

## Gabriela Arredondo

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### EDUCATION

**Barnard College, Columbia University**, New York, NY  
Bachelor of Arts, **Major:** Computer Science and Economics

May 2022

**Honors:** QuestBridge College Match Finalist

**Relevant Coursework:** Introduction to Computer Science, Java

### PROFESSIONAL EXPERIENCE

**Bank of America**, Miami, FL

June 2017 – August 2017

*Student Leader Intern*

- Collaborated with fellow interns to create an advertisement project to increase and improve alumni relations for the Boys and Girls Club of Miami.
- Assisted in the daily classroom management for my group of students from the Boys and Girls Club of Northwest Miami.
- Resolved multiple student conflicts on a day-to-day basis by mediating and allowing the students to express their emotions in healthy manners.

**Starbucks**, Hialeah, FL

July 2016 – August 2018

*Barista*

- Arranged storage and kept the store looking neat and inviting for costumers.
- Advertised Starbucks products and once sold over fifty miscellaneous items in four hours.
- Communicated with a team of people to achieve customer satisfaction and accomplish team goals within a timely manner.
- Adapted to new circumstances and people which taught me how to properly work through a variety of unexpected situations.

**District 13 Commissioner Esteban Bovo**, Hialeah, FL

October 2016 – December 2017

*Intern*

- Translated information from English to Spanish for city constituents.
- Listened to the concerns of constituents and communicated that information to the office staff.
- Edited and updated documents and files, so they could be up to date.

### LEADERSHIP AND INVOLVMENT

**Latinx Professional and Educational Network**, New York, NY

October 2018 - Present

*Historian*

- Manage our Facebook platform to increase university involvement with our initiatives and events.
- Advertise and promote events such as poetry readings and film festivals occurring on campus.
- Assisted in planning a Cuban poetry reading by helping schedule the date, venue, and maintaining relations with the Cuban Cultural Center of New York.

### SKILLS AND INTERESTS

**Computer:** Java, HTML, CSS

**Language:** Spanish (fluent), Italian (basic)

**Interests:** Analyzing and interpreting art, film, and music