

EXPERT INTERVIEW

INFORMATION FOR FINAL THESIS EXPERT INTERVIEWEES

Dear interviewees,

As part of their studies at IU - International University of Applied Sciences, students will conduct expert interviews in preparation of their thesis.

Students will ask for the following information: age, gender, position in your company/job, details from your professional and personal life, habits, and opinions. Any information that **you do not wish to be published in the thesis must be expressly stated to the student**, in writing if possible. Your name will also be requested and documented during the interview. The data collected will be utilized for the development of the thesis only and not for any commercial use.

After the interview, your data will be analyzed by the student in order to publish the results in their thesis. The original transcript (or any other documentation) of the interview will remain with the student. While the original transcript will not be published, the student will publish their analysis of the data as well as quotations with the necessary context.

Both the student and IU will have access to the data collected from you.

The student will have your name and contact information. Therefore, your consent to the collection and use of your personal data is requested. Please note that IU has no influence on the processing of your personal data, as the student is responsible for this.

STATEMENT OF CONSENT

according to DSGVO for the expert interview

in the context of the thesis (insert title):

Personal data of the student:

Name: _____

Adresse: _____

E-Mail address: _____

hereinafter referred to as student

Name of the expert:

Privacy Policy. I agree that the may process my personal data within the scope of the expert interview on the above-mentioned topic for the following purposes:

- Conduct an interview on the above topic
- Evaluate my personal data in the context of the final thesis

Consent is voluntary. It can be revoked without reason or fear of disadvantage or reprisal. Consent can also be revoked at any time without effect to the security of my personal data. Any withdrawal of consent is to be addressed to the student. If I withdraw my consent the student will, upon receiving notice, immediately delete my personal data.

Detailed information on the processing of my personal data by the student can be found under the section "Notes on the Processing of Personal Data".

Rights of use. I further agree that the student may pass on the data provided during the expert interview, as well as other relevant circumstances regarding the topic, to IU Internationale Hochschule GmbH, Juri-Gagarin-Ring 152, 99084 Erfurt ("IU"). This collection of my personal data may be processed by IU and the student for the following purpose:

- Publication of my personal data in the context of a thesis on the above mentioned topic.

I grant the student and IU free (temporally, spatially and content-wise), unrestricted, and transferable rights to utilize, publicly reproduce, and edit the produced material in any way. I will not revoke this right. I also waive my right to be named as the author, should this right exist.

Notes on the Processing of Personal Data. Your personal data will be processed by the student.

Purpose and legal basis of processing. Your personal data will be processed and analyzed for use in the thesis. The legal basis

for the processing is your consent, Art. 6 (1) a) of the General Data Protection Regulation (EU) 2016/679

Recipients. Access to your data is granted to the student and IU staff members. Said staff members include those in charge of examining the thesis and, under certain circumstances, authorized members of the examination board and IT infrastructure administrators (e.g., the e-mail system or the office software admins).

Data Categories. The following data categories are covered by the interview and evaluation: age, gender, details from your professional and personal life, habits, and opinions.

How long will your personal data be stored? The data that the student collects in the course of the interview, as well as your personal information (e.g., your name and contact details), is stored no longer than the period of time necessary for IU to examine the thesis.

Your Rights. You may contact the student by either written letter or email to exercise the following rights:

- Access to your collected data in order to check and verify that it is correct
- Obtain a copy of your personal information
- Correct, delete, or restrict the collected data and its processing (this also includes the right to complete partial or incorrect data by supplementary communication)
- Object to how the data is being processed
- Receive your collected data in a structured, easy-to-understand, and machine-readable format
- Transfer this data to another party, subject to third-party rights of use, provided that you have given your consent to the processing or if the processing is based on a contract

You also have the right to lodge a complaint about the processing of your personal data with a supervisory authority.

Why is your personal data collected? Your personal data is collected with your consent, which can be withdrawn. You also have the option to refrain from providing your personal data or to withhold your consent to the processing of said data. However, you may then not be chosen to participate in the interview

If you have any questions, please contact [insert student name, address, and email address].

Date

Signature expert