This sheet is to be completed by department requesting purchase and is to be attached to the Purchase Order. There must be at least three price quotes before the purchase order can be accepted and approved.

DEPA	RTMEN	/T:	
PERS	ON VER	IFYING PRICES:	
VENE	ORS:		
1.	Name of vendor		Price Quote
	Items:		
	-		
	-		
	-		TOTAL PRICE
2.	Name o	of vendor	
	Items:		
	-		
	- -		
			TOTAL PRICE
3.	Name o	of vendor	
	Items:		
	- -		
	-		
	-		TOTAL PRICE