Project Title: Venue Connect CRM

Phase 8 — Data Management & Deployment (Developer)

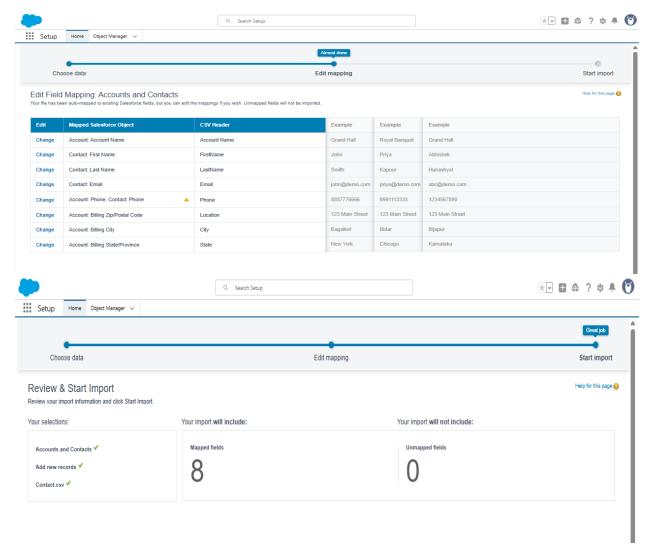
8.1 Data Import Wizard

Purpose: Import Contacts and Venues into the org.

Setup:

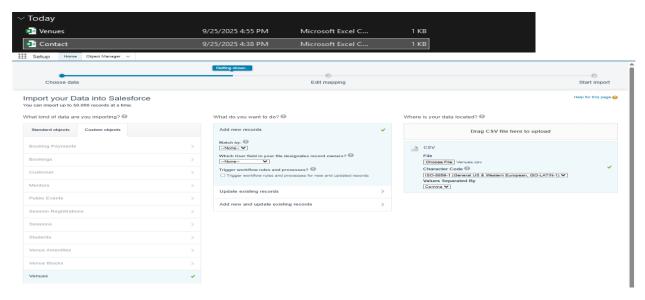
- App Launcher → Data Import Wizard → Standard Objects → Contacts → Add New Records → Upload Contacts.csv → Map Fields → Import
- Custom Objects \rightarrow Venue_c \rightarrow Upload Venues.csv \rightarrow Map Fields \rightarrow Import

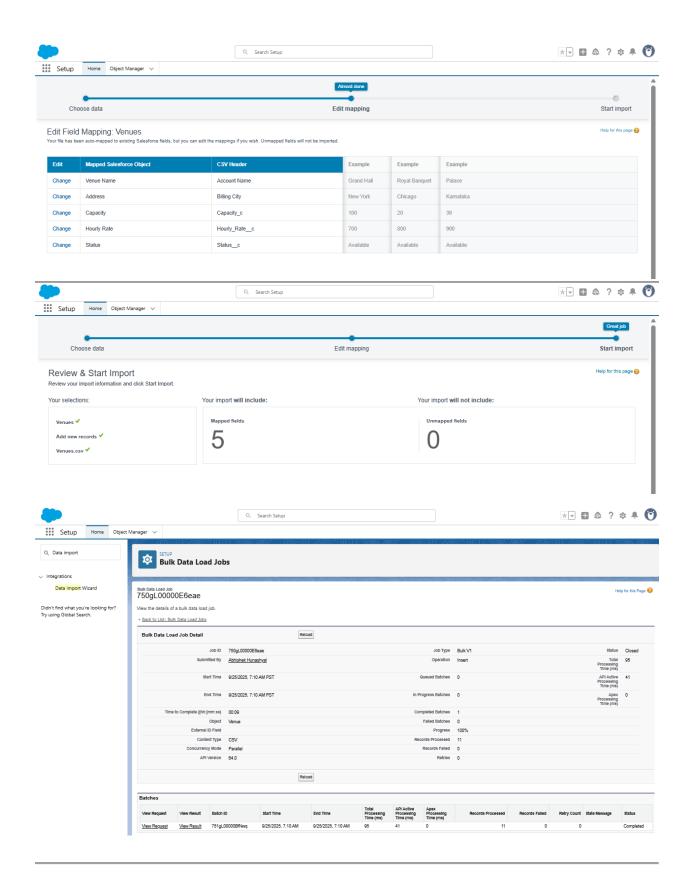
Outcome: Sample Contacts and Venues are loaded into the org.



Congratulations, your import has started! Click OK to view your import status on the Bulk Data Load Job page. OK * 🖶 🖴 🤗 🌣 🗜 👩 Q Search Setup *** Setup Home Object Manager ∨ Q data import Bulk Data Load Jobs Data Import Wizard 750gL00000E6c91 Didn't find what you're looking for? Try using Global Search. Bulk Data Load Job Detail Total 280 Processing Time (me) Submitted By Abhishek Hunashyal Operation Insert API Active 39 Proceeding Time (me) Start Time 9/25/2025, 7:01 AM PST End Time 9/25/2025, 7:01 AM PST Object Account Progress 100% Content Type CSV Concurrency Mode Parallel Records Falled 10 API Version 64.0 Reload Batches View Request View Result 751gL00000BfPU1 9/25/2025, 7:01 AM 9/25/2025, 7:01 AM

For VENUES (Custom Object):





8.2 Data Export (Backup)

Purpose: Maintain backup of key objects.

Setup:

- Setup → Quick Find → Data Export → Export Now or Schedule Export
- Select objects: Venue c, Booking c, Booking Payment c, Contact
- Include images/docs → Save

Outcome: Backup files available for safety and restoration.

