

P.O. Box 41362 kasneb Towers, Off Hospital Road-00100 Nairobi General Post Office Tel: +254 020 4923000/ 0722 201214/0734 600624 Email: info@kasneb.or.ke Website: https://kasneb.or.ke/

AUTHORITY TO SIT EXAMINATION /TIMETABLE

Registration No: Name and ID Number

NAC/347092 OMANYO MORGAN NDUNGU

36051376

Date Examination Sitting Examination Centre

30 OCTOBER 2024 DECEMBER 2024 JKUAT MAIN CAMPUS JUJA



CPA FOUNDATION

Paper	Description	Date		Start Time	End Time
CA11	Financial Accounting	Monday	02/12/2024	9:00 AM	12:00 PM
CA14	Economics	Tuesday	03/12/2024	2:00 PM	5:00 PM
CA15	Quantitative Analysis	Wednesday	04/12/2024	9:00 AM	12:00 PM

You have been entered for the above examination at the designated examination centre and for the paper(s) indicated. Your attention is drawn to "INSTRUCTIONS TO CANDIDATES" relating to the conduct of the candidates during the examinations as outlined in the next page of this document.

Candidates should note that the allocated centre may change based on capacity and availability. The final timetable will be available at least three (3) weeks from the examination date.

OMANYO MORGAN NDUNGU ISSUED BY: J. N. KARIGA

Email omanyondungu@gmail.com P.O BOX BURUBURU 00200

FOR: SECRETARY

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INSTRUCTIONS TO CANDIDATES

The following instructions are issued for the benefit of candidates. All candidates are advised to read carefully and understand the instructions. The candidates attention is also drawn to Section 42 of the Accountants Act, No. 15 of 2008 on examination offences.

- 1. Candidates should present themselves for the examination at least 30 minutes before the scheduled time for the commencement of the paper they are taking (see note (a) and (b) below).
- 2. Candidates will neither be allowed to take the examination if they arrive 30 minutes or more after the commencement of the examination nor will candidates be permitted to leave the examinations room until after the end of the first 30 minutes following the commencement of the examination. However, no candidate will be allowed to leave the examinations room during the last 15 minutes of the examinations session.
- 3. IDENTIFICATION: Candidates who are Kenya citizens will be required to produce their National Identity Cards and/or KASNEB Student Identification Cards. Non-Kenyans will be required to produce relevant identification documents such as Passports. Candidates who do not have the aforementioned identification documents will be required to avail other acceptable identification documents.
- 4. Stationery will be provided but candidates must bring their own pens, pencils, rulers and ink. No stationery whatsoever may be removed from the examinations room.
- 5. Each candidate has a registration number assigned at the time of registration. Each candidate must take his/her seat at the place allocated and indicated by the registration number. The registration number must be entered at the top right hand corner of each answer sheet.
- 6. Candidates MUST NOT write their names on the answer booklet.
- 7. Strict silence must be observed during the examination.
- 8. Candidates MUST NOT retain any notes, printed papers or books during the examination, but must leave any such documents outside the examinations room.
- 9. Candidates are allowed to use calculators provided that such calculators are noiseless and cordless. Calculators which are programmable are not allowed.
- 10. During the course of the examination, no candidate may leave the examinations room without permission. Any candidate who does so will not be allowed back into the examinations room. Candidates who finish the paper before the invigilators announce the end of the examination session and who wish to leave the examinations room while the examination is in progress must hand in their scripts to the invigilators.
- 11. Mobile phones are strictly not allowed in the examinations room.
- 12. Candidates MUST NOT take away the examination question papers from the examinations room.
- 13. Candidates **MUST NOT** collude in the examinations room by exchanging notes or keeping the answer booklet in such a way that another candidate can read or copy from the booklet.
- 14. Smoking is not allowed in the examinations room.
- 15. Candidates shall not write their names, registration numbers, notes, formulars or any other material on time tables or question papers
- 16. Your names will appear on the certificate as they appear on the time table and result slip. In case of corrections in order or spelling of names, please contact Kasneb immediately through certificates@kasneb.or.ke with a copy of your ID/Passport. Where requests for correction of names are received after certificates are printed, the candidate will bear the cost of reprinting the certificate.

NOTE:

- (a) THE MORNING SESSIONS BEGIN AT 9.00 A.M.
- (b) THE AFTERNOON SESSIONS BEGIN AT 2.00 P.M.
- (c) ALL PAPERS ARE OF THREE HOURS DURATION.

BEFORE YOU START TO ANSWER THE QUESTIONS, MAKE SURE THAT YOU HAVE BEEN ISSUED WITH THE CORRECT EXAMINATION QUESTION PAPER.