



CXO FELLOWS PROGRAM

CXO Fellowship Application

2018-2019

About the CXO Fellowship

The Office of Executive Councils sponsors a cross-council fellows program aimed at developing the next generation of leaders in financial management, acquisitions, human capital, and information technology (IT). The CXO Fellowship provides a unique set of educational seminars and inside government events designed to provide professional development and encourage collaboration in an inter-agency and cross-functional setting. CAOs, CFOs, CHCOs, and CIOs are encouraged to nominate one member of their staff in grades GS9-14 who has demonstrated the ability perform at a high level and shown leadership potential. The Fellow will join a select group of top performers from across the government and will attend sessions with government leaders, learn more about the components of the federal government, gain exposure to cross-functional approaches, and receive classroom education on the “C-Suite of federal government” from the National Defense University. There is no cost for the program.

Eligibility Requirements

1. Each CAO, CFO, CHCO, and CIO may submit one person per agency for consideration. Cohort is limited to 24 in each discipline.
2. The Fellow must be stationed in the Washington, DC region.
3. The Fellow must be working within the OCAO, OCFO, OCHCO, OCIO.
4. The Fellow may be nominated by their supervisor, but must be approved by their Chief Executive Officer (CAO, CFO, CHCO, or CIO).
5. The Fellow must currently be a grade GS9-14.

Application

Submit completed application package by email to cxofellowship@gsa.gov no later than COB July 31st, title **CXO Fellows Application** and include:

- ☐ Application form (include signatures from applicants Chief Executive Officer. CAO, CFO, CIO, or, CHCO.
- ☐ Applicant's current resume
- ☐ Nominee questionnaire



CXO FELLOWS PROGRAM



Applicant Information

Name: (Last, First, MI):

Agency:

Current Position:

Function Area:

Job Series / Grade:
(e.g. GS 0901-11)

Email:

Phone Number:

Applicant Supervisor Contact

Name:

Title:

Email & Phone Number:



CXO FELLOWS PROGRAM



Program Expectations

- ☐ Fellow will be expected to participate in the scheduled educational programming, inside government events, and projects totaling approximately 15-20 hours per month from October 2018 -September 2019.
- ☐ All program events will be located in the Washington, D.C. region. Transportation to the events will be the responsibility of the participant.
- ☐ Fellow will be asked to submit program evaluations to help further develop the program.
- ☐ Fellow must attend 75% of the official events to receive a Certificate of Completion.

Applicant Signature: _____

Date: _____

Supervisor Name: _____

Supervisor Signature: _____

Date: _____

Approved by nominees Chief Executive Officer. (CAO, CFO, CHCO, or CHCO) Only one signature requested.

Chief Executive Officer Name: _____

Signature: _____

Date: _____



CXO FELLOWS PROGRAM



Nominee Questionnaire

To be completed by the CXO Fellow applicant. Answer all the questions in a word document and attach responses with your application packet.

1. Briefly describe your current role.
2. Share two professional goals you expect to accomplish in the next 2-3 years.
3. If selected, what do you expect to gain from the CXO Fellowship?