



ABOUT ME

I'm an organized and responsible person, always open to improvement.

In my last years of high school I gained work experience by participating in different ventures and I was distinguished as "Hope of the Homeland 2022".

Autonomously I improved and expanded my computer skills and I'm interested in further training in accounting, financial and administrative issues, and in ERP's and other similar software tools.



46.418.935



02/05/2005



Unmarried



18 years

CONTACT



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www.gabyxer.com



**Lomas del Mirador, La Matanza,
Province of Buenos Aires, Argentina.**

COMPUTER SKILLS / TOOLS

Basic Level

- Canva
- Photoshop
- JavaScript
- React
- Firebase
- Wondershare
- Filmora 12
- Da Vinci Resolve

Intermediate Level

- Word
- Excel
- PowerPoint
- Visual Studio Code
- HTML
- CSS
- ChatGPT

MARCOS GABRIEL LORENZANA

PUBLIC ACCOUNTANT STUDENT

ACADEMIC TRAINING

National University of La Matanza

Degree Course: Public Accountant, 2023 - in progress

San José Obrero Institute

Bachelor in Economics and Administration, 2017 - 2022

- Academic average 9.37
- Distinction "Hope of the Homeland 2022"

WORK EXPERIENCE

Head of Administration and Finance

Emparedadon't, July 2022 - November 2022

- Preparation of formal and commercial documentation of the company.
- Compilation and registration of legal and management information.
- Elaboration and control of the budget.
- Cost calculation.
- Administration of economic resources.
- Planning and monitoring of collections and control of discounts.

Temporary Manager

Futuros Inflables, November 3, 2022

- Preparation of tickets.
- Supervision of the inflatable.
- Customer care.

Accounting Management Manager

Sanjo Sabores, October 2021 - November 2021

- Preparation of formal and commercial documentation of the company.
- Registration of operations.
- Funds management.

LANGUAGES



Spanish >>> Native



English >>> Intermediate Level: B1



Italian >>> Basic Level: A2