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#### 4.3 Tactics, Techniques and Procedures (TTP), Samples, and Tailorable Templates

TTP: [Protection, Maintenance, Retention, and Disposition of Source Selection Data](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/Documents/AFFARS_Library/5315/ss_documentation_guidance.docx)

**Templates:** A comprehensive collection of samples and tailorable templates for your use as desired, is provided below.

[Abstract of Proposals/Quotations (Negotiated Procurement)](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/abstract_of_proposals_and_quotations.pdf)

**Source Selection Documentation Templates**

[Delegation of Source Selection Authority (SSA)](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/memo_SSA_Delegation.docx)

[Past Performance Questionnaire (Sample 1)](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/past_perf_quest_sample_1.docx)

[Past Performance Questionnaire (Sample 2)](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/past_perf_quest_sample_2.docx)

[Past Performance Questionnaire (Sample 3)](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/past_perf_quest_sample_3.docx)

[Section L Attachment - Past Performance Information](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/section_L_past_performance_information.docx)

[Solicitation Cross Reference Matrix](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/solicitation_cross_reference_matrix.docx)

[Source Selection File Checklist](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/ss_file_checklist.docx)

[Source Selection Plan](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/ss_plan.docx)

[Subcontractor Consent Letter](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/subcontractor_consent_letter.docx)

[Verification of Correspondence Going to Offeror](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/verification_of_correspondence_to_offeror.xls)Checklist

[Source Selection Information Coversheet](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/ss_info_cover_sheet.pdf)

[SF 901, Controlled Unclassified Information (CUI) Cover Sheet (AF Template)](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/ss_info_cover_sheet_USAF_CUI_SF901.docx)

[Source Selection Non-Disclosure Agreement (NDA)](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/ss_non-disclosure_agreement.pdf)

[Conflict of Interest Statement](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/conflict_of_interest_statement.pdf)

[Sample RFP Section L language – Use of Non-Government Advisors](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/Documents/AFFARS_Library/5315/samples/use_of_non-government_advisors.docx)

[RFP Section L & M Samples](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/Documents/AFFARS_Library/5315/samples/section_L_and_M_samples.docx)

[Notice Announcing that a Source Selection is in Progress](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/Documents/AFFARS_Library/5315/samples/soure_selection_notification.docx)

[Competitive Range Decision Document](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/competitive_range_decision_document.docx)

[Comparative Analysis Report & Award Recommendation](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/comparative_anal_rpt_and_award_rec.docx)

[Source Selection Decision Document](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/ss_decision_document.docx)

**Source Selection Evaluation Board (SSEB) Templates**

[Rating Team Worksheet (Methodology 1)](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/rating_team_worksheet_method_1.docx)

[Rating Team Worksheet (Methodology 2)](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/rating_team_worksheet_method_2.docx)

[Rating Team Worksheet (PPT)](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/PPT_rating_team_worksheet.docx)

[Tradeoff Technical Evaluator Template](https://usaf.dps.mil/teams/PK-Central/afcc/records_contract/EZ/EZ_Docs/Templates/Tradeoff_Tech_Evaluator_Template.docx)

[LPTA Technical Evaluator Template](https://usaf.dps.mil/teams/PK-Central/afcc/records_contract/EZ/EZ_Docs/Templates/LPTA_Tech_Evaluator_Template.docx)

[Tradeoff Subfactor Chief Template](https://usaf.dps.mil/teams/PK-Central/afcc/records_contract/EZ/EZ_Docs/Templates/Tradeoff_SubFactor_Chief_Template.docx)

[LPTA Subfactor Chief Template](https://usaf.dps.mil/teams/PK-Central/afcc/records_contract/EZ/EZ_Docs/Templates/LPTA_SubFactor_Chief_Template.docx)

[Evaluation Notice (EN)](https://usaf.dps.mil/teams/PK-Central/AFCC/records_contract/EZ/EZ_Docs/Templates/EN_Template.docx)

[SSEB Report](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/sseb_report.docx)

[Initial Evaluation Briefing](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/Initial_evaluation_briefing.pptx)

[Pre-Final Proposal Revisions (FPR) Request Briefing](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/pre-FPR_request_briefing.pptx)

[Final Decision Briefing](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/final_decision_brief.pptx)

**Past Performance Evaluation Team Documents**

[Relevancy Template](https://usaf.dps.mil/teams/PK-Central/AFCC/records_contract/EZ/EZ_Docs/Templates/Relevancy_Template.docx)

[Tradeoff Performance Quality Template](https://usaf.dps.mil/teams/PK-Central/afcc/records_contract/EZ/EZ_Docs/Templates/Tradeoff_PerformanceQuality_Template.docx)

[LPTA Performance Quality Template](https://usaf.dps.mil/teams/PK-Central/AFCC/records_contract/EZ/EZ_Docs/Templates/LPTA_PerformanceQuality_Template.docx)

[Business Relationship Template](https://usaf.dps.mil/teams/PK-Central/AFCC/records_contract/EZ/EZ_Docs/Templates/BusinessRelationship_Template.docx)

[Past Performance Information Template](https://usaf.dps.mil/teams/PK-Central/afcc/records_contract/EZ/EZ_Docs/Templates/PPI_Template.docx)

[Tradeoff Past Performance Confidence Assessment Template](https://usaf.dps.mil/teams/PK-Central/afcc/records_contract/EZ/EZ_Docs/Templates/Tradeoff_PastPerformanceConfidence_Template.docx)

[LPTA Past Performance Evaluation Template](https://usaf.dps.mil/teams/PK-Central/AFCC/records_contract/EZ/EZ_Docs/Templates/LPTA_PastPerformanceEvaluation_Template.docx)

[Performance Confidence Rating Evaluation](https://usaf.dps.mil/sites/AFCC/KnowledgeCenter/contracting_templates/perf_conf_rating_eval.docx)

**Cost/Price Evaluation Team Document**

[Cost/Price Template](https://usaf.dps.mil/teams/PK-Central/AFCC/records_contract/EZ/EZ_Docs/Templates/CostPrice_Template.docx)

See [SMC PGI 5315.3 (4.3)](SMC_PGI_5315_3G.dita#AFFARS_SMC_PGI_5315_3G) .