# PART 5313 - Simplified Acquisition Procedures

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## SUBPART 5313.1 — PROCEDURES

### 5313.106-1 Soliciting from a Single Source

(b)For acquisitions that exceed the micro-purchase threshold, but do not exceed the Simplified Acquisition Threshold, the tailorable [Single Source Justification](https://usaf.dps.mil/sites/AFCC/AQCP/KnowledgeCenter/SitePages/DAFFARS-Templates.aspx) or [Single Source Memorandum for Record](https://usaf.dps.mil/sites/AFCC/AQCP/KnowledgeCenter/SitePages/DAFFARS-Templates.aspx) template may be used.

### 5313.106-3 Award and Documentation

(a) See the tailorable [Determination of Fair & Reasonable Price](https://usaf.dps.mil/sites/AFCC/AQCP/KnowledgeCenter/SitePages/DAFFARS-Templates.aspx) template when using Simplified Acquisition Procedures under [FAR 13.1](https://www.acquisition.gov/far/part-13#FAR_Subpart_13_1).

## SUBPART 5313.2 – ACTIONS AT OR BELOW THE MICRO-PURCHASE THRESHOLD

### 5313.201 General

(g)(1) See [MP5301.601(a)(i)](https://www.acquisition.gov/affars/mp5301-federal-acquisition-regulations-system#AFFARS_MP5301_601).

## SUBPART 5313.3 – SIMPLIFIED ACQUISITION METHODS

### 5313.301 Governmentwide Commercial Purchase Card

See [DAFI 64-117](https://static.e-publishing.af.mil/production/1/saf_aq/publication/dafi64-117/dafi64-117.pdf), *Government Purchase Card Program*.

### 5313.303-5 Purchases Under BPAs

(b)(1) Individual purchases under BPAs established in accordance with [FAR 13.303-2(c)(3)](https://www.acquisition.gov/far/part-13#FAR_13_303_2) may be made up to the purchase limitation identified in the BPA.

(2) Individual purchases of commercial products and commercial services, other than BPAs established in accordance with [FAR 13.303-2(c)(3)](https://www.acquisition.gov/far/part-13#FAR_13_303_2), may be made up to the dollar limitation specified in [FAR 13.500](https://www.acquisition.gov/far/part-13#FAR_Subpart_13_5).

## SUBPART 5313.5 – SIMPLIFIED PROCEDURES FOR CERTAIN COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES

### 5313.500 General

(c)(1) See [MP5301.601(a)(i)](https://www.acquisition.gov/affars/mp5301-federal-acquisition-regulations-system#AFFARS_MP5301_601).

### 5313.501 Special Documentation Requirements

(a)(1)(ii) See the tailorable [Sole Source (Including Brand Name) Justification - Simplified Procedures for Certain Commercial Products and Commercial Services](https://usaf.dps.mil/sites/AFCC/AQCP/KnowledgeCenter/SitePages/DAFFARS-Templates.aspx) template.

(a)(2) See [DAFFARS 5306.304(a)](https://www.acquisition.gov/affars/5306.304-approval-justification) for the approving officials for acquisitions using the limited or sole source justification at [FAR 13.501(a)(2)](https://www.acquisition.gov/far/part-13#FAR_13_501).