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#### 4.2 Electronic Source Selection

EZ Source is the standard Air Force documentation tool that shall be used for all unclassified competitive acquisitions valued at $100M or more (unless waived by the CAA), or when an acquisition has been designated a high visibility program by a PEO or Center/Complex/Wing Commander. EZ Source may be used for acquisitions valued at less than $100M. In order to ensure proper support is available to the team, PCOs must use the [SharePoint EZ Scheduler](https://usaf.dps.mil/teams/PK-Central/AFCC/records_contract/EZ/Lists/EZ_Scheduler/MyItems.aspx) to request the use of EZ Source and input information relative to their acquisition not later than 60 days prior to the projected RFP release.