

Maalakai N. Gaines

2657 Classen Blvd Apt A202 • Norman, OK 73071 • 757-782-7484 •
kaigaines5903@gmail.com

EDUCATION

University of Oklahoma, Norman, OK

Expected Spring 2026

Bachelor of Business Administration

Major: Management Information Systems (MIS)

GPA: 3.47

Thomas Nelson Community College, Hampton, VA

Sept 2019 – June 2021

Dual Enrollment (Concurrent)

- College Classes were taken while in high school supplemented with regular high school curriculum

Key Skills

- Hard Skills
 - ☐ Microsoft Excel Certified
 - ☐ Microsoft Word Certified
 - ☐ Microsoft PowerPoint Certified
 - ☐ Proficient in 7 programming languages: C#, C++, Java, Python, SQL, UiPath, HTML
- Soft Skills
 - ☐ Communication
 - ☐ Perseverance
 - ☐ Determination
 - ☐ Honesty

EXPERIENCE

Walmart, Yorktown, VA

July 2020 – June 2021

Fitting Room Operator

- Increased productivity to maintain sanitary conditions during COVID-19
- Answered phone calls to distribute customers to the right department line
- Regulated customer and worker safety by enforcing mask usage

Little Guys Movers, Norman, OK

June 2024 – Present

General Mover

- Ensured customer property was safely secured in loading, transport, and unloading
- Disassembled and reassembled big items that customers needed transported
- Enforced safety protocols by checking for any hazards on moving trucks and monitoring the office

Activities/Hobbies

- Big Event (2021)
 - Assisted Food Pantry in assembling food bags for the less fortunate
 - Interacted with other volunteers to ensure smoothness and efficiency
- OU Club Volleyball (2021-Present)
 - Team Captain
 - Take Monthly trips to other states to play in tournaments against other colleges

Awards/Honors

- Price College Dean's Honor Roll (5x)
- University Scholar
- Accelerated Master's Program (Currently in Program)