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### SMC PGI 5342.503-1 Postaward Conference Arrangements

(a) The contracting officer should ensure conference participants include program personnel representing engineering, program control, production/manufacturing, data, test, software, systems & quality assurance, as appropriate. Whenever possible, preliminary meetings conducted by SMC contracting officers should include the administrative contracting officer assigned to the contract. In addition, weaknesses and risks identified during the evaluation process should be included in the agenda.