

# Thesis Deposit Agreement Form

Please complete sections 1, 2 and 3. Deposit this form, with your thesis, in UCL's Research Publications Service (RPS).

#### Section 1: Your details

Full name:	Student number:	
Department:	Supervisor:	
Title of thesis:		

#### Section 2:

# Access to your thesis

As a condition of award, you must deposit an electronic copy of your final thesis, to be made available in UCL's institutional repository, UCL Discovery, immediately or within 12 months of deposit. (Funders such as the UK Research Councils require this in their grant conditions.) You must also submit a print copy to the Student Centre, to be made available in the Library on request.

In exceptional circumstances, you may request a longer restriction on access – on the basis that, for example, the thesis contains material intended for future publication or confidential material, a sponsor's conditions prohibit disclosure, or intellectual property protection is required. The citation and abstract of your thesis will normally appear in UCL Discovery soon after deposit, even if the full text cannot be made available immediately (or at all).

#### Copyright and sensitive information

It is your responsibility to ensure that material in your thesis that is authored by a third party is either free of copyright restrictions, falls under the quotation exception, or can be made openly available under permission you have obtained from the rights holder. See the guidance at <a href="https://www.ucl.ac.uk/library/e-theses/include-copy">https://www.ucl.ac.uk/library/e-theses/include-copy</a>.

If these conditions are not met, you should deposit an electronic version of your thesis without the third party material, as well as a complete version. Similarly, if your thesis contains material of a sensitive, confidential or personal nature that should not be made public, deposit an electronic version of your thesis without this material, as well as a complete version. If the third party or confidential material is so intrinsic to the thesis, or so widely dispersed within it, that it is impossible to remove it, you need only deposit the complete electronic version (which will be subject to the access arrangements you specify below).

# 2(a) Access arrangements:

To make your thesis available immediately, please tick immediate access, and go on to section 2(b). If you need to request a delay before your thesis is made available, please indicate the length of the delay and the reason. If necessary, you can request different access conditions for the electronic and print versions of your thesis.

Electronic copy	Print copy	
Immediate access	Immediate access	
6 months  12 months	6 months   12 months	
Other (in exceptional circumstances, you may specify a longer delay or a permanent restriction on access (particularly for reasons 2-6 below):		

# Reason for restricting access (please read the explanations then tick below):

1.	Future publication  My thesis contains material intended for future publication (eg. as a series of articles or monograph).	
2.	Personal or confidential data  My thesis contains personal data, information that could prejudice the interests of an individual, or information whose disclosure would constitute an actionable breach of confidence (eg. patient data). This material is so intrinsic to the thesis, or so widely dispersed within it, that it is impossible to remove it.	
3.	Copyright  My thesis contains third party material which is in copyright. Its use is not permitted under the quotation exception, and permission to make it available has not been obtained. This material is so intrinsic to the thesis, or so widely dispersed within it, that it is impossible to remove it.	
4.	Commercial information  My thesis contains sensitive information that would be likely to prejudice the commercial interests of an individual or organisation, or intellectual property that may be the subject of commercial exploitation (e.g. a patent application).	
5.	Contractual restrictions Agreements with my sponsor or thesis partners include restrictions on making my thesis available.	
6.	International relations, defence, national security or public safety  My thesis contains material whose disclosure would be likely to adversely affect international relations, defence, national security or public safety.	
7.	Other (please give details)	

Theses can be requested under the access to information regimes (Data Protection Act 2018, Freedom of Information Act 2000 and the Environmental Information Regulations 2004). Further information, including details of exemptions, is available at <a href="https://www.ucl.ac.uk/foi/">https://www.ucl.ac.uk/foi/</a>. Use of the "Other" reason above may not constitute a valid exemption under the FOI Act or the EIR.

# 2(b) Licence

By default, theses are made available in UCL Discovery under a <u>Creative Commons licence</u>, to ensure maximum openness and re-use. The CC BY licence will be applied by default unless you choose a different option below (follow each licence's hyperlink for further information). If you require a different licence, contact the Open Access Team: <u>open-access@ucl.ac.uk</u>. See also the guidance at <a href="https://www.ucl.ac.uk/library/e-theses/">https://www.ucl.ac.uk/library/e-theses/</a>. This section does not apply if you are requesting a permanent restriction on access in section 2(a).

CC BY	ü
CC BY-NC	
CC BY-NC-ND	

## Section 3: Declaration by the candidate

1.	I am the author or co-author of the thesis detailed in section 1, and have the authority to make this agreement on behalf of the author(s).				
2.	I grant to University College London a non-exclusive and royalty-free licence to make a copy of my thesis (detailed in section 1) available in UCL's institutional repository, subject to any restrictions requested in section 2.				
3.	I understand that the electronic copy of my e-thesis, when available online, will be subject to the terms of use permitted by the Creative Commons licence specified, including the provision for an electronic copy of my thesis to be included in the EThOS central repository ( <a href="https://ethos.bl.uk/">https://ethos.bl.uk/</a> ), subject to any restrictions or amendments requested in section 2.				
4.	I warrant that the complete version I am depositing is exactly as approved by the examiners immediately prior to the award of my degree.				
5.	I warrant that all material in the version of my thesis to be made available that is protected by third-party copyright either falls under the quotation exception or may be made available under permission that I have obtained from the rights holder(s).				
6.	I warrant that the version of my thesis to be made available contains no sensitive, confidential or personal information.				
7.	I warrant that, where my thesis was sponsored or supported by an agency or organisation other than University College London, I have fulfilled any obligations required by any contract or agreement.				
8.	I understand that notwithstanding any declaration I may have signed or the access arrangements I have specified in section 2, UCL may be obliged to disclose the contents of my thesis under the access to information regimes.				
9.	I agree that the repository administrators or any third party with whom the repository has an agreement to do so may, without changing the content, translate my thesis to any medium or format for the purpose of future preservation and accessibility.				
Sig	nature or typed name	Date			
E-mail for future contact					

Once you have completed this form, log in to UCL's Research Publications Service (<a href="https://rps.ucl.ac.uk/">https://rps.ucl.ac.uk/</a>), create a record for your thesis, and upload this form and your thesis (complete copy, or complete copy plus copy excluding confidential or third-party material).

If you do not have access to RPS, contact the Open Access Team: open-access@ucl.ac.uk