

GSA ORDER

Subject: General Services Administration Acquisition Manual; GSAR Case 2020-G528,
Contracting Director Definition Update.

1. Purpose. This order transmits a revision to the General Services Administration Acquisition Manual (GSAM) to update the definition of “contracting director” in the context of the Federal Acquisition Service (FAS) Central Office.
2. Background. GSAM 502.101 provides definitions of terms appearing throughout the GSAM. The definition of “contracting director” presently includes two outdated Assistant Commissioner titles in the FAS Central Office, and does not include two Assistant Commissioner titles. This GSAM case was initiated to update the list of Assistant Commissioners included under the definition of “contracting director.”
3. Effective date. Date of Signature.
4. Explanation of changes. This amendment includes non-regulatory revisions to the GSAM to reflect changes to the organizational structure within the Federal Acquisition Service. For full text changes of the amendment see Attachment A, GSAM Text Line-In/Line-Out.

This amendment revises the non-regulatory language of the following GSAM section, changes summarized below:

502.101 Definitions

Updates the list of “contracting director” positions in the FAS Central Office:

- To include the proper titles of the:
 - Assistant Commissioner for Information Technology Category
 - Assistant Commissioner for Travel, Transportation and Logistics
- To add the titles of the:
 - Assistant Commissioner for Professional Services and Human Capital Category
 - Deputy Commissioner for Transformation Technology Services

5. References:
 - GSA Order 5440.705 ADM, Changes in the Federal Acquisition Service (FAS), September 8, 2016
 - GSA Order 5440.704 ADM, Changes in GSA Organization (FAS), August 10, 2016
 - GSA Order 5440.697 ADM, Changes in GSA Organization (FAS), Office of Professional Services and Human Capital Categories), June 20, 2016

- GSA Order 5440.712 ADM, Change in GSA Organization-Federal Acquisition Service and Technology Transformation Service, June 28, 2017
6. Point of contact. For clarification of content, please contact Mr. Tanner Slaughter, GSA Acquisition Policy Division, at gsarpolicy@gsa.gov.

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ATTACHMENT A
GSAM Text, Line-In/Line-Out

GSAM Baseline: Change 109 effective 06/05/2020

- Additions to baseline made by rule are indicated by [bold text in brackets]
- Deletions to baseline made by rule are indicated by strikethroughs
- Five asterisks (*****) indicate that there are no revisions between the preceding and following sections
- Three asterisks (***) indicate that there are no revisions between the material shown within a subsection

Part 502—Definitions of Words and Terms

Subpart 502.1—Definitions

502.101 Definitions

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“Contracting director” means:

(a) Except in the Federal Acquisition Service (FAS), a director of a Central Office or Regional office Division responsible for performing contracting or contract administration functions.

(b) In FAS Central Office—

[(1) The Deputy Commissioner for Technology Transformation Services or designee;]

[(2)](4) The Assistant Commissioner for [the Office of] Assisted Acquisition Services or designee;

[(3)](2) The Assistant Commissioner for [the Office of] General Supplies and Services [Categories] or designee;

[(4)](3) The Assistant Commissioner for Integrated Technology Services [the Office of Information Technology Category] or designee;

[(5) The Assistant Commissioner for the Office of Professional Services and Human Capital Categories or designee; and]

[(6)](4) The Assistant Commissioner for Travel, Motor Vehicle and Card Services [Travel, Transportation, and Logistics Categories] or designee; and

[(7)](5) The Assistant Commissioner for [the Office of Policy and Compliance] Acquisition Management or designee for support offices with contracting functions.

(c) In FAS Regions, the Assistant Regional Commissioner or designee.

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