

Gabriel Vilela

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EDUCATION

PENNSYLVANIA STATE UNIVERSITY

Bachelor of Science

Major in Geography

Certificate in Geographic Information Science

Relevant Coursework: Spatial Analysis, GIS, R, Python, Energy Business & Finance,

State College, PA

Currently Enrolled

WORK EXPERIENCE

Home Depot

Sales Associate

Rutland, VT

Jun 2023 – Aug 2023

- Assisted customers in finding merchandise as well as offering product recommendations, providing exceptional customer service.
- Fostered in-depth knowledge of store's product offering as well as layouts of departments.
- Stocked and organized store inventory to create a neat and efficient sales floor.
- Operated registers and processed transactions accurately
- Collaborated with fellow associates to tackle issues and complete tasks efficiently.

Goodwill NCPA

Sales Associate

State College, PA

Feb 2023 – May 2023

- Sorted, tagged, and priced donated clothes and items prior to stocking.
- Maintained a clean, organized and well stocked sales floor to ensure optimal customer experience.
- Operated cash registers processing all forms of payment and handled returns.
- Managed end of day closing procedures including closing out registers, preparing daily cash reports, and ensuring the accuracy of all transactions.

Killington Mountain Resorts

Adventure Center Attendant

Rutland, VT

Jun 2021 – Aug 2021

- Provided exceptional customer service, addressed customer inquiries, explained all rules, and enhanced customer experiences.
- Monitored participant's progress providing assistance when needed.
- Conducted thorough equipment inspections to ensure participant safety.

Camps Bernadette & Fatima

Camp Counselor

Gilman Ironworks, NH

Jun 2017 – Aug 2019

- Organized and coordinated daily schedules, special events and field trips.
- Managed challenging situations successfully, such as homesickness and behavioral issues leading to positive outcomes.
- Provided mentoring to junior counselors and CITs in order to contribute to their own growth.

SKILLS

- | | |
|---------------------------|------------------------|
| ▪ ARCGIS | ▪ Creative thinking |
| ▪ Office products | ▪ Customer Service |
| ▪ R | ▪ Inventory management |
| ▪ Effective communication | ▪ Issue resolution |