# BY 2022 IT Dashboard Implementation

### Frequently Asked Questions

July 31st, 2020

##### AITPS: Will I be able to submit my AITPD after I confirm my AITPS? Or are we required to wait until the start of the AITPD window?

Agencies will be able to submit their AITPD reports following the completion of their AITPS submission. Agencies do not need to wait until the start of the AITPD window to commence with their AITPD submissions, assuming their AITPS is complete.

##### Risks Report: How many risks am I required to submit?

On an add operation, Agencies are required to submit data for all 13 Risk Types (listed within the IT Budget Guidance). If an Agency is not tracking data for a given Risk Type, then Agencies should leverage the activeRisk field to indicate as much. On subsequent update operation submissions, Agencies are only required to report data changes and do not need to send across data for all 13 Risk Types.

##### Contracts Report: Am I required to submit a Contracts Report?

From a policy perspective, Agencies are required to submit Contracts Reports for all Type 01, 02, and 05 investments. However, OMB acknowledges that not all investments have Contracts data to report. Therefore, there are no technical requirements that an Agency must submit a Contracts Report. Agencies can either omit submitting the Contracts Report altogether or they can leverage the reportsContracts field within the Contracts Report to indicate the investment will not be reporting Contracts data.

##### Contracts Report: How do I submit Contracts on the BY 2022 environment?

All existing Contracts from BY 2021 environment have been removed from the BY 2022 environment and will need to be initially resubmitted as “adds”. Thereafter, the Contract records can be maintained using “update” operations. A new validation has been implemented to prevent Agencies from adding duplicate rows of Contract data – if you attempt to add a Contract that already exists for a given UII, the system will return a validation error.

##### Systems Inventory List: Am I required to submit a Systems Inventory List?

From a policy perspective, Agencies are required to submit Systems Inventory Lists for all Type 01, 02, and 05 investments that fund systems. However, there is no field on the IT Dashboard that indicates which investments fund systems. Therefore, the IT Dashboard has no technical requirements mandating Systems Inventory Lists.

##### CIO Evaluation Report: Am I required to submit a CIO Evaluation Report?

From a policy perspective, Agencies are required to submit CIO Evaluation Reports for Type 01 and 05 investments. However, given that extenuating circumstances can lead to a Type 01 or 05 investment not reporting a CIO Evaluation Report, the IT Dashboard does not mandate CIO Evaluation Report submissions.

##### AITPS: How should I eliminate an investment?

In order to eliminate an Investment, you will need to submit the “Change in Investment Status Identifier” field with a value between 6-9 [Eliminated by funding (6), split (7), consolidation (8), reorganization (9)] and provide a description of the rationale using the “Agency Description of Change in Investment Status” field. When eliminating Investments by funding, the current year and budget year (CY & BY) funding amounts must be zero. For further guidance, please refer to the IT Budget Guidance.

##### Business Case: Are Project Name, Activity Name, and Activity Description Baselined?

Project Name, Activity Name, and Activity Description are Baselined for the FY 2022 President’s Budget submission and beyond.