Getting the Most out of GSA eBuy

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Customer Service Director, GSA/FAS

August 6–8, 2024

GSA SmartPay
TRAINING FORUM

August 6-8, 2024
New Orleans, LA

Continuous Learning Points (CLPs)

For attendees that have an active DAU/FAI CSOD account and provided their DAU/FAI CSOD account information at the time of Forum registration:

- CLPs earned during the Forum will be automatically uploaded to your DAU/FAI transcript and will count toward your certifications (like FAC-COR, FAC-PM, etc.) that are housed within the DAU/FAI system
- After the Forum, please do not submit a request to upload your earned CLPs to DAU/FAI CSOD on your own
- Allow 4–6 business weeks for the CLPs to be displayed on your DAU/FAI transcript
- For questions, please contact pshctraining@gsa.gov

Learning Objectives

Upon completion of this webinar, attendees should be able to:

- Obtain a working knowledge of GSA eBuy

- Understanding how GSA eBuy can help in your acquisition research

Training Agenda

- Overview of eBuy and its usage
- Registration
- Live Demo—Creating and posting a Sample Request For Quote (RFQ)
- Evaluate vendor quotes and award notifications

U.S. General Services Administration (GSA)

GSA's mission is to deliver value and savings in real estate, acquisition, technology and other mission support services across the Federal government.

GSA is the Federal government's procurement expert, helping other agencies acquire space, products, and services needed from commercial sources.

The Public Buildings Service, (PBS), provides real estate space, architecture, interior design, and construction to Federal agencies.

Our Federal Acquisition Service (FAS) delivers a vast number of commercial goods and services, at the best value, across government.

U.S. General Services Administration (GSA) Federal Acquisition Service (FAS)

Mission:
Deliver value and saving in real estates, acquisition, technology, and other **mission-support services across government.**

- GSA is a federal agency
- GSA provides valuable products and services

What is a GSA eBuy?

"GSA eBuy is a powerful and intuitive acquisition tool used by thousands of U.S. Federal agencies and military services worldwide to achieve required competition, best pricing, and value. GSA eBuy saves you time and money—all while keeping you FAR compliant."

Ordering Rules

- No federally mandated ordering procedures
- When releasing an RFQ, include language noting that the purchase will be placed against the contractor's MAS contract
- GSA eBuy can be utilized to notify contractors that a Request For Quote (RFQ) has been released and is advised but is not required
- Contract types allowable:
  - Firm Fixed-Price
  - Time and Materials and Labor Hour
- Federal procedures prescribed at FAR 8.4 are highly encouraged as they ensure competition and accountability
  - However, you have the flexibility to follow your own organization's procedures

What is eBuy used for?

- Quotes for services
- Quotes for products
- Obtaining volume discounts beyond contract pricing
- Complex requirements, or combinations of products or services
- Determining sources of supply, via RFIs
- Obtaining quotes directly against BPAs or GWACs

eBuy's Improved Features

- Multifactor Authentication (MFA)

- PIV/CAC-based login

- User experience improvements:
  - Functionality moved to modals (overlays)
  - Redesigned flow
  - Pages with print-optimized styling
  - Pop-up informational boxes

What do buyer post RFQs for?

- Examples:
- Office furniture
- Water treatment services
- Shredding services
- Tai chi instructor
- Crane-suspended man basket
- Screws, nails, and staples
- Healthcare safety supplies
- IT Products

Accessing eBuy and Registration

GSA eBuy

Sign in as a...   Buyer   Contractor

Welcome to
eBuy

GSA eBuy is a powerful and intuitive acquisition tool used by thousands of US federal agencies and military services worldwide to achieve required competition, best pricing and value. GSA eBuy saves you time and money - all while keeping you FAR compliant.

Sign in as a... | Buyer | Contractor

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eBuy

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Focus On ...

ATTENTION CONTRACTORS: ARE YOUR EBUY POINTS OF CONTACT (POCS) UP TO DATE?

In order to access RFQs in eBuy, you must be listed under applicable categories (SINs) in your eBuy profile. Make sure to routinely check the contacts in your eBuy Seller profile to make sure they're up to date. Click here to access instructions for updating your eBuy profile.

PIV/CAC LOGIN IS HERE

Starting in January 2021, federal civilian and military customers will be able to login to eBuy (Buyer) using their Personal Identity Verification (PIV)/Common Access Card (CAC) cards. Click here for more details!

CLARIFYING MINIMUM ORDER QUANTITY (MOQ)

GSA works consistently to improve our customers' experience. In recent surveys, GSA Advantage! customers have expressed concern about sometimes confusing Minimum Order Quantity (MOQ) information. In response, GSA is changing how MOQs are displayed on GSA Advantage!

Benefits at a glance

Overview | Buyers | Contractors

GSA eBuy was designed to bring ease and versatility to online procurement. Here is a sample of what can be done using GSA eBuy.

- Post requirements and receive quotes electronically on millions of products and services
- Find sources of supply
- Seek information
- Procure complex requirements by attaching statements of work
- Request large dollar items
- Establish Blanket Purchase Agreement (BPA) pricing

Need Help?

Buyers - GSA Advantage Customer Service
Phone: 1-877-472-3777
Email: GSA.Advantage@gsa.gov

Sellers - Vendor Support Center
Phone: 1-877-495-4849
Email: vendor.support@gsa.gov

GSA eTools
GSA eBuy Open
GSA Advantage
GSA eLibrary
Acquisition Gateway

eBuy Job Aids
View the eBuy Buyer Job Aid
View the eBuy Seller Job Aid

Resources
NAICS schedule/SIN crosswalk
MAS Ordering Guidelines
SOW Library

Provide Feedback

GSA U.S. General Services Administration

GSA eBuy

Sign In to eBuy Buyer

Email Address

Please enter your GSA FAS ID Email Address

[   ]

Password

[   ]

☐ Remember me

[Sign In   ]

OR

[Sign in with PIV / CAC card   ]

Important: You must register your PIV/CAC card first.

For Federal Government users only. To register your card, sign in to GSA Advantage with your existing GSA FAS ID credentials, navigate to My Account/Member Information and select "Register PIV/CAC card."

Need help signing in?

GSA eBuy

Sign In to eBuy Buyer

Email Address

Please enter your GSA FAS ID Email Address

🛈 Please enter your GSA FAS ID Email Address

Password

☐ Remember me

Sign In

OR

Sign in with PIV / CAC card

Important: You must register your PIV/CAC card first.

For Federal Government users only. To register your card, sign in to GSA Advantage with your existing GSA FAS ID credentials, navigate to My Account/Member Information and select "Register PIV/CAC card."

Need help signing in?

Forgot/Reset Password?

Register

Help

Member Registration

Please indicate below if you are a Federal or State and Local Customer.

○ **Federal Customer** I will be using GSA Advantage/GSA eBuy on behalf of a US Federal Department/Agency/Organization or Military Service.

○ **State & Local Customer** I will be using GSA Advantage/GSA eBuy on behalf of a State or Local Organization.

Member Registration

Please indicate below if you are a Federal or State and Local Customer.

○ **Federal Customer** I will be using GSA Advantage/GSA eBuy on behalf of a US Federal Department/Agency/Organization or Military Service.

◉ **State & Local Customer** I will be using GSA Advantage/GSA eBuy on behalf of a State or Local Organization.

> ⓘ Please provide your email address. The use of GSA Advantage by State and Local Governments is restricted to only domains approved by GSA.

Email [example@agency.gov] [Continue]

Who is eligible to purchase from GSA Advantage?

States, counties, municipalities, cities, towns, townships, tribal governments, public authorities, school districts, colleges and other institutions of higher education, council of governments, regional or interstate governments, or any agency or instrumentality of the preceding entities, and legislative or judicial departments.

What do I have the authority to purchase on GSA Advantage?

Cooperative Purchasing: Supplies and services can be purchased directly from two Schedules. Schedule 70 to purchase Information Technology supplies and services, and Schedule 84 to purchase supplies and services related to any aspect of law enforcement, security, facility management systems, fire, rescue, special purpose clothing, marine craft, and emergency/disaster response.

Disaster Purchasing: Supplies and services can be purchased directly from Schedule contractors to aid in disaster preparation and response or to facilitate recovery from a major disaster, terrorism or nuclear, biological, chemical, or radiological attack.

Using GSA Advantage

- To purchase on GSA Advantage, a State or Local government issued credit card for payment must be used. No other form of payment is accepted.
- The State or Local government ordering activity is responsible for orders, that orders are placed under the appropriate program scope governmental purposes only.
- Orders placed on GSA Advantage will be sent to the GSA contractor merchandise nor will GSA bill your card.
- All order/billing problems and/or discrepancies must be addressed
- Businesses have the option of rejecting orders placed by State and

GSA Advantage Customer Service
Phone: 1-877-472-3777
Email: GSA.Advantage@gsa.gov

GSA eBuy

Sign In to eBuy Buyer

Email Address

Please enter your GSA FAS ID Email Address

Password

☐ Remember me

Sign In

OR

Sign in with PIV / CAC card

Important: You must register your PIV/CAC card first.

For Federal Government users only. To register your card, sign in to GSA Advantage with your existing GSA FAS ID credentials, navigate to My Account/Member Information and select "Register PIV/CAC card."

Need help signing in?

GSA eBuy

A powerful tool designed for acquisition professionals and government buyers to bring ease and versatility to online procurement.

Preparing an Request for Quote (RFQ) is as easy as…

SEARCH
Search for a solution

SELECT
Select contractors to notify

PREPARE
Prepare your requirements

Prepare an RFQ now

Focus On …

PIV/CAC LOGIN IS HERE

Starting in January 2021, federal civilian and military customers will be able to login to eBuy (Buyer) using their Personal Identity Verification (PIV)/Common Access Card (CAC) cards. Click here for more details!

EBUY JOB AID FOR BUYERS

An eBuy job aid for buyers is now available for download, designed to provide additional information about essential eBuy features and functionality.

GSA FEDERAL MARKETPLACE

GSA's Federal Marketplace (FMP) Strategy Winter 2021 Release is now available! Find out what GSA is doing to improve your experience in the federal marketplace.

GSA eTools

GSA eBuy Open
GSA Advantage
GSA eLibrary
Acquisition Gateway

eBuy Job Aid

View the eBuy Buyer Job Aid

Resources

NAICS schedule/SIN Crosswalk
MAS Ordering Guidelines
SOW Library

Provide Feedback

GSA U.S. General Services Administration

RFQ Finder   Prepare a New RFQ   My RFQs   Messages   Welcome, ANGEL

1
SEARCH

2
SELECT

3
PREPARE

4
SUBMIT

Search

Instructions: The first step in preparing a Request For Quote (RFQ) is selecting a category to post your requirements. Using the search field, enter keywords or general terms that best describe what you are looking for and eBuy will return the categories that match your search criteria.

| Search by keywords or Schedule/SIN/GWAC number | Find all terms | GO |

Looking for specific acquisition solutions?

MAS   Multiple Award Schedules

TECH   Technology Contracts

Technology Contracts

TECH Tech Contracts

Instructions: The Federal Supply Service Technology Schedules are displayed below. Review the descriptions, then click on "Explore" to find the Schedule that meets your RFQ criteria. The categories under that Schedule will then be displayed, so you may then select the vendors who will receive your RFQ.

Available Subcategories

Currently viewing > TECH

Descriptions off [●] on

33411
Select Vendors

Purchasing of new electronic equipment
▬ description

Includes desktop, laptop, tablet computers (including rugged), servers, storage equipment, hyperconverged integrated systems, supercomputers, routers, switches and other communications equipment, IT security equipment (hardware based firewalls), audio and video (AV) equipment, public address systems, monitors/displays, sensors and other Internet of Things (IOT) devices, printers and Multi-Function Device (MFD) equipment, broadcast band radio, two-way radio (LMR), microwave radio equipment, satellite communications equipment, radio transmitters/receivers (airborne), radio navigation equipment/antennas, optical/imaging systems, and associated peripherals required for operations (such as controllers, connectors, cables, drivers, adapters, etc., ancillary installation of any equipment purchased. NOTE: Subject to Cooperative Purchasing

54151
Select Vendors

Software Maintenance Services
▬ description

Software maintenance services creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance services includes person-to-person communications regardless of the medium used to communicate: telephone support, online technical support, customized support, and/or technical expertise which are charged commercially. NOTE: Subject to Cooperative Purchasing

54151ECOM
Select Vendors

Electronic Commerce and Subscription Services
▬ description

Includes value added network services, e-mail services, Internet access services, electronic subscription services, data transmission services, and emerging electronic commerce technologies. NOTE: Subject to Cooperative Purchasing

54151HACS
Select Vendors

Highly Adaptive Cybersecurity Services (HACS)
▬ description

Includes a wide range of fields such as, the seven-step Risk Management Framework services, information assurance, virus detection, network management, situational awareness and incident response, secure web hosting, and backup, security services and,Security Operations Center (SOC) services. HACS vendors are cataloged under the 5 subcategories of High Value Asset Assessments; Risk and Vulnerability Assessments, Cyber Hunt, Incident Response, and Penetration Testing. NOTE: Subject to Cooperative Purchasing

54151HEAL
Select Vendors

Health Information Technology Services
▬ description

Includes a wide range of Health IT services to include connected health, electronic health records, health information exchanges, health analytics, personal health information management, innovative Health IT solutions, health informatics, emerging Health IT research, and other Health IT services. NOTE: Subject to Cooperative Purchasing

54151S
Select Vendors

Information Technology Professional Services
▬ description

IT Professional Services and/or labor categories for database planning and design; systems analysis, integration, and design; programming, conversion and implementation support; network services, data/records management, and testing. NOTE: Subject to Cooperative Purchasing

511210
Select Vendors

Software Licenses
▬ description

Includes both term and perpetual software licenses and maintenance. NOTE: Subject to Cooperative Purchasing

517312
Select Vendors

Wireless Mobility Solutions
▬ description

Wireless Mobility Solutions, including but not limited to, Wireless Carriers Services, Telecommunication Resellers, Other Mobility End-Point Infrastructure - Mobility infrastructure, Mobility-as-a-Service, Enterprise Mobility Management, Mobile Backend-as-a-Service, Telecom Expense Management, Mobile Application Vetting, Mobile Threat Protection, Mobile Identity Management, Internet of Things (IoT), and Other/Mobile Services. All Nationwide Business Plans under this contract may include ""no-cost"" Service Enabling Devices (SEDs) (including, but not limited to, cell phones and shall be offered to the general public at ""no-cost"") and bundling the SEDs with cellular service. The SEDs are offered on an ""as available"" basis and may or may not be domestic end products or end products of a designated country. The "no-cost" SEDs are not available through this contract apart from ordering cellular service. NOTE: Subject to Cooperative Purchasing

517410
Select Vendors

Commercial Satellite Communications Solutions (COMSATCOM)
▬ description

Includes but not limited to products and services, such as: leased commercially available satellite bandwidth; shared or private satellite subscription/managed services; satellite phone services; satellite terminals, phones, modems, and related equipment and services. Solutions include transponded capacity consisting of dedicated bandwidth on a commercial satellite in any frequency band. Transponded Capacity includes all services necessary to allow the customer to use the transponded capacity, including: engineering (e.g., development of link budgets, transmission plans); basic customer training (e.g., acquiring satellite signal, peak and polarization); core management and control of the transponded capacity; and required approvals. Subscription Services include but are not limited to: worldwide satellite-based Internet, voice, data, and video services. Subscription services entail existing commercial satellite services solutions, including terminals, in any frequency band. Subscription services include the network management, monitoring, engineering, integration, and operations required to deliver the services. These solutions may include fixed and/or mobile satellite solutions, along with service-enabling components such as terminals, teleports, and

Search

Instructions: The first step in preparing a Request For Quote (RFQ) i

Search by keywords or Schedule/SIN/GWAC number

Mult

1

SEARCH

2

SELECT

3

PREPARE

4

SUBMIT

Search

Instructions: The first step in preparing a Request For Quote (RFQ) is selecting a category to post your requirements. Using the search field, enter keywords or general terms that best describe what you are looking for and eBuy will return the categories that match your search criteria.

| Search by keywords or Schedule/SIN/GWAC number | Find all terms | GO |

Looking for specific acquisition solutions?

MAS   Multiple Award Schedules

TECH   Technology Contracts

Multiple Award Schedules

1
SEARCH

Multiple Award Schedules

Instructions: The GSA Multiple Award Schedules are displayed below. Review the descriptions, then click on "Explore" to find the Schedule that meets your RFQ criteria. The categories under that Schedule will then be displayed, so you may then select the vendors who will receive your RFQ.

Available Subcategories

Descriptions off ●on

Currently viewing > MAS

Search

Instructions: The first step in preparing a Request For Quote (RFQ) i

Search by keywords or Schedule/SIN/GWAC number

Mult

65 I B   **PHARMACEUTICALS AND DRUGS**
– description
Explore
Includes Antiseptic Liquid Skin Cleansing Detergents and Soaps, Dispensers and Accessories.

65 II A   **MEDICAL EQUIPMENT AND SUPPLIES**
Explore

65 II C   **DENTAL EQUIPMENT AND SUPPLIES**
Explore

65 II F   **PATIENT MOBILITY DEVICES**
– description
Explore
Includes Wheelchairs, scooters, walkers.

65 V A   **X-RAY EQUIPMENT AND SUPPLIES**
– description
Explore
Includes medical and dental x-ray film.

65 VII   **INVITRO DIAGNOSTICS, REAGENTS, TEST KITS AND TEST SETS**
Explore

66 III   **CLINICAL ANALYZERS, LABORATORY, COST-PER-TEST**
Explore

621 I   **PROFESSIONAL AND ALLIED HEALTHCARE STAFFING SERVICES**
Explore

621 II   **MEDICAL LABORATORY TESTING AND ANALYSIS SERVICES**
Explore

MAS   **Multiple Award Schedule**
– description
Explore
Available offerings include commercial goods and services organized by 12 Large Categories, corresponding Subcategories, and SINs.

Multiple Award Schedules

×

MAS Multiple Award Schedule

Available offerings include commercial goods and services organized by 12 Large Categories, corresponding Subcategories, and SINs.

Available Subcategories

Currently viewing > MAS > MAS

Descriptions off ⬤ on

3FIRE
Select Vendors

Fire Management Equipment
— description
Includes items required to manage fires, such as fire extinguishers, suppressants, pumps, portable tanks, retardant, etc. NOTE: Subject to Cooperative Purchasing

3FURNISH
Select Vendors

Commercial Office Furnishings (SBSA)
— description
Commercial Office Furnishings including but not limited to lamps and shades, window treatments, coordinating bedspreads and comforters, cubicle curtains and hardware, wall art and artificial trees; includes international offerings under this category NOTE: Small Business Set Aside (SBSA)

3PACK
Select Vendors

Packaging Materials
— description
Packaging materials including bags, bottles, boxes, cartons, container systems, metal drums, packaging and packing bulk materials. Air bubble protective wrap, kraft paper, steel strapping, plastic strapping, stainless steel wing seals, strapping and sealing kit, steel strapping cart dispenser, sealer, stretch wrap, pallet, stretch wrap, machine stretch wrap, hand stretch wrap dispenser, shrink wrap, packaging tape, paper band, steel strapping edge protector, glassine paper, volatile corrosion inhibitor treated paper, chemically neutral wrapping paper, dispensary wrapping paper, laminated & creped wrapping paper, meat wrapping paper, plastic coated wrapping paper, tissue wrapping paper, freight retaining strip, gummed tape and tie wire.

4PL
Select Vendors

Fourth-Party Logistics (4PL) Supplies and Services
— description
This SIN encompasses all commercially available Fourth-Party Logistics (4PL) delivery models required for a full solution that includes, at a minimum, providing the product, logistical support, transportation, inventory management, and all other services necessary to support 4PL operations. For the purposes of this SIN, 4PL operations are divided into two distinct categories, Vendor-Owned/Vendor-Managed Inventory Services (VMI) and Vendor-Owned/Vendor-Consigned Inventory Services (VCI). Specific services for these two categories include, but are not limited to: Vendor-Owned/Vendor-Managed Inventory Services (VMI): Services such as resupply of designated items by the Vendor through regularly scheduled reviews of on-site inventory counts, removal of damaged or outdated goods, and the re-stocking of inventory to predetermined levels at their specified locations and customer support; and Vendor-Owned/Vendor-Consigned Inventory Services (VCI): Services where products will be entrusted to GSA and are under the control and custody of GSA while they are stocked at 4PL locations. The two 4PL models can be delivered in various 4PL models, which include but are not limited to Brick and Mortar Retail Storefronts; Tool Rooms and Issue Points; Virtual ServMarts; Satellite Locations; In-Store Referral Ordering; Direct Delivery; and Online Catalogs.

333TOOL
Select Vendors

Tools (Powered and Non-Powered), Tool Kits, Tool Boxes and Accessories
— description
Tools powered and non-powered, tool kits, tool boxes and accessories including but not limited to: general maintenance, vehicle, system specific, aircraft system specific, repair, cable, master, pinch pin, metric, standard, Society of American Engineers (SAE), mechanic, heavy equipment, diesel, industrial, impact, pneumatic, electrical, machinists, HVAC, gear, plumbing and soldering.

485
Select Vendors

Ground Transportation
— description
Ground Transportation Services utilizing Van, Motor Coach (Bus), or Limousine for both scheduled and unscheduled routes. Services are available for single or multiple passenger shuttle transportation between and among buildings; driver services; airport transport; and VIP transport; etc. within or between cities. All services necessary to provide passenger shuttle services. These services may include environmentally sustainable options designed through Environmental Protection Agency(EPA) SmartWay Program that reduce the impact of freight transport on the environment in the areas of fuel consumption, greenhouse gas, and emissions of air toxics.

531
Select Vendors

Employee Relocation Solution
— description
Includes all services relating to employee relocation, such as home sale assistance, property management, and household goods shipment coordination.

561EEO
Select Vendors

EEO Services
— description
EEO Services may include but are not limited to providing investigation of Discrimination Complaints and Preparation of Reports of Investigation (includes individual Case/consolidated Case-One or Additional Issues, Continuing Violation, Online Reporting System, Additional Copies of Investigation Reports). Preparation of an Analysis and Recommended Final Agency Decision (FAD) in Discrimination Complaints, Inquiry, Resolution Attempt, and Preparation of an analysis and Recommended Final Agency Decision (FAD) on Allegations of Noncompliance With Settlement Agreements or Final Decisions, Resolution Attempt and Report of Inquiry Regarding Notices of Intent to Sue under Age Discrimination in Employment Act of 1967, as Amended, Alternative Dispute Resolution, Reference Materials relating to equal opportunity programs, EEO training and Consulting, EEO counseling (Individual and Class Complaint).

611TRAINAW
Select Vendors

Defense Acquisition Workforce Improvement Act (DAWIA) and Federal Acquisition Certification in Contracting (FAC-C) Professional Development Training for Acquisition Workforce Personnel
— description
Special Item Number 611TRAINAWF--- Defense Acquisition Workforce Improvement Act (DAWIA) and Federal Acquisition Certification in Contracting (FAC-C) Professional Development Training for Acquisition Workforce Personnel In accordance with OMB Policy Letter 05-01, civilian agencies must follow the course equivalency determinations accepted by the Defense Acquisition University (DAU) to ensure that core training is comparable across the workforce and qualifies for certification. This SIN is intended

Search

Instructions: The first step in preparing a Request For Quote (RFQ)

Search by keywords or Schedule/SIN/GWAC number

Multi

Prepare an RFQ—Live Demo

www.ebuy.gsa.gov

Overview of the RFQ Process

- Today's example requirement: Ramping up cybersecurity
- Find sources
  - Search or browse categories
  - Locate specific contractors
- Enter requirements and documentation
  - RFQ title and details
  - Line items and attachments
  - Additional information
- Receive and evaluate quotes
- Make award notification online

Overview of Multiple Award Schedules (MAS) Program

- Indefinite Delivery, Indefinite Quantity (IDIQ) Contracts
- 5-year base period with three 5-year option periods
- Streamlined procedures to increase acquisition speed
- Access to small businesses to support socioeconomic goals
- FAR compliance
- Prequalified/Vetted Contractors
- Prenegotiated ceiling prices (determined fair and reasonable) to achieve the best value
- Access to emerging technologies and innovative solutions
- Price quoted is the price paid (Industrial Funding Fee already included)

MAS Categories

12 Large Categories

Facilities	**Furniture and Furnishings**	**Human Capital**	**Industrial Products and Services**
Information Technology	**Miscellaneous**	**Office Management**	**Professional Services**
Scientific Management and Solutions	**Security and Protection**	**Transportation and Logistics**	**Travel**

MAS Subcategories

Office Management	Professional Services	Scientific Management & Solutions	Security & Protection	Transportation & Logistics Services	Travel
• Printing and Photographic Equipment • Office Supplies • Audio Visual Products • Media Services • Media Products • Records Management • Document Services • Office Services • Audio Visual Services • Mail Management • Office Management Maintenance and Repair	• Marketing and Public Relations • Financial Services • Legal Services • Technical & Engineering Services, (non- IT) • Business Administrative Services • Logistical Services • Language Services • Environmental Services • Training • Identity Protection Services	• Laboratory Equipment • Laboratory Animals • Search and Navigation • Medical Equipment • Testing and Analysis • Scientific Services	• Protective Equipment • Security Services • Security Systems • Security Animals and Related Services • Marine and Harbor • Testing Equipment	• Motor Vehicles (non-Combat) • Automotive Body Maintenance and Repair • Packaging Services • Package Delivery • Transportation of Things	• Employee Relocation • Lodging • Travel Agent and Misc Services

MAS Subcategories (Cont)

Facilities	Furniture & Furnishings	Human Capital	Industrial Products & Services	Information Technology	Miscellaneous
• Structures • Facilities Services • Food Service Equipment • Facilities Supplies • Facilities Solutions • Facilities Maintenance and Repair	• Miscellaneous Furniture • Office Furniture • Flooring • Fitness Solutions • Signs • Household, Dormitory & Quarters Furniture • Packaged Furniture • Healthcare Furniture • Furniture Services	• Human Resources • Background Investigations • Compensation and Benefits • Temporary Help Services • Social Services	• Industrial Products • Packaging • Cleaning Supplies • Fire/Rescue/Safety/Environmental Protection Equipment • Hardware and Tools • Fuel Management • Machinery and Components • Test and Measurement Supplies • Industrial Products and Services Maintenance and Repair	• IT Hardware • IT Software • Telecommunications • IT Solutions • IT Training • Electronic Commerce • IT Services	• Apparel • Complimentary Special Item Numbers (SINs) • Personal Hair Care Items • Musical Instruments • Awards • Flags

IT Special Item Numbers (SINs)

IT Hardware	IT Services	IT Solutions	Electronic Commerce
33411 Purchasing of new electronic equipment (132-8) **532420L** Leasing of New Electronic Equipment (132-3) **532420R** Daily/Short Term Rental of IT Equipment (132-4) **33411REF** Purchase of used or refurbished equipment (132-9) **811212** Maintenance of Equipment, Repair Services and/or Repair/Spare Parts (132-12)	**54151S** IT Professional Services (132-51) **54151HACS** Highly Adaptive Cybersecurity Services (HACS) (132-45) **54151HEAL** Health IT Services. (132-56)	**561422** Automated Contract Center Solutions (ACCS) (132-20) **518210C** Cloud and Cloud Related IT Professional Services (132-40) **541370GEO** Earth Observation Solutions (132-41) **541519CDM** Continuous Diagnostics and Mitigation (CDM) Tool (132-44) **541519ICAM** Identity, Credential, and Access Management (ICAM) (132-60) **541519PKI** Public Key infrastructure (PKI) Shared Services Providers (SSP) Program (132-61) **541519PIV** HSPD12 Product and Service Components (132-62)	54151ECOM Electronic Commerce and Subscription Services (132-52) (Wi-Fi. Cable TV, etc.)

Cybersecurity RFQ Example

- Today's example requirement: Ramping up cybersecurity
  - SLTT Cybersecurity Solutions
- Find Sources
  - Search or browse categories
    - Information Technology
      - IT Services
      - 54151HACS – Highly Adaptive Cybersecurity Services (HACS)
      - Cyber Hunt
  - Locate specific Contractors
    - Service-Disabled-Veteran-Owned Small Business
- Enter Requirements and Documentation
  - RFQ title and details
    - SLTT Cybersecurity Enterprise Solutions
  - Line items and attachments
  - Additional information

SEARCH   SELECT   PREPARE   SUBMIT

RFQ249029 was sucessfully submitted.

What would you like to do next?

[Go to eBuy home]   [+ Go To My RFQs]   [Submit Feedback]

top

Forward, Send Q&A's, Modify

RFQ Details

Instructions: Quotes may be reviewed prior to the closing date, but no award can be made until the RFQ close date has passed. Please evaluate and respond to each quote so that vendors are notified of the outcome.

RFQ ID: RFQ248107   ✔ Active

[← Return to My RFQs]   [Forward]   [Send Q&As]   [Modify]   [Cancel]

RFQ Title
Conference Room Design and Installation

Description:
Design services and equipment for 5 conference rooms. Award will be made on best value. Brand name or equivalent is acceptable. Delivery and past performance will be factored into the award decision.

Reference # / uPIID

RFQ Status
[OPEN]

RFQ Issue Date
10/15/2018 12:26 PM EDT

RFQ Close Date
10/20/2018 01:00 PM EDT

Delivery
30 days After Receipt of Order (ARO)

Selected Categories & Vendors
[71: 711 9 - 5 Vendors]
[71 II K: 712 4 - 3 Vendors]

Attachments	+
Line Items	+
Shipping Addresses	+

RFQ Details

Instructions: Quotes may be reviewed prior to the closing date, but no award can be made until the RFQ close date has passed. Please evaluate and respond to each quote so that vendors are notified of the outcome.

RFQ ID: RFQ248107 ✓ Active

[Return to My RFQs] [Forward] [Send Q&As] [Modify] [Cancel]

RFQ Title
Conference Room Design and Installation

Description:
Design services and equipment for 5 conference rooms. Award will be made on best value. Brand name or equivalent is acceptable. Delivery and past performance will be factored into the award decision.

Reference # / uPIID

RFQ Status
OPEN

RFQ Issue Date
10/15/2018 12:26 PM EDT

RFQ Close Date
10/20/2018 01:00 PM EDT

Delivery
30 days After Receipt of Order (ARO)

Selected Categories & Vendors
11 9 - 5 Vendors
712 4 - 3 Vendors

Attachments +

Line Items +

Shipping Addresses +

RFQ Details

Instructions: Quotes may be review... so that vendors are notified of the outcome.

RFQ ID: RFQ248

RFQ Title
Conference Roo...

Description:
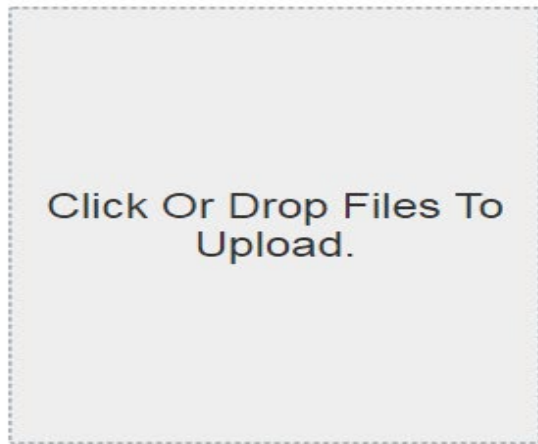Design services and equipment... Brand name or equivalent is a... the award decision.

Send Q & As

✕

Instructions: This function allows you to post a document containing answers to vendor questions or additional information. The document will be attached to your RFQ allowing ALL vendors to view it. Vendors who have already submitted a quote or who you selected will receive an emailed notice that a Q&A document has been posted. If you are changing your requirement in any way, please do an RFQ modification rather than a Q&A document. Documents must be less than 5MB and the file name should not exceed more than 200 characters in length (recommend using less than 200 characters file name and path combined).

File list

Click Or Drop Files To Upload.

Cancel   Send Now

QAs   Modify   Cancel

...gories & Vendors
711 9 - 5 Vendors
K: 712 4 - 3 Vendors

Attachments   ＋

Line Items   ＋

Shipping Addresses   ＋

RFQ Details

Instructions: Quotes may be reviewed prior to the closing date, but no award can be made until the RFQ close date has passed. Please evaluate and respond to each quote so that vendors are notified of the outcome.

RFQ ID: RFQ248107 ✔ Active

[← Return to My RFQs] [Forward] [Send Q&As] [Modify] [Cancel]

RFQ Title
Conference Room Design and Installation

Description:
Design services and equipment for 5 conference rooms. Award will be made on best value. Brand name or equivalent is acceptable. Delivery and past performance will be factored into the award decision.

Reference # / uPIID

RFQ Status
[OPEN]

RFQ Issue Date
10/15/2018 12:26 PM EDT

RFQ Close Date
10/20/2018 01:00 PM EDT

Delivery
30 days After Receipt of Order (ARO)

Selected Categories & ...
71: 711 9 ... rs
71 II K: 712 4 ... ndors

Attachments	+
Line Items	+
Shipping Addresses	+

SEARCH ✓
Add Categories

SELECT ✓
71: 711 9 - 3 Vendors

PREPARE ✓
RFQ248581

4
SUBMIT

Modify RFQ

Instructions: Please update the RFQ to reflect the changes you described in the Modify RFQ Description.

👉 **Reminder:** In order to satisfy FAR requirements, you should request quotes from at least three (3) vendors for orders exceeding the micro-purchase threshold (FAR 8.405-1) . Attach justification/documentation if restricting consideration to limited sources or limiting to an item peculiar to one manufacturer (i.e. brand name), as required by paragraphs (a) or (b) of (FAR 8.405-6) .

Currently modifying:
RFQ ID: RFQ248581

[Cancel Changes]   [Review & Submit Changes]

My RFQ Progress

RFQ Modification	⚠️
Categories	✓
RFQ Info	⚠️
Delivery	✓
Attachments	optional
Line Items	optional
Shipping Address	✓

Modification #1   ⚠️

* Modify RFQ Description (Describe changes or purpose of modification).

Please enter purpose of modification

Selected Categories   ✓

71   711 9   Executive Conference Room Furniture, Coordinated Tables, Case Pieces and Accessories   3 vendors selected

[+ add category]

RFQ Info   ⚠️

This RFQ is a **Small Business set-aside**

☐ Seeking Sources or information only

RFQ E... | R... | RFQ | My RFQ | M... | 1 | Welcome, RICH

RFQ Details

Instructions: Quotes may be review... ...e so that vendors are notified of the outcome.

Modification Description

RFQ ID:

RFQ248107 MOD 1

Date of modification:

10/15/2018 12:44:27 PM EDT

Description:

extending the quote date to allow more time

Close

RFQ ID: RFQ248... &As Modify Cancel

RFQ Title
Conference Roo...

Description:
Design services and equipment...
Brand name or equivalent is a...
the award decision.

...gories & Vendors
K: 712 4 - 3 Vendors
: 711 9 - 5 Vendors

10/15/2018

Q&As

RFQ Close Date
10/30/2018 01:00 PM EDT

Delivery
30 days After Receipt of Order
(ARO)

Attachments +

Line Items +

Shipping Addresses +

Evaluation and Award Notification

RFQ Details

Instructions: Quotes may be reviewed prior to the closing date, but no award can be made until the RFQ close date has passed. Please evaluate and respond to each quote so that vendors are notified of the outcome.

RFQ ID: RFQ248169 ✔ Active

[← Return to My RFQs] [Forward] [Re-issue] [Archive]

RFQ Title
Office Supplies

Description:
Need to test office supplies

Reference # / uPIID

CLOSED

10/23/2018 08:28 AM EDT

RFQ Close Date
10/25/2018 10:00 AM EDT

Delivery
6 days After Receipt of Order (ARO)

Selected Categories & Vendors

75: 75 200 - 5 Vendors

| Mod 1 | 10/23/2018 |

Attachments ＋

Line Items ＋

Shipping Addresses ＋

Quotes Received
2 quotes recieved

Quote ID	Vendor	Date Recvd	Total Quote	Quote Status	Vendor Notified	Quote Expiration	PO	Vendor Attachments	Buyer Notes
RFQ248169-TOF Updated 10/23/2018	OFFICE BRO INC. ☐	10/23/2018 10:12 AM EDT	$15,380.00	Not Awarded	10/30/2018	11/01/2018 10:00 AM EDT	n/a		
RFQ248169-RBX Updated 10/23/2018	BURLINGTON INC. DBA: FED MAX ☐	10/23/2018 9:03 AM EDT	$4,060.00	Awarded	10/29/2018	12/31/2018 9:00 AM EST	Create PO	Test doc 2.docx	

Quote Details

RFQ ID: RFQ248169 ✔ Active + View RFQ details

[‹ Return to RFQ detail] [‹ Previous Quote] [Next Quote ›]

Quote ID: RFQ248169-TOF

(Not Awarded) 🖨

Vendor			Total Quote Price:
OFFICE BRO			**$15,380.00**
▣			This quote is good until:
DUNS:	Contract #:	Prompt Pay:	11/01/2018 10:00 AM EDT
614345809	GS-14F-0040K	0 Days 0.0%	
Contact:	Contract End Date	FOB:	Quote Updates
Ebuy Tester	09/19/2020	Destination	Update 1 10/23/2018
1234567890			
ebuyrfq100666@gsa.govnowhere.com	Source/Category		
	75/75 200		

Vendor Comments & Attachments —

Vendor Comments
Added an additional line item

Vendor Attachments
No Attachments

Line Items —

Mfr. Part/Item #	Manufacturer	Product/Service Name	Qty	Unit	Unit Price	Total Price
ABC123	Paper Place	Paper	120	BX		
XYZ		copy Paper	120	BX	$9.00	$1,080.00
					Total Line Items:	$1,080.00

Total Dollar Amount in Attachments:	$14,300.00
FOB Transportation Cost:	$0.00
Total Quote:	$15,380.00

Buyer Notes

Instructions: Add notes about this quote below, then click "Save Note". Notes may not extend more than 200 characters.

```
Comments
```

0 / 200

[Save Note]

Line Items

Mfr. Part/Item #	Manufacturer	Product/Service Name	Qty	Unit	Unit Price	Total Price
39088V	Cinema Contour	HD screen	5	EA		
2200-40000-001	PolyTech	SoundStation IP 7000	5	EA		

	Total Line Items:	$0.00

Total Dollar Amount in Attachments:	$100,000.00
FOB Transportation Cost:	$2,000.00
Total Quote:	**$102,000.00**

Do Not Award – Notify Vendor

Award – Notify Vendor

What happens when I click "No Award"?

By clicking on "Do Not Award - Notify Vendor" an email message will be sent to the vendor alerting them of your "No Award" decision.

What happens when I click "Award"?

Clicking "Award - Notify Vendor" generates an email to the vendor notifying them of the award, it does not obligate funds. Once awarded, you may generate a purchase order using the eBuy system or via your own ordering system. If using eBuy, you will see a new link Create PO next to the vendor's quote (at the My RFQs screen). Clicking on this link will start the PO generation process. Currently, payment is by credit card only.

Buyer Notes

Instructions: Add notes about this quote below, then click "Save Note". Notes may not extend more than **200** characters.

Comments

0 / 200

Save Note

Additional Notification

RFQ ID: RFQ248169

Back   **Send No Award Notifications**

eBuy makes it easy to send a "No Award" Notification to some or all of the remaining vendors on the RFQ. You may include any information about the award in the space provided below – this information will be sent to the vendors in the notification.

Provide a brief message.

Select Vendors to Notify   +

Instructions: Simply select the vendors you wish to notify and eBuy will send an email informing the vendors they were not selected for award.

Select All

	Quote ID	Vendor
☑	RFQ248169-XCV	NEW OFFICE SUPPLIES LLC
☑	RFQ248169-XXS	ABC OFFICE
☑	RFQ248169-POL	EVERYDAY OFFICE SUPPLIES
☑	RFQ248169-RTF	STORES WITH PAPER

RFQ Details

Instructions: Quotes may be reviewed prior to the closing date, but no award can be made until the RFQ close date has passed. Please evaluate and respond to each quote so that vendors are notified of the outcome.

RFQ ID: RFQ248169 ✔ Active

[< Return to My RFQs] [Forward] [Re-issue] [Archive]

RFQ Title
Office Supplies

Description:
Need to test office supplies

Reference # / uPIID

RFQ Status
CLOSED

RFQ Issue Date
10/23/2018 08:28 AM EDT

RFQ Close Date
10/25/2018 10:00 AM EDT

Delivery
6 days After Receipt of Order (ARO)

Selected Categories & Vendors
75: 75 200 - 5 Vendors

| Mod 1 | 10/23/2018 |

Attachments +

Line Items +

Shipping Addresses +

Quotes Received   2 quotes recieved

Quote ID	Vendor	Date Recvd	Total Quote	Quote Status	Vendor Notified	Quote Expiration	PO	Vendor Attachments	Buyer Notes
RFQ248169-TOF Updated 10/23/2018	OFFICE BRO INC.	10/23/2018 10:12 AM EDT	$15,380.00	Not Awarded	10/30/2018	11/01/2018 10:00 AM EDT	n/a		
RFQ248169-RBX Updated 10/23/2018	BURLINGTON INC. DBA: FED MAX	10/23/2018 9:03 AM EDT	$4,060.00	Awarded			Create PO	Test doc 2.docx	

RFQ Details

Instructions: Quotes may be reviewed prior to the closing date, but no award can be made until the RFQ close date has passed. Please evaluate and respond to each quote so that vendors are notified of the outcome.

RFQ ID: RFQ249029 ✔ Active

‹ Return to My RFQs   Forward   Re-issue   Archive

RFQ Title
Conference Room Design and Installation

Description:
Please see attachment for blueprints of the space. Line items are brand name or equivalent. Award will be made based on best value.

Reference # / uPIID
007 373 5963

RFQ Status
CLOSED

RFQ Issue Date
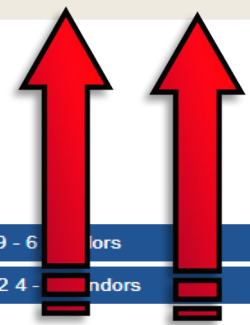01/03/2019 04:11 PM EST

RFQ Close Date
01/08/2019 12:00 PM EST

Delivery
Date of Award to Completion

Selected Categories & Vendors
71: 711 9 - 6 ...dors
71 II K: 712 4 - ...ndors

Attachments   +

Line Items   +

top

In Summary

- Covered an overview of eBuy and its usage
- Registered an account
- Created and posted an RFQ
- Modified and forwarded the RFQ
- Evaluated quotes and made an award notification

Online Tools

What is M-RAS?

Market Research As a Service (M-RAS) utilizes the latest research techniques to collect requirement-based data to help our customers understand where their need fits within the GSA Governmentwide marketplace.

Available service options include:

- GSA Advantage® Product Market Research
- Rapid Review—Scope Review
- Request for Information/Market Research Report

For more information, visit Market Research as a Service

How do I access the Available Offerings Under MAS?

Offering under MAS can be found at the following sites:

- GSA eLibrary—a repository of awarded contracts, including large category, subcategory, and SIN descriptions

- GSA Advantage—a buying tool that links state and local entities to contracts that offer products and services under Cooperative Purchasing and Disaster Purchasing Programs

- GSA eBuy—a buying tool that allows state and local entities the ability to post statements of work and requests for quotes or information under the applicable programs

- GSA's Available Offerings and Requirements Page—outlines the requirements for vendors by large category, subcategory, and SIN; in addition, it includes a link to the Available Offerings under MAS with a column that includes SINs eligibility for 1122 and Cooperative Purchasing

GSA Interact/Blog

Interact

GSA Interact helps industry and government better communicate and learn from each other in order to build more successful business partnerships.

YOUR COMMUNITIES

Acquisition Workforce Training

Events & Training

Collaborations, discussions, networking and sharing before, during and after GSA training and events. Sign up to receive...

Native Nations

Welcome to the GSA Native Nations Interact community, a forum where tribal governments connect to exchange...

State Local Tribal & Territorial (SLTT)

Welcome to the GSA State Local Tribal & Territorial Interact community, a forum where federal, tribal, territorial, state...

https://interact.gsa.gov

https://www.gsa.gov/tools-overview/buying-and-selling-tools

Buying and Selling Tools

Acquisition Gateway ☑

For federal buyers.
Get resources and tools and connect with other federal buyers to improve acquisition governmentwide. Learn more ☑.

AskGSA ☑

For agencies, industry, and citizens.
Report a problem with GSA Global Supply orders or make an inquiry about GSA products and services.

eBuy ☑

For federal buyers (including state and local government entities) and suppliers.
Post requirements and receive quotes for products and services on GSA Advantage.

eLibrary ☑

For federal buyers.
Find information on current contract awards for MAS, MACs, and GWACs, Veterans Affairs (VA) Schedules contract awards.

GSA Advantage! ☑

For federal buyers (including state and local government entities).
Shop millions of products and services as well as Disaster Relief ☑ or research the market for selling.

GSA Global Supply ☑

For federal buyers.
Place orders for tools, office supplies, computers, and other supplies.

Market Research As a Service (MRAS) ☑

For federal buyers.
Request for GSA to research the market to find service providers and suppliers for your agency's prospective contracts and potential needs.

SAM.gov ☑

For federal buyers.
Post, manage, and award federal government contract opportunities that are valued at over $25,000.

Resources

- GSA Area Property Officers: https://gsa.gov/apo

- State Agencies for Surplus Property: http://www.nasasp.org/findmystate.html

- State and Local Program: www.gsa.gov/stateandlocal

- GSA Schedule Program: www.gsa.gov/schedules

National Customer Service Center (NCSC)

www.gsa.gov/ncsc

The NCSC is a full-service center providing assistance and information to make acquisitions simple and efficient

Services offered include:

- Current pricing
- Order status
- Tracing shipments
- Billing inquiries
- Problems with a GSA Order
- Schedules information

Problem Resolution through Ask GSA—http://ask.gsa.gov

Contact

National Customer Service Center (NCSC) | GSA

1-800-488-3111

ncsccustomer.service@gsa.gov

Questions?