



3. HOURS & DUTY

- 3.1 The Employee shall perform all the Employee's job and assignments hereunder with the loyalty and honesty and in a manner consistent with the best interests of LITEON SINGAPORE but no less than the standard of care customarily requested, obey the local laws, statutes and rules and follow the regular working time of LITEON SINGAPORE office and/or otherwise requested by LITEON SINGAPORE from time to time. During the Agreement Period, the Employee is not allowed to engage in any other gainful occupation or other occupation that is the same or similar to LITEON SINGAPORE business and activities unless with prior written consent of LITEON SINGAPORE and subject to such conditions LITEON SINGAPORE may prescribe.
- 3.2 The Employee may be assigned or transferred to any Section, Department or Location where LITEON SINGAPORE businesses are being operated and/or any of its subsidiaries, branches or associated companies with or without promotion or salary adjustment, at the sole discretion of LITEON SINGAPORE.

4. REMUNERATION

- 4.1 The offered starting salary is **SG\$8,500** per month.
- 4.2 It is mutually understood that the monthly salary already includes a lump sum compensation for overtime so that overtime work will not be compensated additionally.
- 4.3 The year-end Annual Wages Supplement: **1 Month**. Should the Employee work for LITEON SINGAPORE less than one year, it should be issued in proportion in accordance with employment period with LITEON SINGAPORE on condition that the Employee is in the employment with LITEON SINGAPORE.
- 4.4 Other Fringe Benefits: the Employee shall be enrolled base on Singapore's labor regulations.
- 4.5 All the tax, deductions, national insurances and other charges or expenses required under the applicable law of Singapore Government is related thereto must be finally borne by the Employee.

5. TRAVEL FOR BUSINESS

Should the necessity of travel for business purposes arise during the employment and subject to the permission of LITEON SINGAPORE, the Employee shall follow LITEON SINGAPORE travel policy to request the reimbursement of his/her travel expenses.