

ENGR 1411 Event Point Sheet

Instructions for ENGR 1411 Students: Complete the top two boxes and ask an authorized person at the event to complete/sign the third box. Turn in completed sheet to instructor of the section circled.

Circle the section of ENGR 1411 (Project Experience) in which you are enrolled.				
Monday	Tuesday	Wednesday	Thursday	Friday
018 M 10:30 am	008 T 8:30 am	001 W 11:30 am	007 R 12:30 pm	014 F 10:30 am
004 M 11:30 am	012 T 12:30 pm	002 W 3:00 pm	013 R 1:30 pm	010 F 1:00 pm
016 M 12:30 pm	011 T 1:30 pm		003 R 3:00 pm	
017 M 2:30 pm	015 T 2:00 pm		901 R 5:30 pm	
006 M 3:30 pm	020 T 3:30 pm			
900 M 4:30 pm				

Student and Event Information	
Last Name: _____	First Name: _____
ID#: _____	Date: _____ Location: _____
Name of event, meeting or activity: _____	
Brief description of the event: _____	

Authorized Signer Attendance Verification (Required for Credit)	
Name of Authorizing Person (Print): _____	
Position of Authorizing Person: _____ (i.e., President of Organization, Event Planner, Director)	
<div style="border-top: 1px solid black; margin-top: 20px; min-height: 20px;"></div>	<div style="border-top: 1px solid black; margin-top: 20px; min-height: 20px;"></div>
Signature of Authorized Person	Date
<i>Please do not sign unless all information on form is complete (except Office Use box below)</i>	

For Office Use
Accepted from Student: _____ / _____ (Initials/Date)
Posted to D2L: _____ / _____ (Initials/Date)