

**FACTSHEET on the**

**RIGHTS OF USE AND EXPLOITATION**

**OF A STUDENT'S WORK (WITHOUT THE INVOLVEMENT OF A THIRD PARTY)**

In the absence of an agreement, the rights of exploitation and use of a study or an exam paper are held by the student as the author of the work in accordance with the provisions of the German Act on Copyright and Related Rights (UrhG). Since IU International University of Applied Sciences (hereinafter referred to as "IU") has an interest in the use and exploitation of the student paper, the following agreement comes into effect with the submission of the Thesis Application:

The IU reserves **the SIMPLE RIGHT OF USE** to the study or exam paper (seminar paper, term paper, bachelor's thesis, master's thesis or any other written work of the student) according to the information provided by the student in the application.

With the transfer of the simple right of use, the students and the university are equally entitled to use the results of the work in whole or in part for academic and commercial purposes, to make copies of the work or to request further copies.

**PUBLICATION RIGHTS**

The parties further agree that the thesis may be published by both the student and the university under the following conditions, namely:

- a) either **unrestricted** (stating the full name of the student)
- b) or **with restrictions**

The restricted right of publication (b) is still to be specified by the student. Multiple selections are possible. However, at a minimum, one restriction must be specified:

- except for the sections expressly marked in the attached table of contents of the thesis
- the student may only agree to the publication after a certain date specified by him/her and/or
- the student may agree to the publication of his/her scientific work without mentioning his/her name.

The publication of the abstract of the thesis is possible without restrictions.

The right to publish the study/exam paper in whole or in part or its main results is therefore granted to both the student and the university. However, the university is under no obligation to publish. In the case of publication, the name of the student will be listed, provided that the permission has been made available.

The paper is protected by default by the applicable General Data Protection Regulation and will not be published by IU International University of Applied Sciences without your specific consent granted in the Thesis Application.

The publication will be available for a maximum of five years, after which it will be deleted.

The publication and use of work for internal University purposes, in particular for teaching and research, is at the discretion of the University; the student has no right to such use and publication.

#### **ANONYMIZATION OF DATA**

The student declares that all personal data as well as company information and internal information for which the student has not obtained consent for publication have been redacted throughout the work. The name of the supervisor must also be redacted by the student.

Should it be subsequently determined that the work is not completely redacted, IU International University of Applied Sciences can either decide not to further publish the entire work, or to take it offline, or to redact it independently.

With the approval of the Thesis Application by the Exams Office the transferred rights of use and exploitation are binding until a possible revocation and are valid without the signature of the university.

## INFORMATION ON THE PROCESSING OF PERSONAL DATA

### Who is the controller and data protection officer?

Your personal data will be processed by IU International University of Applied Sciences, Juri-Gagarin-Ring 152, 99084 Erfurt ("IU"), for the aforementioned purpose. We have appointed Dr. Annette Demmel, SPB DPO Services GmbH, Unter den Linden 21, 10117 Berlin, as our external data protection officer.

### Purpose and legal basis of processing:

Your personal data will be processed for the use of the work described above. The legal basis for the processing is the above agreement, Art. 6 (1) b) General Data Protection Regulation (EU) 2016/679.

### Recipients:

Your data will be made available to those IU employees who are responsible for the creation and maintenance of the databases as well as their updating and, if necessary, subsequent processing or redacting of the works. IU may use third-party service providers, such as IT and marketing companies, to provide IT and marketing services. Insofar as these third-party service providers gain access to your data, they are obliged to maintain confidentiality and to comply with applicable data protection regulations.

### Transmission:

IU will also transfer your personal data, which are processed for the publication of the work, to so-called third countries outside the EU, as the data can be processed on the internet or in social media in accordance with the agreement or if brochures are sent outside the EU.

### Data Categories:

The following categories of data may be affected by the use of the work: Your first and last name.

### How long will your personal data be stored?

The personal data will be stored for the duration of the use of the work and then deleted.

### Your rights:

You can contact us either in writing or by email at [library@iu.org](mailto:library@iu.org) to exercise the following rights:

- Access to your data in order to control and verify it, to receive a copy of your personal data,
- rectification, erasure or restriction of processing, including the right to complete incomplete or incorrect data by means of supplementary communication,
- You can receive the data you have provided in a structured, commonly used and machine-readable format and transmit this data to another controller, provided that you have given your consent to the processing or that the processing is based on a contract.

You can also revoke your consent at any time with effect for the future. In this context, we would like to point out that the revocation of your consent has no influence on the data processing that has taken place up to that point.

Even after your declared revocation, the work, which will then be processed anonymously by IU, may be processed.

You also have the right to lodge a complaint with the supervisory authority responsible for IU. To do so, please contact the office of the TLfDI Thuringian State Commissioner for Data Protection and Freedom of Information, Häßlerstr. 8, 99096 Erfurt.

### Automated decision-making:

Your personal data will not be used by IU for automated decision-making and/or profiling.

### Why is your personal data collected?

We collect your personal data because you have provided it to us. You have the option to opt out of providing your personal data or to withdraw your consent to this.

If you have any questions about data protection and its revocation, please contact [datenschutz@iu.org](mailto:datenschutz@iu.org).