

Gaializ Mejias Gonzalez

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EDUCATION

Indiana University, Kelley School of Business – Bloomington, IN May 2026

Master of Science in Information Systems

- *Graduate Assistantship* - awarded based on academic achievement and professional experience
- *Certificate in IS Foundations*: Courses in IT in Business, IT Infrastructure, Introductory Programming, Database Management, Systems Analysis & Project Management (Summer 2025)
- *Certificate in Business Foundations*: Courses in Quantitative Methods, Financial Management, Operations, Strategy & Innovation, Marketing, Financial Accounting, Ethics (July 2025)

Purdue University, Polytechnic Institute – West Lafayette, IN May 2025

Bachelor of Science in Web Programming & Design; Certificate in Entrepreneurship & Innovation GPA: 3.63/4.00

- *Honors*: Recipient, Emerging Leaders Merit Scholarship; awarded to top 15% of students

EXPERIENCE

Purdue University Division of Financial Aid – West Lafayette, IN May 2023 – May 2025

Financial Aid Advisor & Peer Counselor

- Trained 20 new employees on the job regarding financial aid administration systems, databases, correspondence and counseling interactions
- Conveyed financial aid information by writing over 1,200 emails and answering over 1,500 calls which had me recognized on multiple occasions for exemplary customer service
- Completed 10 assorted projects for areas within the Division of Financial Aid involving data entry, the use of Microsoft Excel, and the use of other online tools and databases such as Ellucian applications
- Advised students and parents over the phone through various web pages, federal, private, and institutional systems, to help them navigate the financial aid process

Subway – West Lafayette, IN September 2022 – May 2023

Sandwich Artist

- Adapted to dynamic scheduling and independently managed closing responsibilities while delivering prompt, courteous service in a fast-paced environment

ACADEMIC PROJECTS

Richelle in a Handbasket - Ecommerce Website Redesign & Migration (Capstone) August 2024 – May 2025

- Co-led a team of 11 students in this venture and directly led 5 web programming students in a dedicated development sub-team
- Analyzed the needs of a client to deliver a satisfactory solution to her technical business problem, resulting in simplified logistics and reducing revenue loss
- Structured the team's approach to complete the project, creating production schedules, commitment documentation, meeting agendas, balancing work assignments, and more
- Facilitated communication between the client and the team by serving as a primary point of contact and adapting to the client's needs and availability
- Documented project progress consistently through work logs, meeting notes, stored assets, and reports
- Scheduled regular team meetings to assess progress and support my fellow team members in deliverable completion

TECHNICAL

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- *Programming & Web Design*: Python, Java, C#, JavaScript, React, PHP, HTML & CSS
 - *Business Intelligence & Data Analysis*: SQL, Excel, Tableau, D3

ADDITIONAL

Fluent in Spanish | Fiber Arts Enthusiast