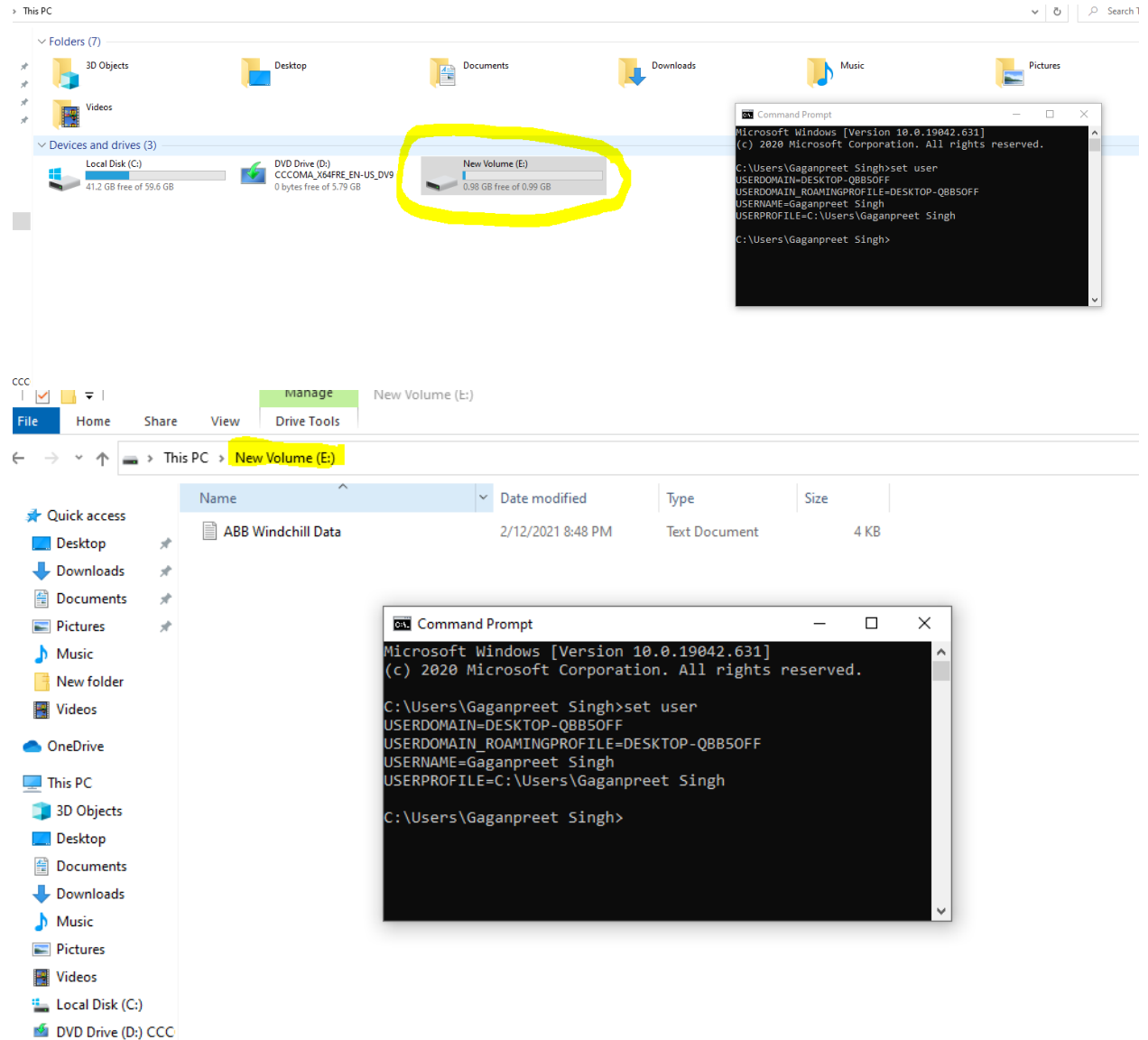


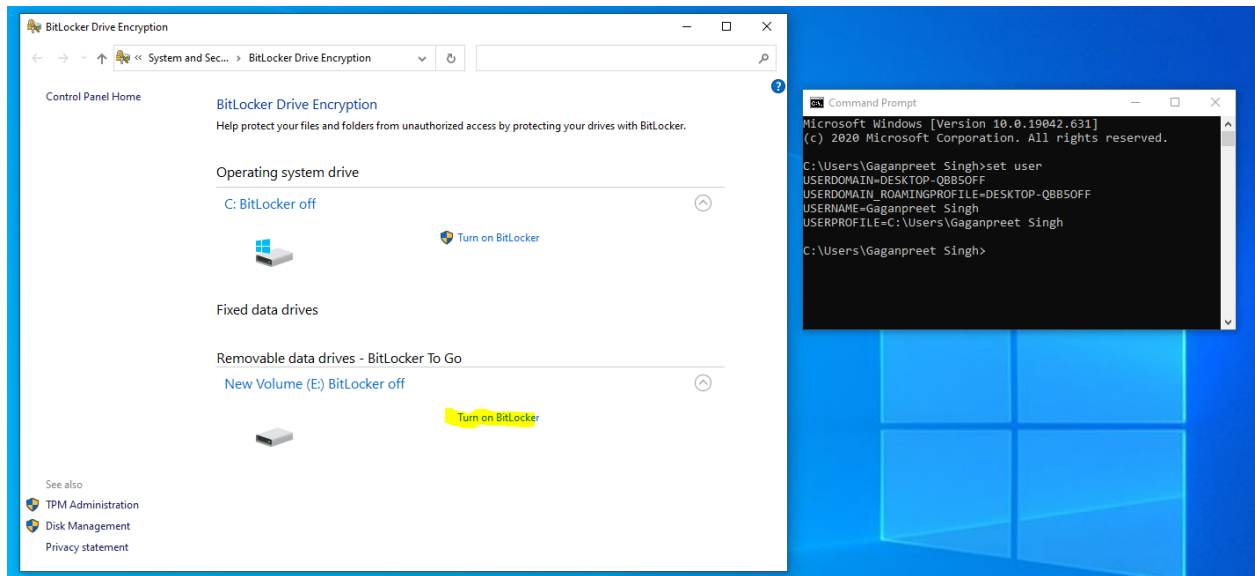
Activity: BITLOCKER

- Encrypting a Drive

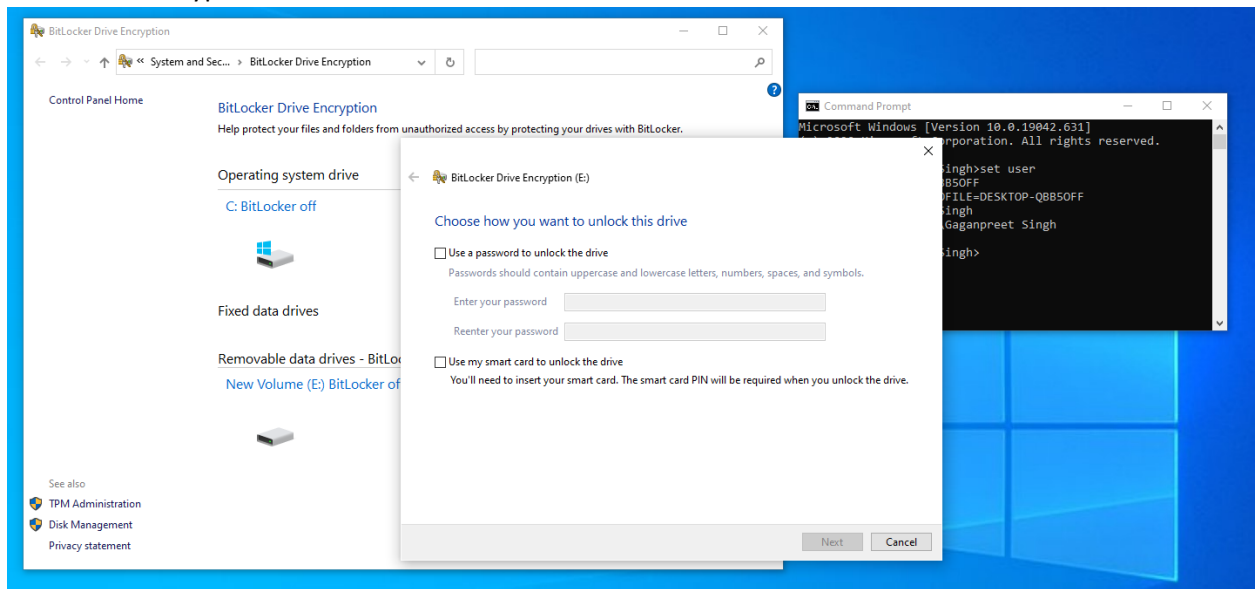
1. We are going to encrypt New Volume (E:) using BitLocker and it is clear the drive is accessible at the moment without encryption.



2. To Encrypt, Click Start, click Control Panel, click System and Security and click BitLocker Drive Encryption
3. Click Turn on BitLocker for the drive you want to encrypt.



4. After Clicking BitLocker, a tab will open up which will ask to choose a format to unlock the drive after encryption.



5. Click on "Use a password to unlock the drive" checkbox and set a password that must contain uppercase, numbers, spaces and symbols and confirm it. Click Next.

```
Command Prompt
Microsoft Windows [Version 10.0.19042.631]
(c) 2020 Microsoft Corporation. All rights reserved.

C:\Users\Gaganpreet Singh>set user
USERDOMAIN=DESKTOP-QBB5OFF
USERDOMAIN_ROAMINGPROFILE=DESKTOP-QBB5OFF
USERNAME=Gaganpreet Singh
USERPROFILE=C:\Users\Gaganpreet Singh

C:\Users\Gaganpreet Singh>
```

BitLocker Drive Encryption (E)

Choose how you want to unlock this drive

☒ Use a password to unlock the drive

Passwords should contain uppercase and lowercase letters, numbers, spaces, and symbols.

Enter your password: [password field]

Reenter your password: [password field]

☐ Use my smart card to unlock the drive

You'll need to insert your smart card. The smart card PIN will be required when you unlock the drive.

Next Cancel

6. Now a new window with title How do you want to back up your recovery key will appear. This will provide us 3 options to backup the password we used for encryption.

```
Command Prompt
Microsoft Windows [Version 10.0.19042.631]
(c) 2020 Microsoft Corporation. All rights reserved.

C:\Users\Gaganpreet Singh>set user
USERDOMAIN=DESKTOP-QBB5OFF
USERDOMAIN_ROAMINGPROFILE=DESKTOP-QBB5OFF
USERNAME=Gaganpreet Singh
USERPROFILE=C:\Users\Gaganpreet Singh

C:\Users\Gaganpreet Singh>
```

BitLocker Drive Encryption (E)

How do you want to back up your recovery key?

Some settings are managed by your system administrator.

If you forget your password or lose your smart card, you can use your recovery key to access your drive.

→ Save to your Microsoft account

→ Save to a file

→ Print the recovery key

[How can I find my recovery key later?](#)

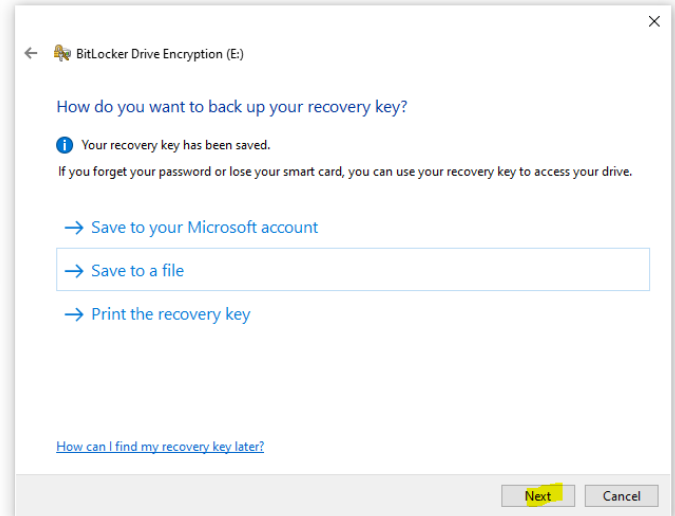
Next Cancel

7. Click any option and click next.

```
Command Prompt
Microsoft Windows [Version 10.0.19042.631]
(c) 2020 Microsoft Corporation. All rights reserved.

C:\Users\Gaganpreet Singh>set user
USERDOMAIN=DESKTOP-QBB5OFF
USERDOMAIN_ROAMINGPROFILE=DESKTOP-QBB5OFF
USERNAME=Gaganpreet Singh
USERPROFILE=C:\Users\Gaganpreet Singh

C:\Users\Gaganpreet Singh>
```

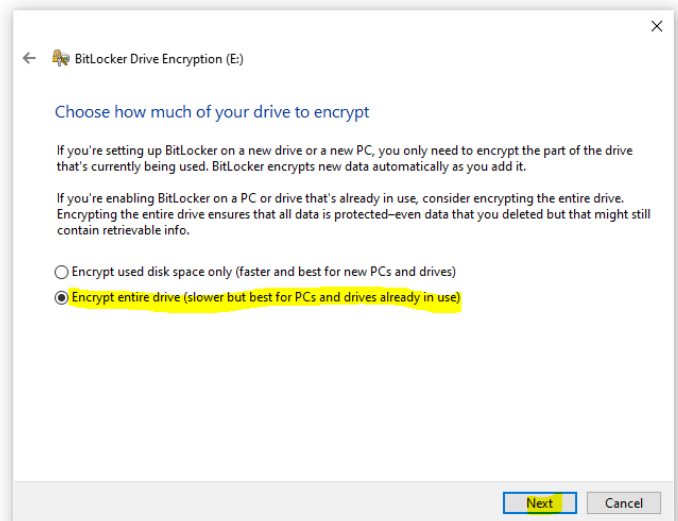


8. On Clicking next, we'll get an option to encrypt the whole drive or to encrypt the entire drive. Click encrypt entire drive because we don't have much data in the drive and click Next.

```
Command Prompt
Microsoft Windows [Version 10.0.19042.631]
(c) 2020 Microsoft Corporation. All rights reserved.

C:\Users\Gaganpreet Singh>set user
USERDOMAIN=DESKTOP-QBB5OFF
USERDOMAIN_ROAMINGPROFILE=DESKTOP-QBB5OFF
USERNAME=Gaganpreet Singh
USERPROFILE=C:\Users\Gaganpreet Singh

C:\Users\Gaganpreet Singh>
```

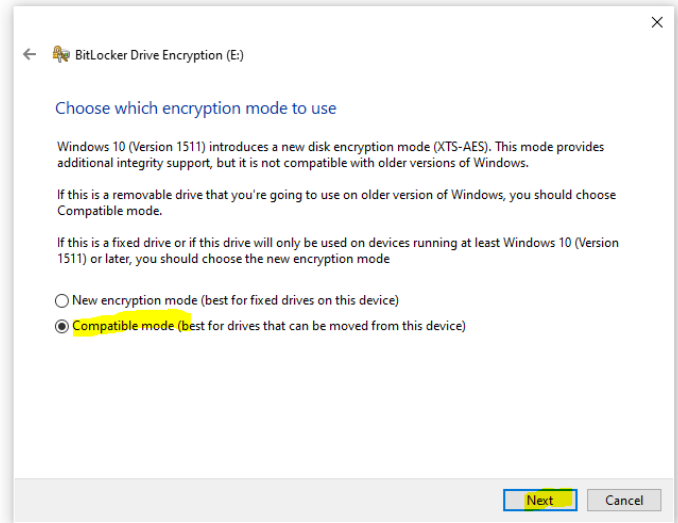


9. Choose the encryption mode according to your OS on the next tab and click next.

```
Command Prompt
Microsoft Windows [Version 10.0.19042.631]
(c) 2020 Microsoft Corporation. All rights reserved.

C:\Users\Gaganpreet Singh>set user
USERDOMAIN=DESKTOP-QBB5OFF
USERDOMAIN_ROAMINGPROFILE=DESKTOP-QBB5OFF
USERNAME=Gaganpreet Singh
USERPROFILE=C:\Users\Gaganpreet Singh

C:\Users\Gaganpreet Singh>
```

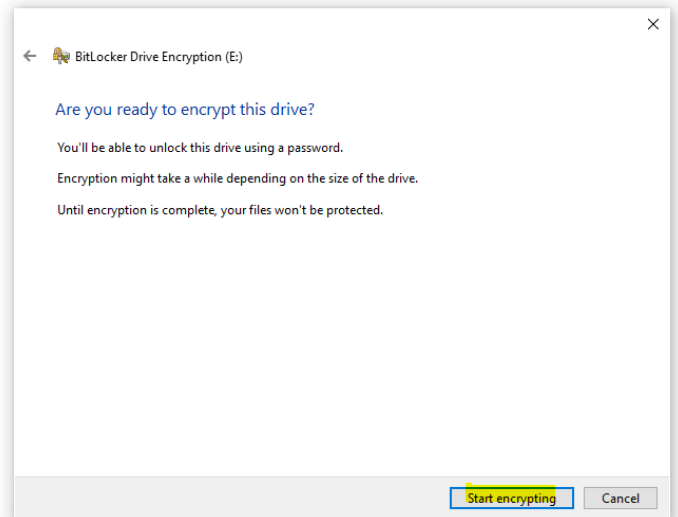


10. If Ready click on Start Encryption.

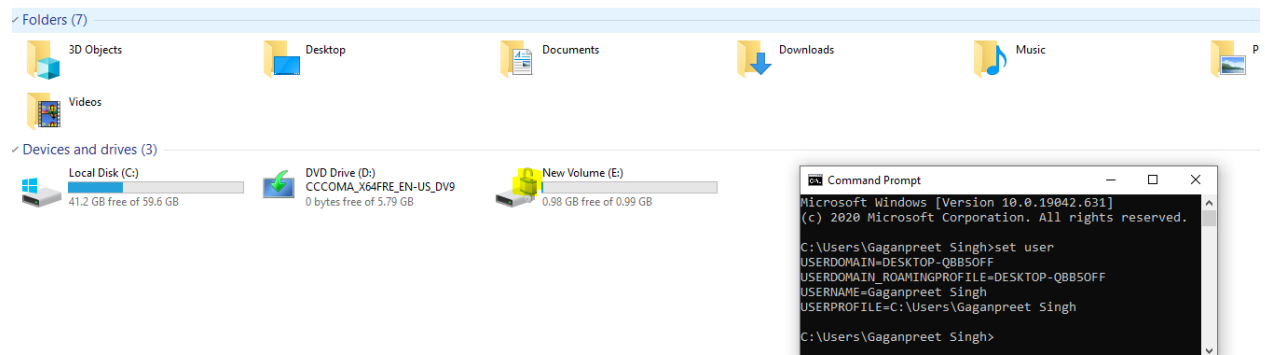
```
Command Prompt
Microsoft Windows [Version 10.0.19042.631]
(c) 2020 Microsoft Corporation. All rights reserved.

C:\Users\Gaganpreet Singh>set user
USERDOMAIN=DESKTOP-QBB5OFF
USERDOMAIN_ROAMINGPROFILE=DESKTOP-QBB5OFF
USERNAME=Gaganpreet Singh
USERPROFILE=C:\Users\Gaganpreet Singh

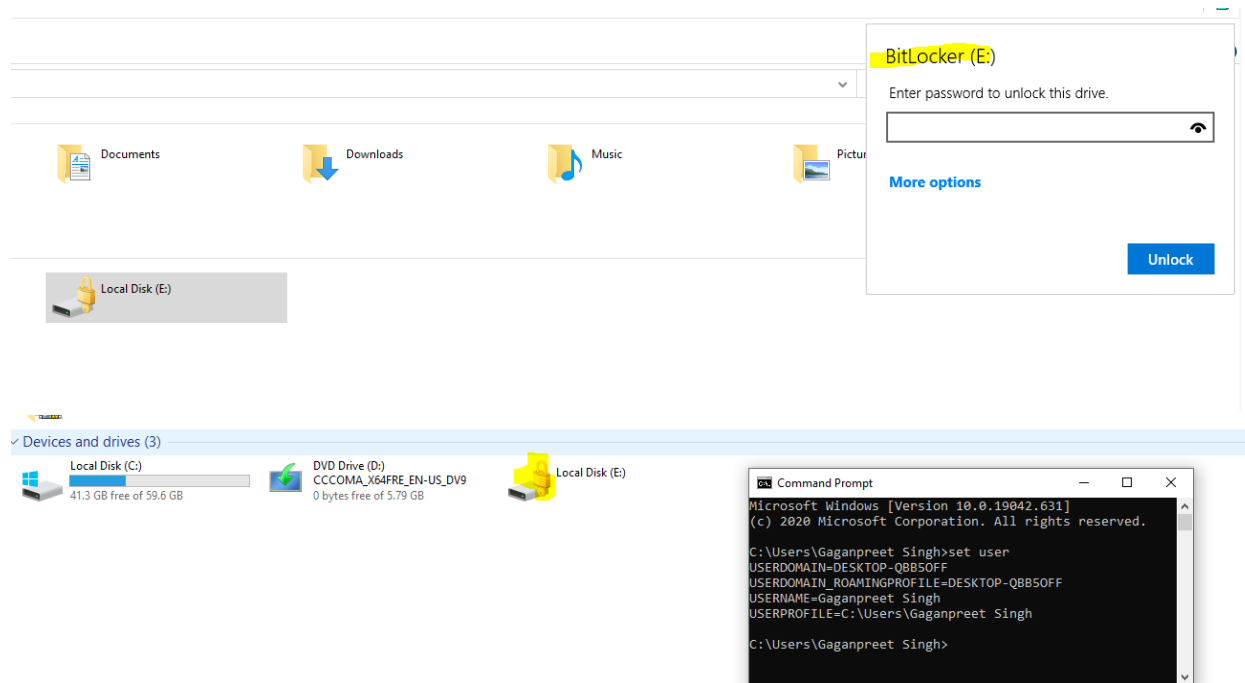
C:\Users\Gaganpreet Singh>
```



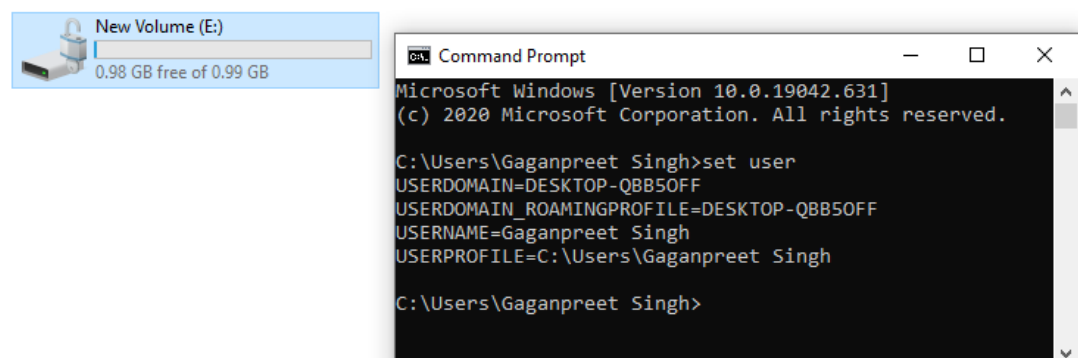
11. Click windows + E key and you'll see that the drive is encrypted but is unlocked.



12. Restart the machine and check. The drive is encrypted and would require the password to unlock.

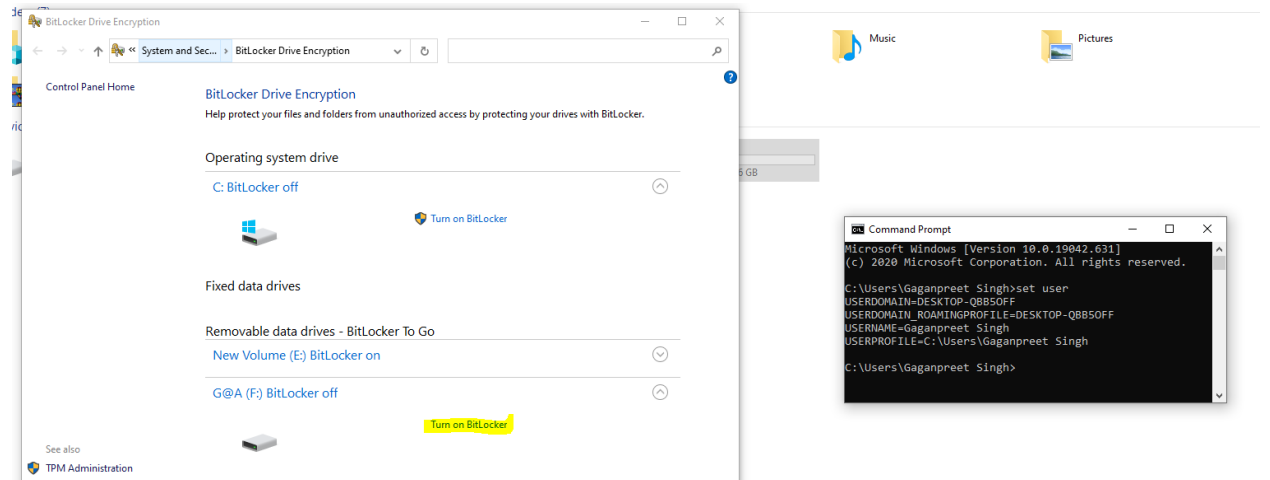


13. Enter the password to decrypt.

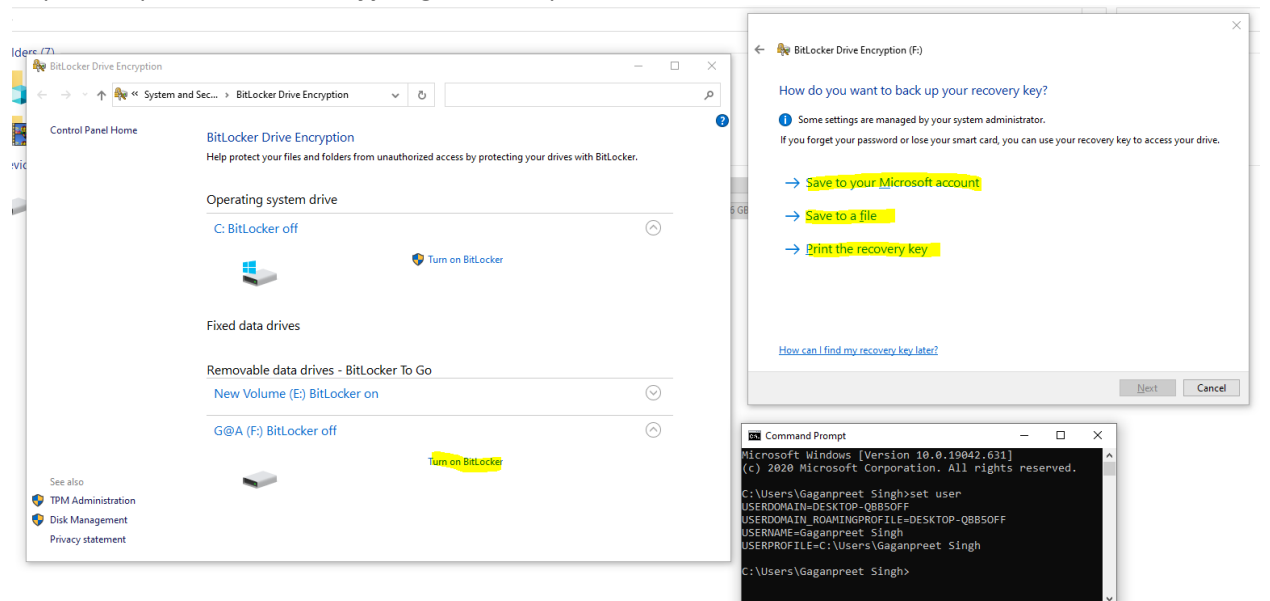


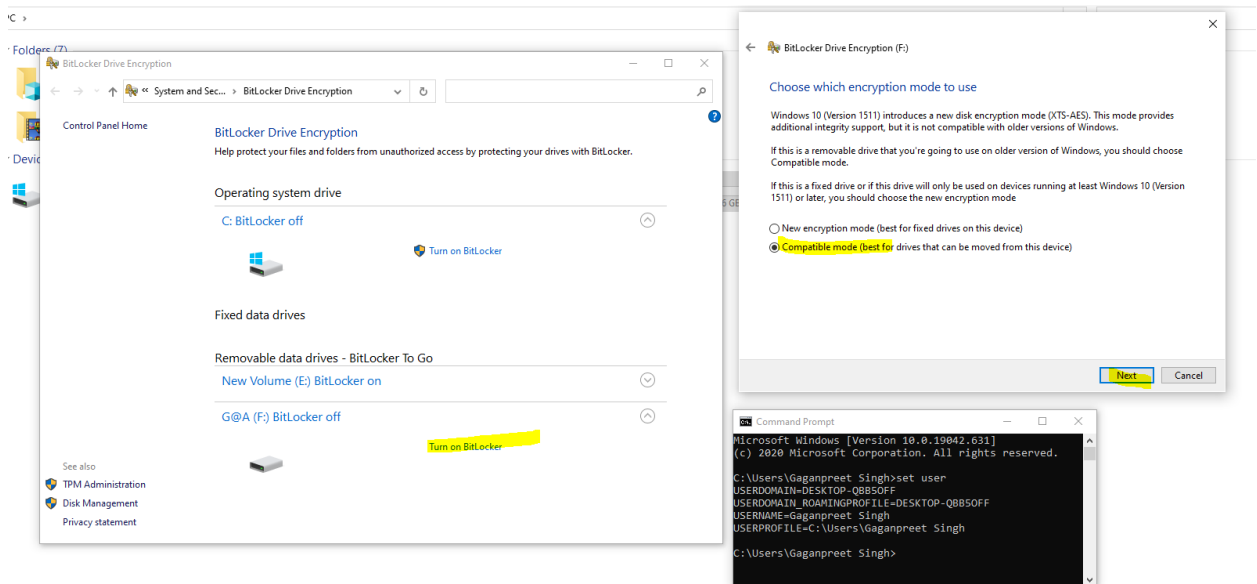
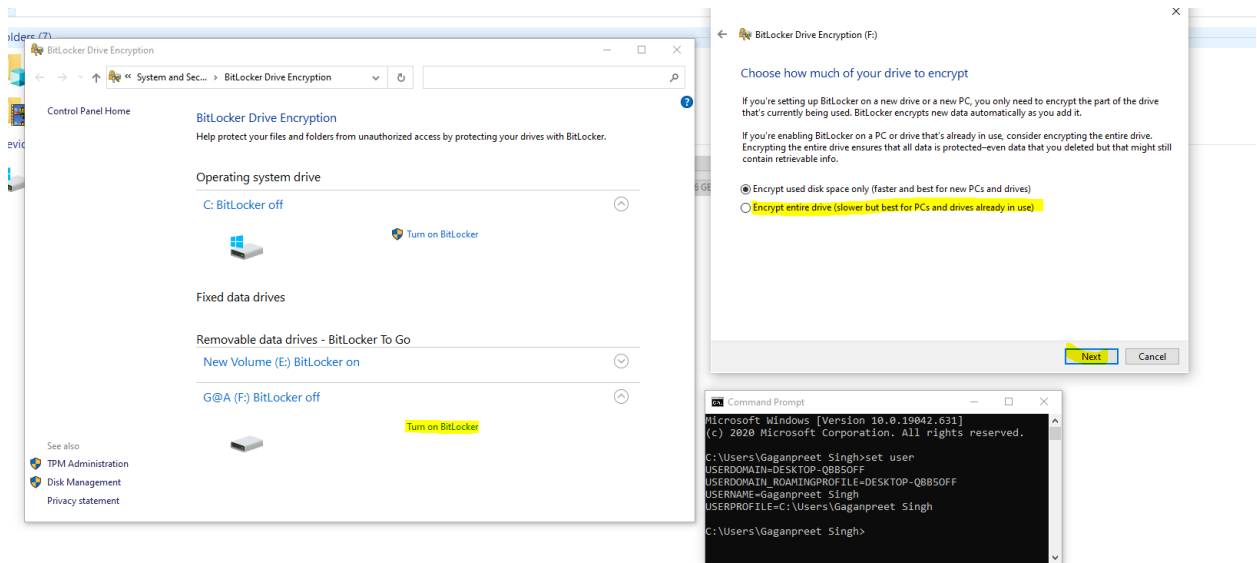
- **Encrypting a USB**

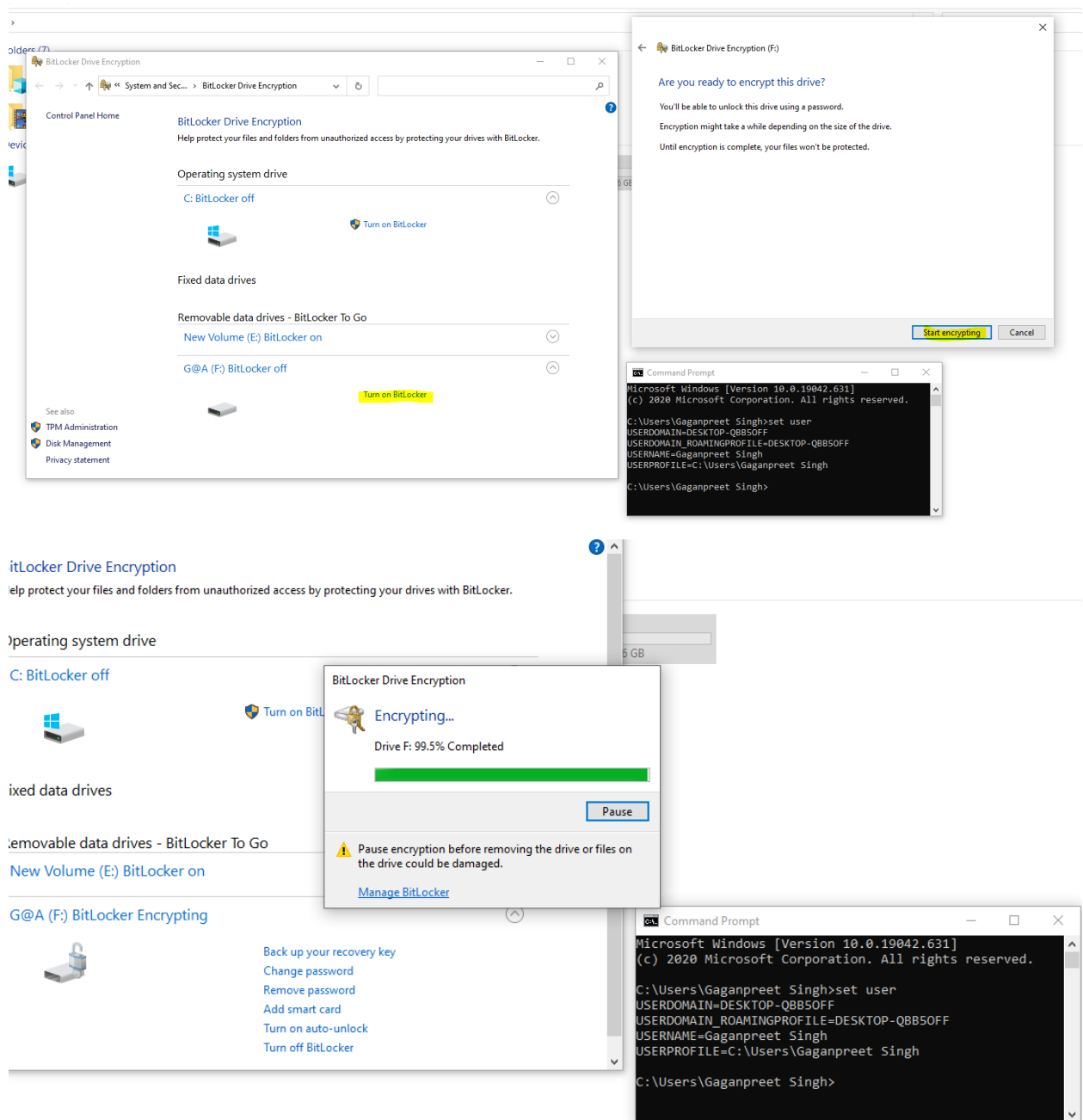
1. To Encrypt, Click Start, click Control Panel, click System and Security and click BitLocker Drive Encryption.
2. Click Turn on BitLocker for the USB you want to encrypt.



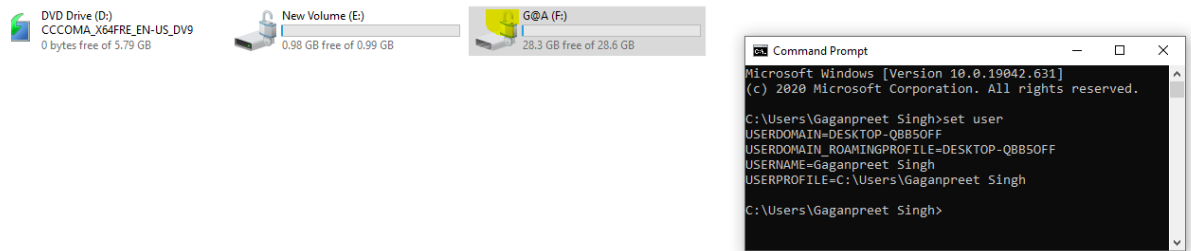
3. Repeat steps 4 to 10 of **“Encrypting a Drive”** process mentioned above.



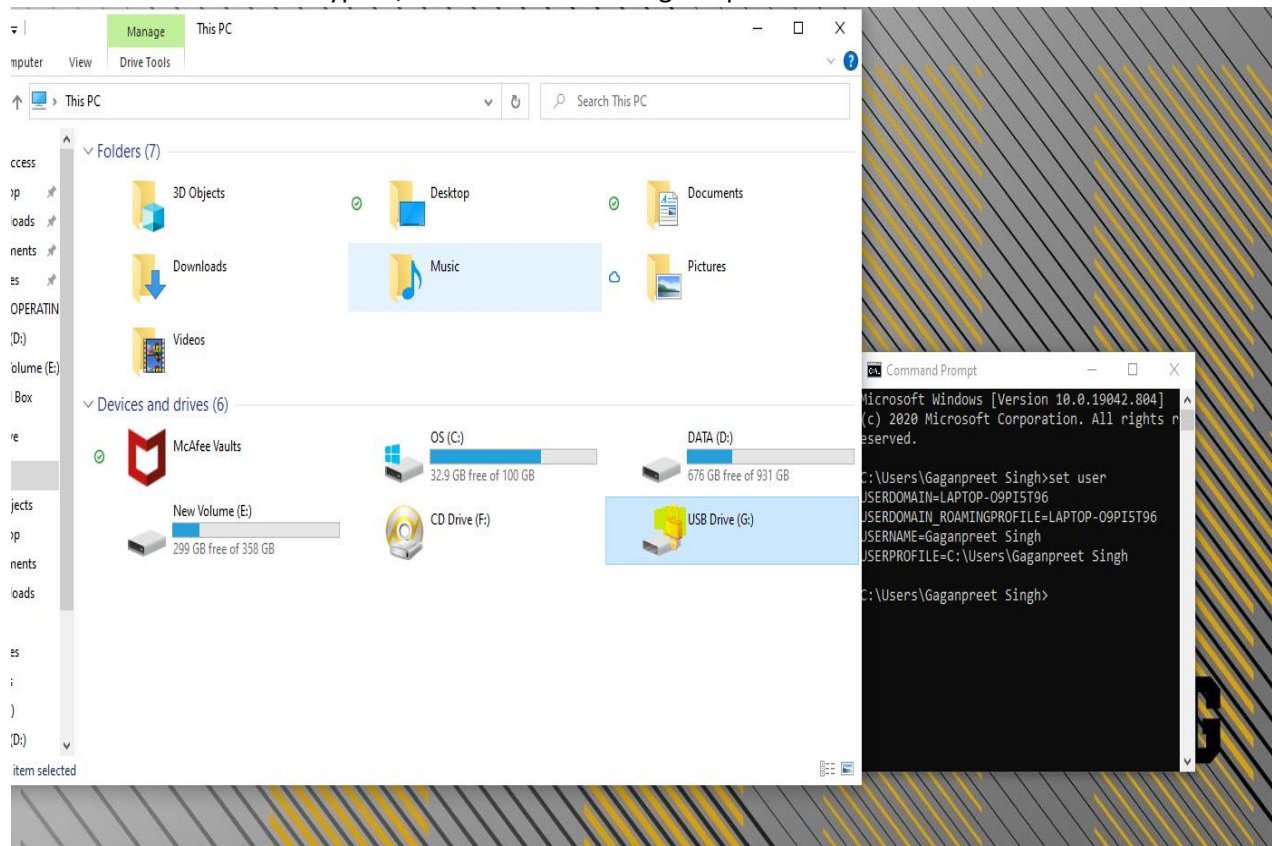


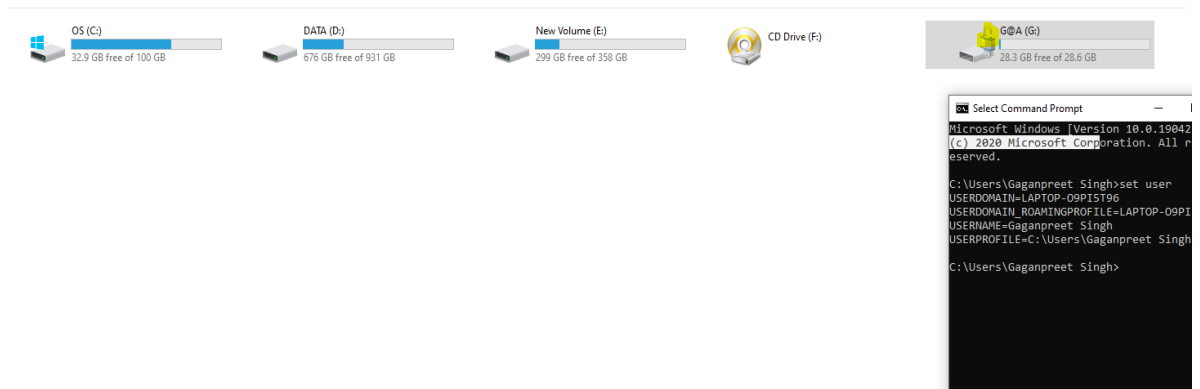
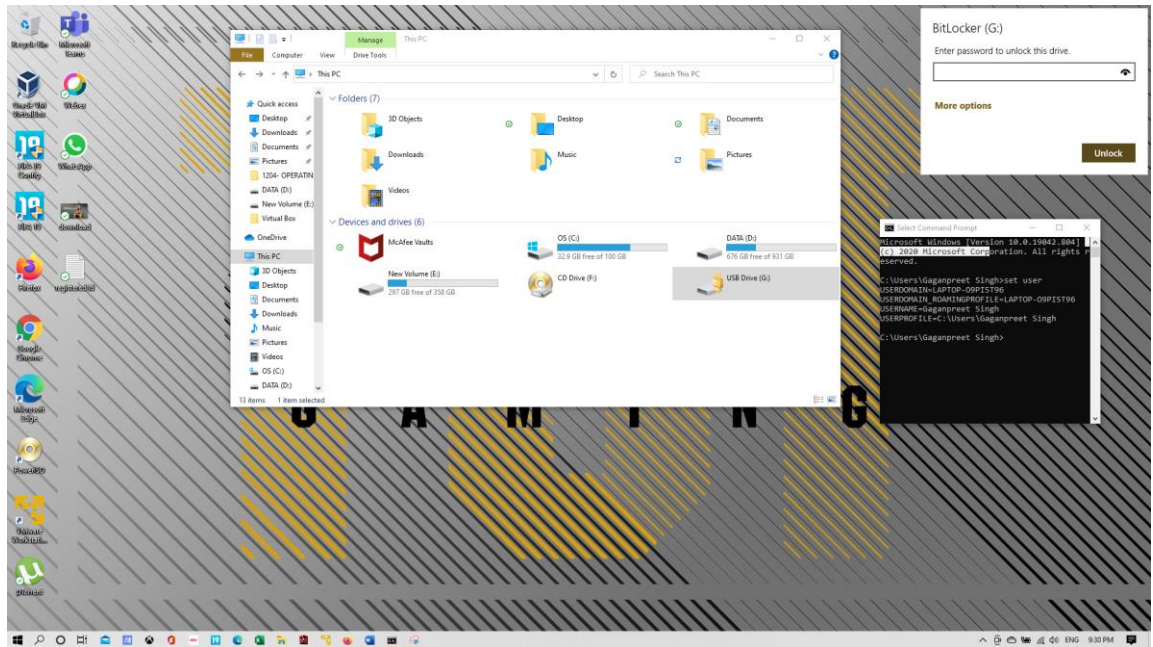


4. You can see now the USB is encrypted and unlocked.



5. Unplug the USB and connect again to another Machine. You can see clearly, we cannot access the USB as it is encrypted, we can unlock it using the password.





6. We can disable BitLocker and remove encryption too as shown in below image. Unlock the USB and click on TurnOff BitLocker.

Operating system drive

C: BitLocker off



 Turn on BitLocker

Fixed data drives

Removable data drives - BitLocker To Go

E: BitLocker on (Locked)

G@A (F:) BitLocker on



- Back up your recovery key
- Change password
- Remove password
- Add smart card
- Turn on auto-unlock
- Turn off BitLocker

Operating system drive

C: BitLocker off



 Turn on BitLocker

Fixed data drives

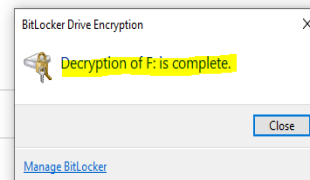
Removable data drives - BitLocker To Go

E: BitLocker on (Locked)

G@A (F:) BitLocker off

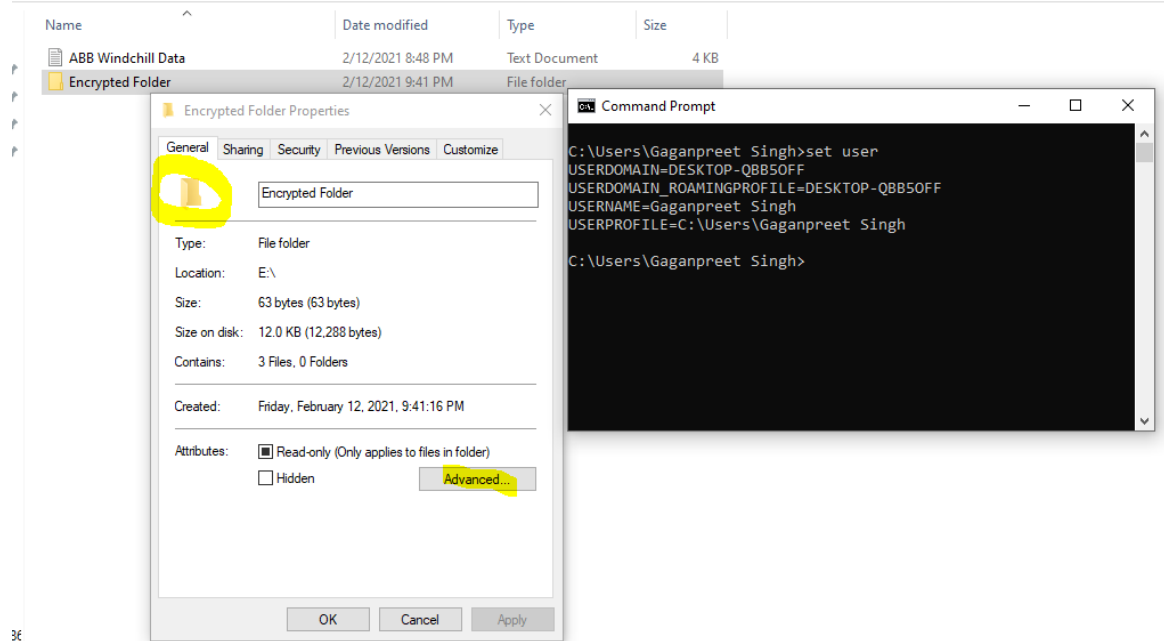


Turn on BitLocker

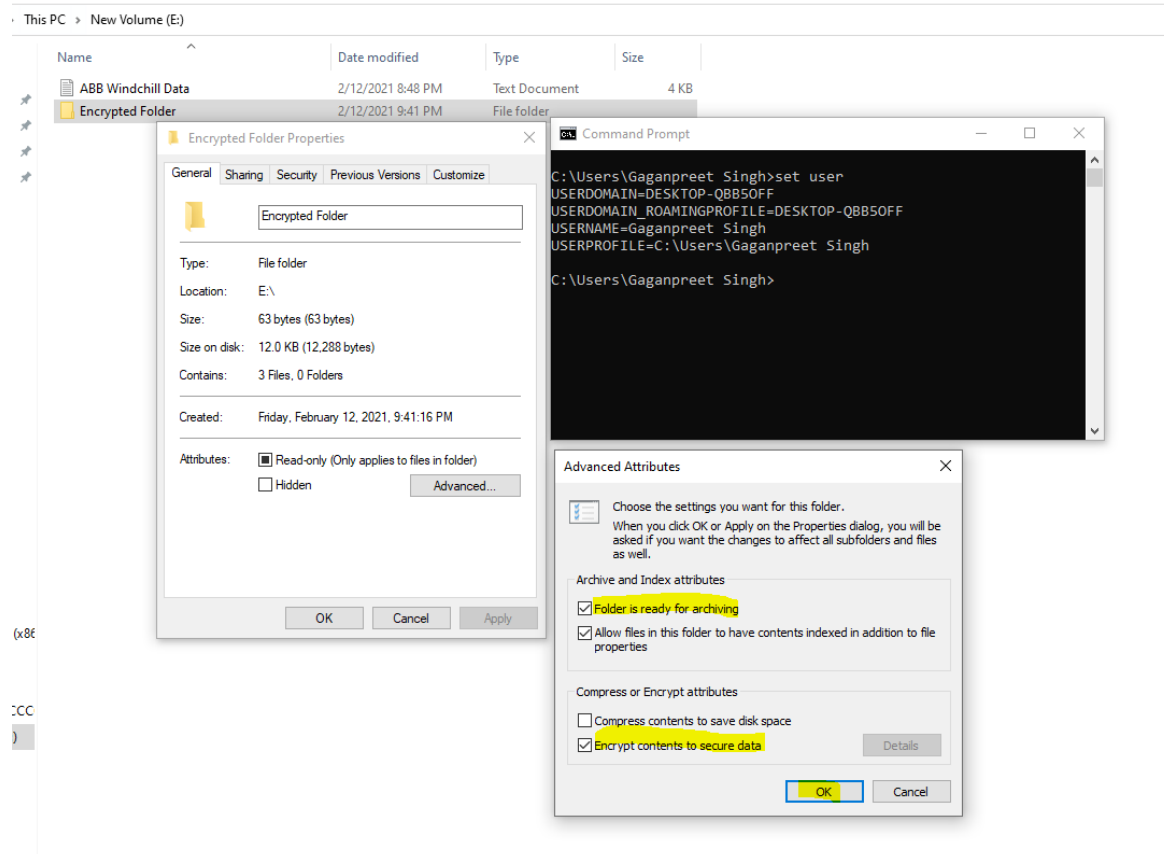


- **Encrypting a Folder**

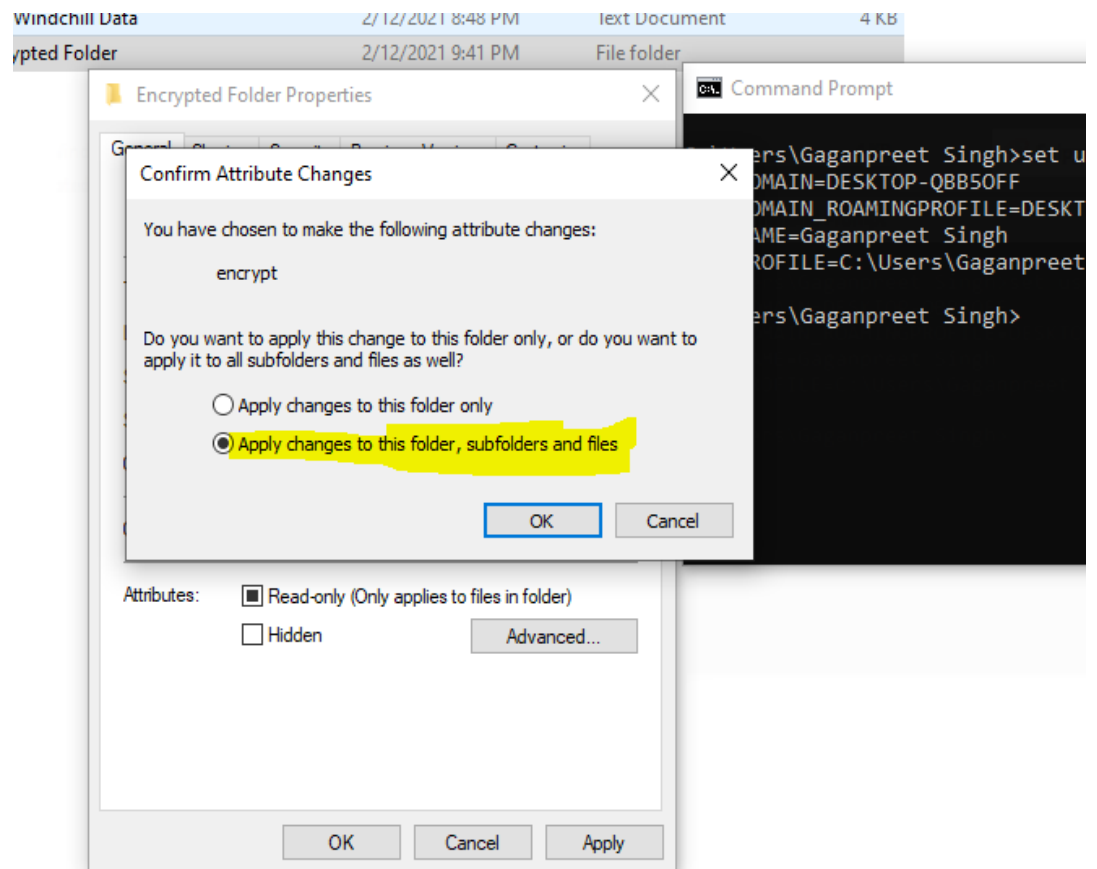
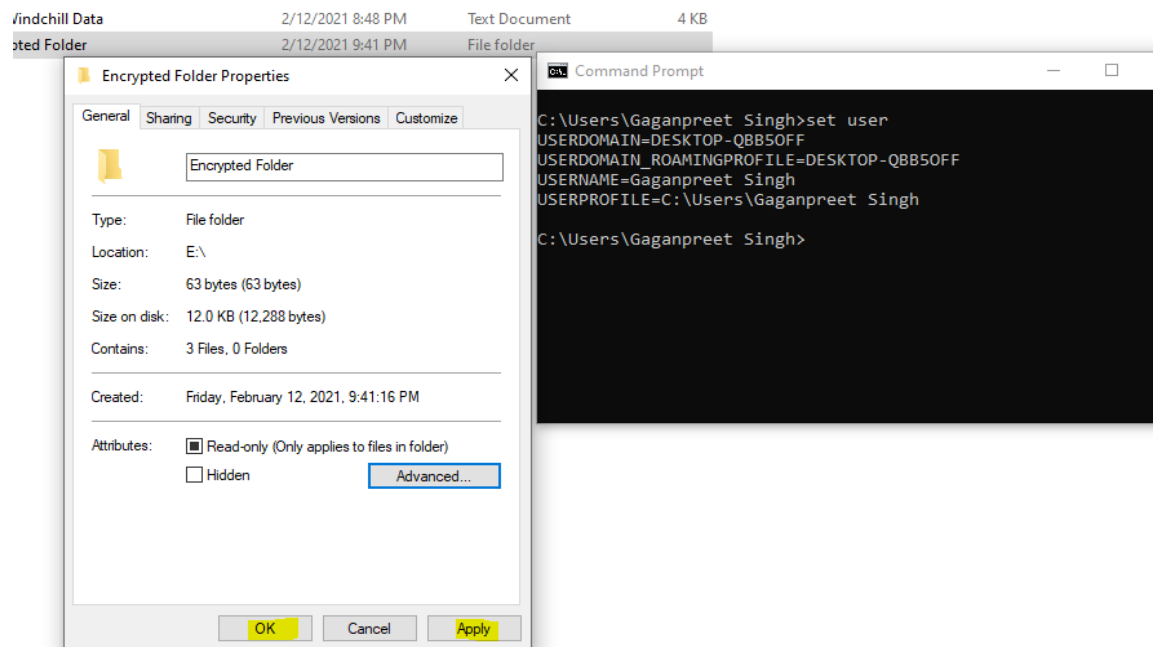
- i. Right Click on the folder you want to Encrypt, Click on Properties. Click Advanced.



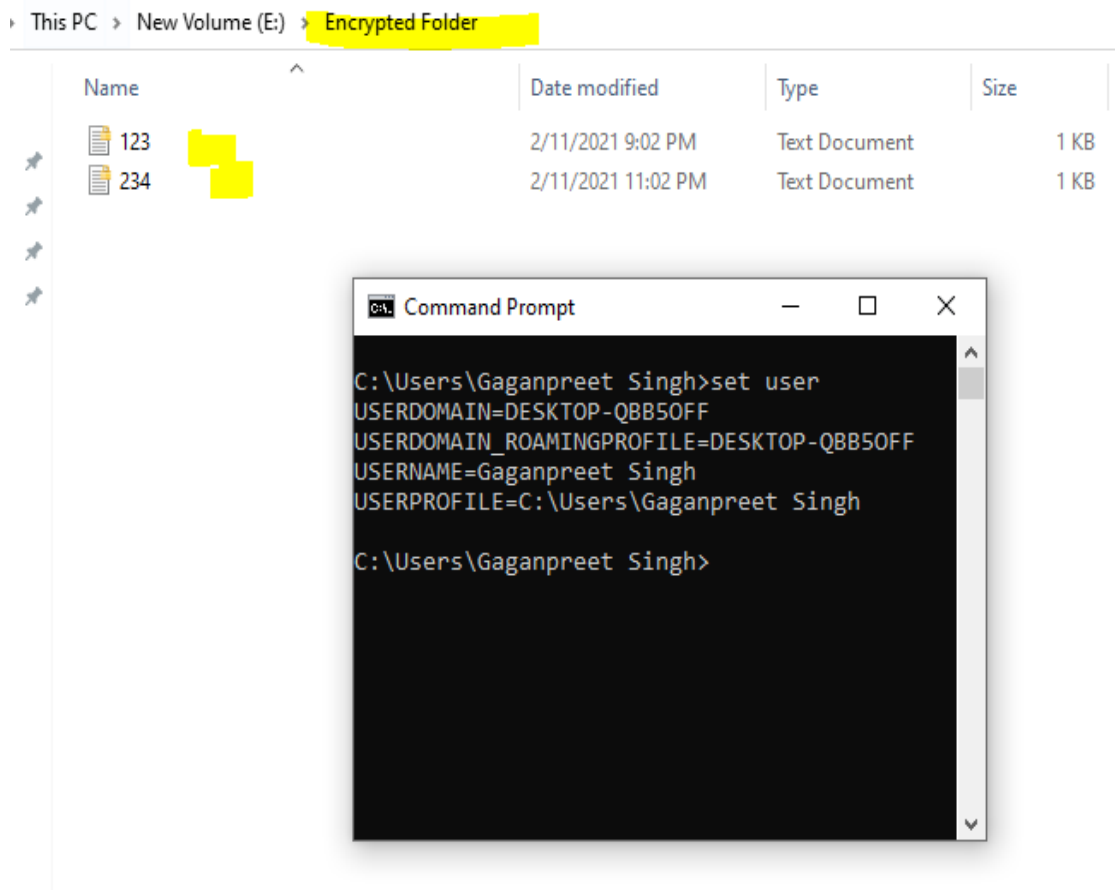
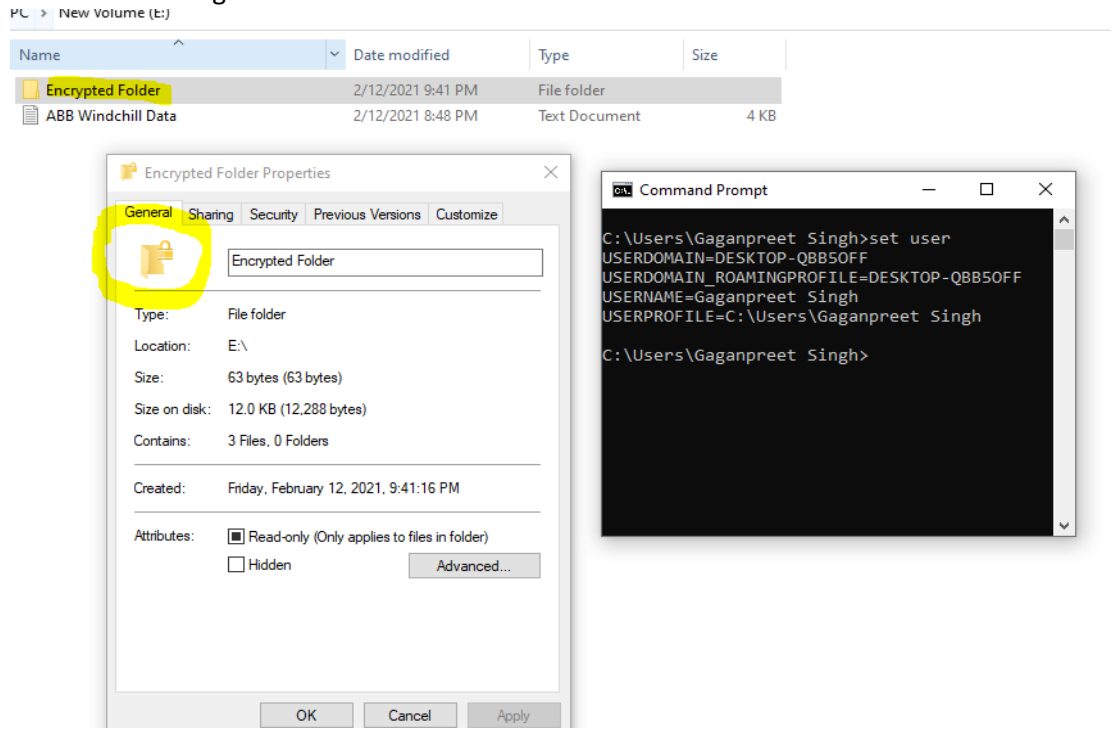
- ii. Now, in the advanced attributes tab, click Encrypt contents to secure data checkbox and click ok.



- iii. Click ok and Apply. Choose if you want to encrypt all files and folders inside it.



- iv. Check below image the folder and subfolders are locked.



- v. To remove lock, Right Click and click Properties tab on folder and go to advanced tab and uncheck the checkbox.

