

IT Collect BY 2024 Vendor Kick Off Meeting

May 4, 2022

Decisions Made

No formal decisions made.

Action Items

- Please reach out to IT Collect Support (itdb-support@gsa.gov) with feedback on the draft BY 2024 submission approach. For each request, note whether it is a “change request” or new “feature request.”

Agenda

- Draft BY 2024 Redoc Documentation
- Performance Metrics Data
- Risks Data
- Projects Data
- NIST Data
- Other BY 2024 Changes
- Delivery Timetable

Key Points by Agenda Item

Content covered in the BY 2024 Vendor Kick Off Meeting can be found at the following links: [BY 2024 Draft Submission Schema](#) and [BY 2024 ITPfM Draft Submission Schema Technical Addendum](#).

Draft BY 2024 Redoc Documentation

- The IT Collect Team walked through key reporting changes covered in the BY 2024 Draft Submissions Schema and Technical Addendum, both available on the IT Collect GitHub site at the links above.
- The BY 2024 ITPfM Draft Submission Schema Technical Addendum covers the known guidance changes for BY 2024 and the delivery timetable for final schema documentation.
 - This document is not yet finalized, and the information covered is based on a provisional understanding of the OMB guidance. Additional updates will be made as new information is known.
- Starting in BY 2024, IT Portfolio Management (ITPfM) is replacing CPIC terminology to describe data reported via IT Collect.

Performance Metrics Data

- Performance metrics reporting will be re-introduced in BY 2024 and will mirror the data fields collected in BY 2022, with a few minor changes.
 - Unlike other documents (e.g., projects, contracts), metrics will not be embedded underneath a parent service document. Agencies will instead submit an “agencyServiceId” field that will link the performance metric with an individual service. This approach was determined based on lessons learned from double-embedded documents in BY 2023 (notably projects/activities).
 - Following a question, GSA clarified that the “agencyServiceId” is the “agencyId” for the parent service/investment record.
 - Metric documents will contain a one-to-many relationship between metrics and metric actual results.
 - GSA clarified that the “Met Target” field will be system-generated based on Metric Target and Actual Results data and will not be submitted. This field was removed from the Draft Schema following the meeting.

- Following a question, GSA confirmed that metrics (including actual results) are expected to be “continuously updated” as a part of regular update submissions.
- See the “Metric” section of the Draft Schema and the “Performance Metrics Data” section of the Technical Addendum for more detail on metrics and actual results data collection.

Risks Data

- Risks reporting will be re-introduced in BY 2024 and will mirror the data fields collected in BY 2022, with a few minor changes.
 - There will be 13 pre-defined risk areas, and agencies will be expected to provide data for each area as an embedded document within a service record.
 - As before, agencies are required to provide a mitigation strategy for risk areas with a combined probability/impact score above a specific threshold. Risk scores equal the product of a risk area’s probability and impact rating. For BY 2024, this threshold is a risk score of 10 or above, up from a threshold of 6 in BY 2022.
 - Following a question, GSA confirmed that each of the 13 risk areas will be its own object/document in IT Collect. Each service reporting risks data should have 13 embedded risk objects/documents (13 per service).
 - The IT Collect Team is still determining whether agencies will need to first establish each risk object through POST submissions or whether to prepopulate these objects so that only PATCH/PUT submissions are needed. Please reach out with any feedback on this approach.
- See the “Risk” section of the Draft Schema and the “Risks Data” section of the Technical Addendum for more detail on risks data collection.

Projects Data

- Activities will no longer be reported for BY 2024.
- Planned/Projected/Actual cost and schedule fields will be added to projects and will replace the Project Start Date, Project End Date, and Project Lifecycle Cost fields.
 - These new fields will be used to generate cost and schedule variance scores instead of activity-level fields.
- Project Status is now a submittable field, instead of system generated. The reporting options will be: ‘Not Started’, ‘In Progress’, ‘Completed’, ‘Deferred’, and ‘Canceled’.
- A new Project Health field will be added to projects, and agencies will select either ‘Red’, ‘Yellow’, or ‘Green’ to represent the Project Health value.
- GSA is determining the best approach to handling historical/completed projects that are not updated with the new fields for BY 2024.
 - Please reach out to IT Collect Support (itdb-support@gsa.gov) to provide feedback on preferred approaches.
- Following a question, GSA explained that baseline logic for projects will likely mirror the logic applied to activities data last year. Only Planned fields are planned to be baselined.
- See the “Project” section of the Draft Schema and the “Projects Data” section of the Technical Addendum for more detail on projects data collection.

NIST Data

- Starting in BY 2024, OMB and IT Collect will implement NIST data reporting, which will be reported at the agency/portfolio level. Agencies will report CY (2023) spend for the five NIST cybersecurity framework functions: ‘Identify’, ‘Protect’, ‘Detect’, ‘Respond’, and ‘Recover’.
 - These will be stand-alone financial totals and will exist outside services submission.
 - The IT Collect Team will create NIST documents for each agency, so vendors and agencies do not need POST NIST documents (vendors can plan to only integrate with the PUT/PATCH operations).
 - Following a question, GSA explained that the expected reporting cadence for NIST data is not yet known and OMB will provide information on these expectations.

- Following a question, GSA explained that they are not aware of plans to validate NIST spend totals against the Security & Compliance IT Tower funding totals.
- See the “NIST” section of the Draft Schema and the “NIST Data” section of the Technical Addendum for more detail on NIST data collection.

Other BY 2024 Changes

- It is expected that Technology Modernization Fund tracking will be introduced for BY 2024 submissions, but this data is not yet included in the Draft Submission Schema.
- A System ID Reporting field is expected to be introduced for BY 2024, but this data is not yet included in the Draft Submission Schema.
 - This is expected to be a service-level field which will be validated against a list of valid System IDs used in CDM reporting, so that OMB can link IT budget data to cybersecurity data.
 - It has not yet been determined whether this data will be required for all services.

Delivery Timetable

- For a timetable of BY 2024 deliverables, see pages 2-3 of the BY 2024 ITPfM Draft Submission Schema Technical Addendum.

Attendees by Vendor/Agency

Vendor/Agency	Attendees
DHS	Krishna Behera, Juan Ortega, Melody Parker
DOT	Christopher DeRose, Jay Desai, Ayan Dini, Eric Kim
FED Pass	Elizabeth Naum, Ken Nehring
Folio	Fiona Caretto, Cameron Egan, Alex Murray, April Osajima, Carson Smith, Dale StHillaire, Hank Veach
GSA OGP VP	Arvind Nadikatla, Jason Marceau, Rob McNeil, Mientao Tsai
NASA	Ron Davis, Doug Kalkowski, Anh Nguyen, Rodney Rutledge, Vijay Uppalli
OMB	Chris Gomba, Jamal Rittenberry
Oracle	Courtney Corwin
Treasury	Sriram Avasarala, Chinh Bui, Kelly Harris, Randy McGuire, Ravindra Shirbhate
VA	James Pack, Donna Quinn
CPIC PMO	Kyle Carrick, Keith Ott, Dan York
IT Collect	Ryan Dougherty, Greg Mitchell