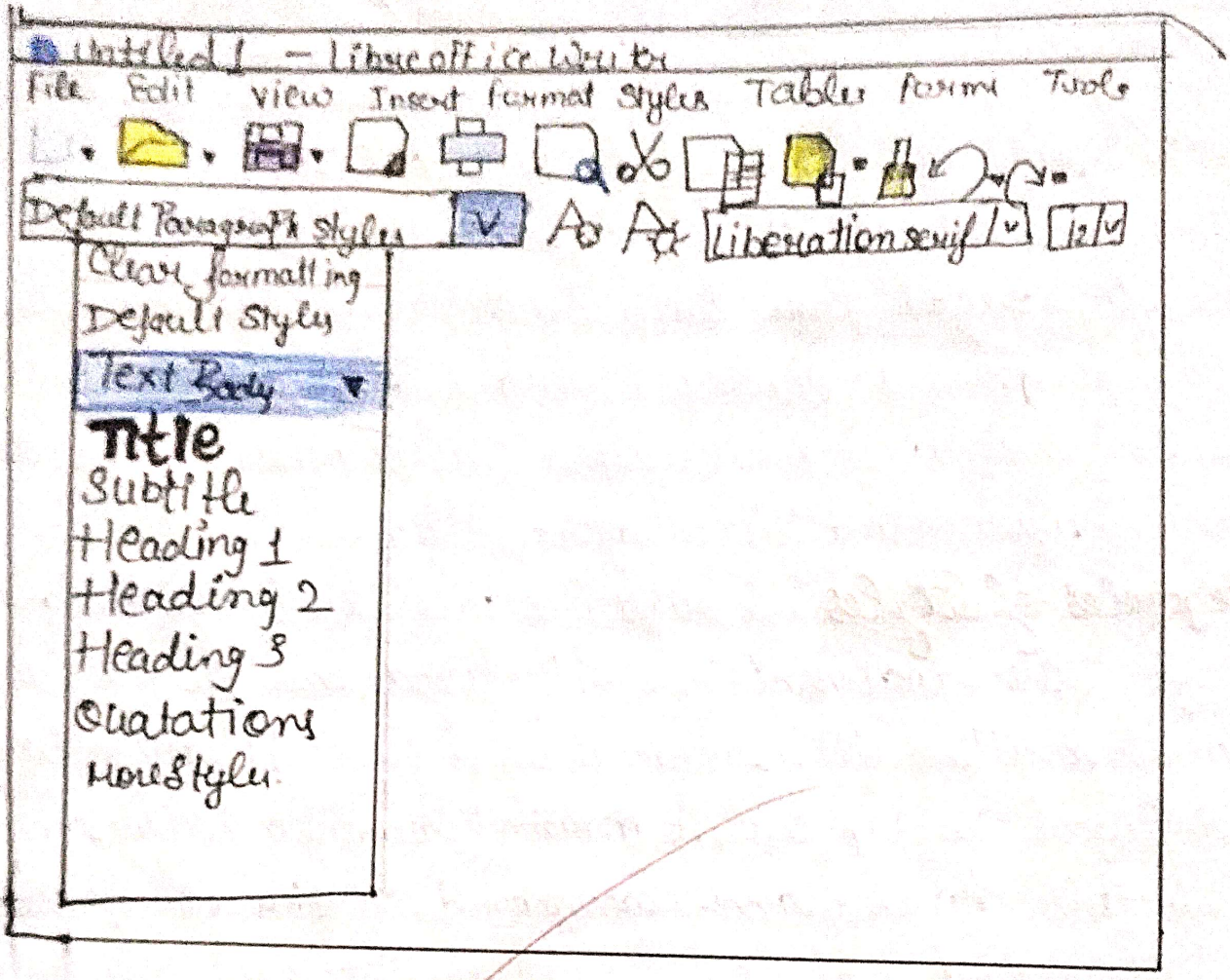

Untitled 1 - Libreoffice Writer
File Edit View Insert Format Styles Tables Forms Tools
Default Paragraph Styles
Liberation serif
12
Clear formatting
Default Styles
Text Body
Title
Subtitle
Heading 1
Heading 2
Heading 3
Quotations
More Styles

Untitled1 - Libre office writer

File Edit View Insert Format Styles Tables Frame Tools

Liberation Serif | V | 12 Pt | V

Page Breaks Ctrl+Enter
More Breaks

Image
Chart
Media
OLE object

Shape
Section
Text from file

Text Box
Comment Ctrl+Alt+C
Frame

Fontwork
Caption

Hyperlink Ctrl+K
Bookmark

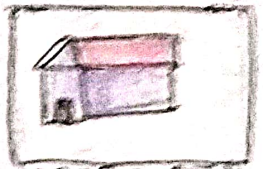
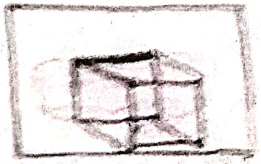
Special character
Formatting Mark
Horizontal line

Page Numbers
Header and footer

Insert Image

← → ↑ > This PC > Documents >

New folder

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Link

Filename :

Style Graphics | V | Open | Cancel

Good

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File Edit View Insert Format Styles Table Frame Tools

Default Styl

- Normal
- Web
- User Interface
- Toolbars
- ✓ Status Bar
- Rulers
- Scrollbars
- Girdand Helplines
- ¶ Formatting Marks
- ✓ Text Boundaries
- ✓ Table Boundaries
- ✓ Image and chart
- Show whitespace
- ✓ Show Track changes
- ✓ Field shadings
- Field Names
- Field Hidden Paragraphs
- Sidebar
- Styles
- Gallery
- Navigator

- 3D Settings
- Align objects
- Bullets and Numbering
- Drawing
- Drawing objects
- Properties
- Edit Points
- Find
- Fontwork
- Form controls
- Form Design
- Form Navigation
- ✓ Formatting
- Formatting (Style)
- Frame
- Image
- Insert
- Logo
- Mail Merge
- Media Playback
- Navigation
- OLE Object
- ✓ Standard

Drawing

Arrangement

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File Edit view Insert Format Style Table Frame Tools

- Align
- Lists
- Clone formatting
- Clear Direct formatting Ctrl + M
- Character
- Paragraph...
- Bullets and Numbering
- Page style
- Title Page
- Comments
- Columns
- Watermarks
- Sections...
- Image
- Text Box and Shape
- Frame and object
- Name
- Description
- Anchor
- Wrap
- Arrange
- Rotate or flip
- group

Bring to front
Forward one
Back one
Send to Back
To forground
To Background.

Anchoring

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File Edit view Insert Format Style

To Page
To Paragraph
To Character

Alignment

Writer

Format Style Table Form Tools Window Help

- Align
  - Left Ctrl+L
  - Centered Ctrl+E
  - Right Ctrl+R
  - Jutified Ctrl+J
  - Top
  - Center
  - Bottom
- lists
- Clon formatting
- Clear Dired formatting Ctrl+M
- Character
- Paragraph
- Bullets and Numbering
- Page style
- Title Page
- Comments
- Columns
- watermark
- sections
- Image
- Text Box and Shape
- frame and object
- Name

Text Wrapping

Office Writer

Insert format Styles Table form Tools window Help

- Text
- Spacing
- Align
- List
- Clone formatting
- Paragraph
- Bullets and Numbering
- Page style
- Image
- Text Box and Shape
- frame and object
- Name
- Description
- Anchor
- Wrap
- Arrange

Wrap off
Page Wrap
Optimal Page wrap
Wrap Left
Wrap Right
Wrap through
In Background
Edit

Mail Merge

Name	Class	Roll No	MATH	SCIENCE	English	SST	IT	Total	Position
Laddi	10th	1	80	79	75	78	40	352	Ist
Asra	10th	2	79	80	74	77	40	350	2nd
Harpreet	10th	3	77	75	73	74	39	338	3rd
lovepreet	10th	4	72	68	69	70	40	319	Pass
Komal	10th	5	69	70	64	73	39	315	Pass
Japneet	10th	6	70	65	65	74	39	313	Pass
Khushmeen	10th	7	70	78	68	76	39	331	Pass

REPORTCARD

Name : <Name>

Class : <Class>

Roll No: <Roll No>

MATH : <MATH>

ENGLISH: <ENGLISH>

SCIENCE : <SCIENCE>

SST : <SST>

IT : <IT>

Total : <Total>

Position: <Position>

REPORTCARD

NAME : Laddi

Class : 10th

Roll No : 1

MATH : 80, ENGLish: 75

SEIENCE : 79

SST : 78

IT : 40

Total : 352

Position : Ist