

Priscilla Broomall

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Summary:

- Resourceful and resolute professional.
 - Proven leadership skills in team and self-directed settings, high interpersonal and communication skills, with strong multi-tasking abilities.
 - Skilled in project management, program development, and volunteer organization.
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Work Experience:

Colorado Bridges Program

5th Judicial Branch Intern

Silverthorne, Colorado

August 2020 – Present

- Serve participants in the Bridges Program by facilitating communication and collaboration between judicial and behavioral health systems.
- Engaging participants with appropriate behavioral health and other support services.
- Keeping judges and attorneys informed of participant need and available services.
- Administrative and project based work.
- Shadowing current 5th Judicial Branch Court Liaison.

Breckenridge Grand Vacations

Owner Support Specialist

Breckenridge, Colorado

October 2014– October 2015

- Advising owners about vacation ownership options and acting as a counselor to help maximize their ownership potential
- Take requests from owners for rental contracts and ensure that they are processed immediately and accurately.
- Sell ancillary packages such as ground transportation and travel insurance to protect and enhance the vacation experience.
- Proud to provide superior customer service to all owners, non-owners, and company employees.
- Assist owners with processing Homeowners Association payments through online reservation software.
- Resolve any issues related to Homeowners Association dues.

Rockford College Cross Country/Track & Field

Interim Head Track & Field Coach/ Graduate Assistant

Rockford, Illinois

August 2011 – June 2013

- Recruitment of potential student-athletes, on and off campus.
- Arrange individual monthly student-athlete meetings to discuss goals and progress athletically and academically
- Preparing expense reports and correspondences, completing purchase order requisitions, and budget maintenance.
- Frequent travel to competitions.
- Responsible for all aspects of program management such as organizing daily team practices, meeting deadlines, holding team meetings, ordering necessary equipment, and assessing performances.
- Attending departmental meetings and training as required.
- Running and lifting daily with athletes in practices to demonstrate proper techniques.

Robbinsville High School - Track & Field

Assistant Coach

Robbinsville, New Jersey

August 2010 – August 2011

- Encourage athletes to excel in academic work.
- Supervising issuing, cleaning, storage, return and care of all athletic equipment.
- Establish an effective relationship with team members and parents
- Attend practices, games and meets.
- Teach skills and technique to athletes in chosen areas of interest.
- Submit entries to tournaments and other contests.
- Maintain team attendance records and medical emergency cards.

Mercer County Prosecutors Office

Intern

Trenton, New Jersey

January 2009- May 2009

- Helped with a city initiative to promote domestic violence awareness in hair salons.
- Assisted paralegals with case preparations, file maintenance and organization of court documents.
- Provided legal research and analysis.
- Attended drug court on a weekly basis to gain knowledge of the court procedures and protocol.

Education

Rockford College

Master of Arts in Education

**Rockford, Illinois
August 2011- May 2013**

The College of New Jersey

Bachelor of Science in Criminology & Justice

**Ewing, New Jersey
June 2006-May 2010**

Accolades

- 4x Division III All American
- 7 school records
- 7x New Jersey Athletic Conference Champion
- 2010 Most Outstanding Female Track Athlete - Eastern College Athletics Conference

Volunteer Work

Athletes in Action

An American sports organization founded in 1966. More than 800 student athletes and coaches participate in athletic camps, projects, and domestic and international sports tours each year designed to use sport as a means for the athletes to promote their faith.

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|-----------------------------|-----------------------|
| • USA Tour (Midwest) | June 2009-August 2009 |
| • Urban Project Los Angeles | June 2011-August 2011 |
| • Trinidad & Tobago | June 2013-July 2013 |

Sayreville Brain Injured Children- (June 2000 - August 2006)

Sayreville BIC is a nonprofit organization that runs as a day camp throughout the Summer for 6 weeks, Mondays - Fridays, and during the school year, Saturday Mornings. The campers' disabilities range from ADD to Autism. Every camper is welcomed with open arms, and even some later on become counselors and staff members.