



Republic of the Philippines  
**PROVINCIAL Environment and Natural Resources**  
OFFICE OF THE PENRO  
Regional 12

**TRAVEL ORDER**No. **24-33961**

Name	ABDULSALAM O. KUSIN	Salary	: SG 16
Position/Designation	INFORMATION SYSTEMS ANALYST II	Div./Sec./Unit	: MANAGEMENT SERVICES DIVISION
Departure Date	October 17, 2024	Official Station	: PENRO SULTAN KUDARAT
Destination	DENR XII, Koronadal and Silicon Valley, General Santos City	Arrival Date:	: October 18, 2024

Purpose of Travel: To update the SPICS system at DENR Regional Office 12 and align with the Silicon Valley decision on the mode of payment for the internet services application.

Per Diems/Expenses Allowed : \_\_\_\_\_  
Assistant or Laborers Allowed : \_\_\_\_\_  
Appropriations to which travel should be charged : \_\_\_\_\_  
Remarks or special instruction : \_\_\_\_\_

**CERTIFICATION:**

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit:

Recommending Approval:

**JENNIFER A. TRAJICO**  
CHIEF - MANAGEMENT SERVICES DIVISION

Approved by:

**DIRIE J. MACABANING**  
OIC-PENRO OFFICER

**AUTHORIZATION**

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to Item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Sec. 16 EO No. 248 dated May 29, 1995.

**ABDULSALAM O. KUSIN**  
Official Employee