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### 1.603-3-90 Micro–purchase contracting authority.

(a) Holders of a Government Purchase Card (GPC) have authority to make micro-purchases. DLA’s GPC policies and procedures are provided in [DLAM 5025.07, Government Purchase Card (GPC) Program](https://issue-p.dla.mil/Published_Issuances/Government%20Purchase%20Card%20Program%20(GPC).pdf) (<https://issue-p.dla.mil/Published_Issuances/Government%20Purchase%20Card%20Program%20(GPC).pdf>). The Sub Process Owner will upload written appointments of GPC holders in [Document Automated Content Services-Records Management (DACS-RM)](https://www.private.dacs.dla.mil/dacsrm/cs?func=llworkspace) (<https://www.private.dacs.dla.mil/dacsrm/cs?func=llworkspace>). (DACS-RM training and access are required.)

(b) The HCA may issue written designations of authority to make micro-purchases by means other than the GPC to individuals who have completed CON 237, Simplified Acquisition Procedures. The Sub Process Owner will upload written designations in [Document Automated Content Services-Records Management (DACS-RM)](https://www.private.dacs.dla.mil/dacsrm/cs?func=llworkspace) (<https://www.private.dacs.dla.mil/dacsrm/cs?func=llworkspace>). (DACS-RM training and access are required.)