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### AFICC PGI 5307.104 General Procedures

(a) In order to develop a sound acquisition strategy acquisition teams should engage with the AFICC/KA Acquisition Center of Excellence (ACE) and others as appropriate, including Contracting, Financial Management, Staff Judge Advocate and other technical experts (e.g., [AFPEO/CM](https://cs2.eis.af.mil/sites/10263/projects/services/SitePages/PEOCM.aspx)).

(b) In order to maximize mission effectiveness through reductions in rate, process and demand management, Contracting Officers are encouraged to identify and consider the use of existing contracts and agreements, to include those within the Department of Defense and Federal Agencies, during the market research phase and prior to awarding a new contract. At a minimum, Contracting Officers should consider exploring the [AFICC Launch Pad](https://cs2.eis.af.mil/sites/10074/afcc/AFICC/KA/SitePages/sslp.aspx) and [GSA Acquisition Gateway (Solution Finder)](https://hallways.cap.gsa.gov/app/) and also utilize available resources such as the [AFICC Strategic Sourcing Toolbox](https://cs2.eis.af.mil/sites/10074/afcc/AFICC/KA/sst/default.aspx).