



CXO Fellows Program Application

The Office of Executive Councils sponsors a cross-council fellows program aimed at developing the next generation of leaders in financial management, acquisitions, human capital, and information technology. The Fellows program provides an opportunity for aspiring leaders to grow professionally through a unique set of educational seminars and inside government events designed to provide exposure and learning opportunities for the participants. CAOs, CFOs, CHCOs, and CIOs are encouraged to nominate one member of their staff in grades 9-14 who has demonstrated the ability to perform at a high level and shown leadership potential. The Fellow will join a select group of top performers from across the government and will attend sessions with government leaders, learn more about the components of the federal government, gain exposure to cross-functional approaches, and receive classroom education on the "C-Suite of federal government" from the National Defense University. There is no cost for the program.

Please submit a completed application form, applicant's current resume, and the nominee questionnaire to Amy Bontrager, CXO Program Director at Amy.Bontrager@gsa.gov no later than COB August 15th.

ELIGIBILITY REQUIREMENTS

1. Each CAO, CFO, CHCO, and CIO may submit one person for consideration. Class size is limited to 24 in each discipline.
2. The Fellow must be stationed in the Washington, DC region.
3. The Fellow must be working within the OCAO, OCFO, OCHCO, OCIO.
4. The Fellow may be nominated by their supervisor, but must be approved by the Agency CAO/CFO/CHCO/CIO.
5. The Fellow must currently be a grade GS 9-14.

APPLICATION CHECKLIST

1. Complete application form to include signatures from CAO/CFO/CHCO/CIO & supervisor
2. Applicants Resume
3. Responses to Nominee Questionnaire
4. Email complete application packet to Amy.Bontrager@gsa.gov no later than COB 8/15/2017
5. Title application email as CXO Fellows Application_<name of agency>



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APPLICANT FORM

Name: (Last, First, MI): _____

Agency: _____

Current Position: _____

Function Area: _____

Job Series/Grade (e.g. GS 0901-11): _____

Email: _____

Phone Number: _____

APPLICANT'S SUPERVISOR CONTACT

Name: _____

Title: _____

Email: _____

Phone: _____

PROGRAM SPECIFICATIONS

1. Fellow will be expected to participate in the scheduled educational programming, inside government events, and projects totaling approximately 10-15 hours per month from October 2017-September 2018.
2. All program events will be located in the Washington, D.C. region. Transportation to the events will be the responsibility of the participant.
3. Fellow will be asked to submit program evaluations to help further develop the program.
4. Fellow will be provided education by the National Defense University These five (5) full day graduate level courses will be throughout the year and will be no additional cost to the Fellow or the Agency.

APPROVAL BY CAO/CFO/CHCO/CIO

Electronic Signature: _____

Date: _____



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Nominee Questionnaire: To be completed by CXO Fellow applicant. Please answer all questions in a word document and attach responses with your application packet. Application must be submitted by COB August 15, 2017.

1. Provide a brief description of your current role.
2. Share two professional goals you would like to accomplish in the next 2-3 years.
3. Please provide what you hope to get out of the CXO Fellowship if selected.