

GLASGOW UNIVERSITY TABLE TENNIS CLUB

RISK ASSESSMENT		Location: (Site/ Building/ Room)	The Stevenson Building Sports Hall
Assessment Date:	17/10/2021	Review Date:	Before October 31st of the academic year 2022-2023
Assessors Name:	Richard Menzies	Job Title:	Glasgow University Table Tennis Club President
Task / Activity: Playing Table Tennis			

What are the hazards? (See list of sample hazards)	What are the risks?	Who might be harmed? (eg Staff, students, visitors)	What control measures are required to eliminate or reduce the risks?	Risk Evaluation			Risk Rating Low, Medium, High & Extreme
				Consequence (1 – 5)	Likelihood (1 –5)	Overall risk (C x L)	
Table Tennis Balls	Slip or trip on a table tennis ball.	Anyone near the table tennis tables	Ensure good lighting and an even floor, Table Tennis barriers would reduce the risk by preventing loose balls.	1	2	2	Low
Table Tennis Tables	Slip or trip and hit against a table tennis table.	Anyone playing table tennis	Ensure good lighting and an even, dry floor. Ensure the appropriate footwear is worn while playing table tennis.	1	1	1	Low

1. EXAMPLE HAZARDS THAT MAY BE APPLICABLE TO THE JOB or WORK ACTIVITY

Working at Height	Noise	Hand tools	Vibration
Falling objects	Extreme Heat / cold	Confined spaces	Repetitive hand/ arm movement
Slippery/ uneven/ worn floors	Radiation	Poor housekeeping / cleaning	Machine operation
Obstructions/ projections	Lighting	Vehicle movement	Electro Magnet
Manual handling	Compressed air	Fire / explosion	Pressurised systems
Mechanical Lifting	Substances / materials	Electricity	Other (<i>specify on assessment</i>)

2. RISK MATRIX

			Potential Consequence of Harm				
			1.Minor	2. First Aid	3. Moderate	4. Major	5. Severe
Likelihood	Expected to occur regularly under normal circumstances.	5. Almost Certain	Medium	High	Extreme	Extreme	Extreme
	Expected to occur at some time.	4. Likely	Low	High	High	Extreme	Extreme
	May occur at some time.	3. Possible	Low	Medium	High	High	Extreme
	Not likely to occur in normal circumstances.	2. Unlikely	Low	Low	Medium	High	High
	Could happen, but probably never will.	1. Rare	Low	Low	Low	Low	Medium

Potential Consequences of Harm

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|--------------|--|
| 1. Minor | Minor Injuries or discomfort. No Medical Treatment or measurable physical effects. |
| 2. First Aid | Injuries or illness requiring medical treatment. |
| 3. Moderate | Injuries or illness requiring Hospital admission. |
| 4. Major | Injury or illness resulting in permanent impairment. |
| 5. Severe | Fatality. |

3. RISK EVALUATION

This is calculated by multiplying the likelihood against the consequence e.g. taking a likelihood of 1, which is classified as Rare and multiplying this against a Potential Consequence of 2, which is classified as Minor, would give you an overall Risk Rating of 2, which would result in an overall evaluation as a Low Risk.

1 to 4 = Low risk

Low risks are largely acceptable, monitor periodically to determine situation changes which may affect the risk, or after significant changes

5 to 6 = Medium risk

Medium risks should only be tolerated for the short-term and then only whilst further control measures to mitigate the risk are being planned and introduced, within a defined time period.

8 to 12 = High risk

High risks activities should cease immediately until further control measures to mitigate the risk are introduced. The continued effectiveness of control measures must be monitored periodically.

15 - 25 = Extreme Risk

Work should not be started or continued until the risk has been mitigated. Immediate action is required to reduce exposure. A detailed mitigation plan must be developed, implemented and monitored by senior management to reduce the risk before work is allowed to commence