



HALLOWGATE TELECOM
SERVICES LIMITED



KADUNA STATE
GOVERNMENT

HALLOWGATE PRESENTS A WORKSHOP ON INTEGRATED WEB COMMUNICATION FOR KADUNA STATE PUBLIC RELATION OFFICERS

03, 3rd Floor, NNDC Mall, Muhammadu Buhari Way, Kaduna,
Kaduna State, Nigeria

10:00AM to 4:00PM

22-23 MAY, 2017

HALLOWGATE

Hallowgate is a policy automation Company founded 10 years ago in Nigeria. The company has 3 divisions; Hallowgate Enterprise, Hallowgate Govware and Hallowgate PaaS (Platform-as-a-Service). Headquartered in Abuja, Hallowgate operates a regional office in Kaduna, Nigeria.

Hallowgate has over time partnered with the State in development initiatives.

- We donated our Job Portal for use by the Government in the on-going Civil Service Reform
- We are also in the completion stage of handing over our donation of the **Govware ERC** - an examination application for the automation of the State's general examinations

We believe that Kaduna State and Nigeria can be great. We believe in the betterment of humanity.



A Public Relations Officer is someone whose communication assures the public that “Government is Working” and whose silence assures the public that “Government is NOT Working”

KDSG DOMAIN and WEBSITE

The KDSG domain is the official domain of the Kaduna State Government the initials stands for Kaduna- KD, State- S and Government- G.

It hosts the official websites, e-mail and applications of the state e.g. www.kdsg.gov.ng, info@kdsg.gov.ng and eregistry.kdsg.gov.ng

A .gov domain name is for government. In Nigeria it is .gov.ng, United Kingdom is .gov.uk, South Africa is .gov.za etc. the United States is simply .gov e.g. www.whitehouse.gov. Examples of other common domain name are: .com, .edu, .net etc.



KDSG DOMAIN and WEBSITE

A website is a collection of related Web pages, with a common domain name, and published on a web server.

The official State website is www.kdsg.gov.ng. Sub domains of this are the agencies and applications e.g. rural.kdsg.gov.ng, finance.kdsg.gov.ng, kastelea.kdsg.gov.ng, subeb.kdsg.gov.ng, siecom.kdsg.gov.ng etc.



WEBSITE

A website is a virtual office, market, notice board, complaint desk etc. It bridges time and distance as most government transactions can be done or initiated at anytime and from anywhere in the world.

It is a TV/ Radio channel , a Newspaper, a Photo album etc.

As government official spokesperson, you communicate government to three broad groups:

- Citizen
- Other government agencies
- Foreign governments and donor organizations



I SPEAK FOR MY AGENCY

When I speak for my agency, what do I communicate to the groups?

Citizens: wants to see the government deliverables on their campaign promises in security, housing, education, jobs, favourable policies etc. that makes life easier and meaningful.

Other agencies: to know what other agencies are doing. This is the principle of one government.

International agencies: to get resources about the agency, track development, make decisions on intervention, etc.

Truth should be told, hope communicated, Nigeria is getting better.



I SPEAK FOR MY AGENCY Cont'd

When I speak for my agency on the website as the official government publisher, I will make sure I:

Use the right font, colour and editing

Use the right image/ video with the right quality

Use the social media to propagate

These will help convey the message in the right context and give it the required spread. It is all about the message. Content quality should not be compromised. Every editing conveys a message

Intergovernmental and sectorial projects and news are properly documented and aggregated resulting to one state, one dream delivering to the people.

May 2017



SOCIAL MEDIA and KDSG DOMAIN

Propagating a post on Social Media can be easily achieved from the website.

It is equivalent to a TV/ radio channel, a Newspaper page or a Photo album e.g. Youtube, Facebook, Twitter and Whatsapp.

You do not have full right on the social media compared to your own kdsg.gov.ng domain. So priority should be given to the website.

Posts should be shared to social media from the website .



ADDITIONAL FEATURES

Additional features can be included in the website depending on the function of the agency.

- Project timeline and completion
- Contact/ feedback form
- Online chatting, phone calls, e-mail
- Photo and video gallery for photo-news (pictures tell more stories than words)

Think outside of the box.



LAB PRACTICALS

- **How to create and publish a post in the website**
- **Setup of devices for alerts and response to enquiries**
- **Social media share**
- **Whatsapp group for post training support**



HOW TO CREATE AND PUBLISH A POST IN THE WEBSITE



USER PROFILE

The screenshot shows a web browser window with the URL `rural.kdsg.gov.ng/wp-admin/profile.php`. The page title is "Profile" under the "Ministry for Rural and Community Development" header. The user is logged in as "User1". The left sidebar contains navigation links: Dashboard, Posts, Media, Photo Albums, Comments, Contact, Profile (selected), Tools, and Collapse menu. The main content area is titled "Profile" and includes sections for "Personal Options", "Visual Editor", "Admin Color Scheme", "Keyboard Shortcuts", "Toolbar", "Name", and "Username".

Personal Options

Visual Editor ☐ Disable the visual editor when writing

Admin Color Scheme

☒ Default ☐ Light ☐ Evergreen ☐ Mint

☐ Blue ☐ Coffee ☐ Ectoplasm ☐ Midnight

☐ Ocean ☐ Sunrise

Keyboard Shortcuts ☐ Enable keyboard shortcuts for comment moderation. [More information](#)

Toolbar ☒ Show Toolbar when viewing site

Name

Username Usernames cannot be changed.

May 2017



DASHBOARD

The screenshot shows the WordPress dashboard for the Kaduna State Government website. The browser address bar displays rural.kdsg.gov.ng/wp-admin/. The dashboard header includes the site name 'Ministry for Rural and Community Development' and the user 'Howdy, User1'. The left sidebar contains navigation links: Dashboard, Posts, Media, Photo Albums, Comments, Contact, Profile, Tools, and Collapse menu. The main content area is titled 'Dashboard' and features several widgets:

- At a Glance:** Shows 15 Posts and 34 Pages. It notes that WordPress 4.7.5 is running the Spacious theme and that Akismet has protected the site from 6 spam comments, with 5 comments currently in the spam queue.
- Quick Draft:** A section for creating a new post quickly, with fields for Title and content, and a 'Save Draft' button.
- WordPress News:** A section for the latest WordPress news, including a security update for WordPress 4.7.5 and news about WPTavern events.
- Activity:** A section for recently published posts, listing several press releases and announcements from March 2017.
- Recent Visual Form Builder Entries:** A section for recent entries from the Visual Form Builder, showing a suggestion or complaint from info.rural@kdsg.gov.ng dated May 15, 2017.

The Windows taskbar at the bottom shows various application icons, including the Start button, HP, Chrome, Edge, Word, and others. The system clock indicates the date is May 18, 2017, at 05:55 PM.

May 2017



ALL POST

Kaduna State Government x Posts x Ministry for Rural x

rural.kdsg.gov.ng/wp-admin/edit.php

Ministry for Rural and Community Develop... 0 + New View Posts Howdy, User1

Dashboard

Posts Add New

All Posts Add New

Media

Photo Albums

Comments

Contact

Profile

Tools

Collapse menu

Posts Add New

All (15) | Published (15)

Bulk Actions Apply All dates All Categories Filter

Screen Options Help

Search Posts

15 items

<input type="checkbox"/> Title	Author	Categories	Tags		Date
Press Release on the visit of State Coordinator of NYSC 29th September, 2016	admin	Press Release	—	—	Published 2017/03/22
Press Release on award of contracts 29th September, 2016	admin	Press Release	—	—	Published 2017/03/22
Kwanar Mai Molo – Banki Rural Feeder Road Project in Kubau LGA	admin	Infrastructure, News	Road Construction	—	Published 2017/03/17
Borehole Construction Kagarko LGA	admin	News, Water and Sanitation	Water Supply	—	Published 2017/03/16
Dr Eytayo Ojo of Millennium Promise addressing the Perm Sec and other officials of the Ministry	admin	News	—	—	Published 2017/03/14
Kujama to Bugai road Progress Update	admin	Infrastructure, News	Road Construction	—	Published 2017/03/14
El-Rufai rejigs cabinet, appoints new Perm. Secs	admin	News	—	—	Published 2017/02/21
2017 Budget retains our pro-poor commitment	admin	News	—	—	Published

May 2017



ADD NEW POST

Kaduna State Government Posts - Ministry for Rural and Community Development

rural.kdsg.gov.ng/wp-admin/edit.php

Ministry for Rural and Community Development 0 New View Posts Howdy, User1

Dashboard Posts Add New

All Posts Add New

Media Photo Albums Comments Contact Profile Tools Collapse menu

Posts Add New

All (15) | Published (15)

Bulk Actions Apply All dates All Categories Filter 15 items

<input type="checkbox"/>	Title	Author	Categories	Tags		Date
<input type="checkbox"/>	Press Release on the visit of State Coordinator of NYSC 29th September, 2016	admin	Press Release	—	—	Published 2017/03/22
<input type="checkbox"/>	Press Release on award of contracts 29th September, 2016	admin	Press Release	—	—	Published 2017/03/22
<input type="checkbox"/>	Kwanar Mai Molo – Banki Rural Feeder Road Project in Kubau LGA	admin	Infrastructure, News	Road Construction	—	Published 2017/03/17
<input type="checkbox"/>	Borehole Construction Kagarko LGA	admin	News, Water and Sanitation	Water Supply	—	Published 2017/03/16
<input type="checkbox"/>	Dr Eytayo Ojo of Millennium Promise addressing the Perm Sec and other officials of the Ministry	admin	News	—	—	Published 2017/03/14
<input type="checkbox"/>	Kujama to Bugai road Progress Update	admin	Infrastructure, News	Road Construction	—	Published 2017/03/14
<input type="checkbox"/>	El-Rufai rejigs cabinet, appoints new Perm. Secs	admin	News	—	—	Published 2017/02/21
<input type="checkbox"/>	Commitment	admin	News	—	—	Published

rural.kdsg.gov.ng/wp-admin/post-new.php

May 2017



NEW POST

The screenshot shows the WordPress 'Add New Post' interface for the Kaduna State Government website. The browser address bar shows the URL `rural.kdsg.gov.ng/wp-admin/post-new.php`. The page title is 'Add New Post'. The left sidebar contains navigation links: Dashboard, Posts (selected), All Posts, Add New, Media, Photo Albums, Comments, Contact, Profile, Tools, and Collapse menu. The main content area has a large text input field for the title, an 'Add Media' button, and a rich text editor with a 'Paragraph' dropdown and various formatting tools. The right sidebar contains the 'Publish' section with buttons for 'Save Draft' and 'Preview', and status/visibility information. Below this is the 'Categories' section with a list of categories and checkboxes.

Ministry for Rural and Community Development

Howdy, User1

Screen Options Help

Add New Post

Visual Text

Paragraph B I [List Icons] [Link Icon] [Media Icon]

Word count: 0

Excerpt

Publish

Save Draft Preview

Status: Draft [Edit](#)

Visibility: Public [Edit](#)

Publish immediately [Edit](#)

WP Statistics - Hits: [0](#)

Categories

All Categories Most Used

- ☐ About
- ☐ Agriculture
- ☐ Community Advocacy
- ☐ Education
- ☐ Gender Equality
- ☐ Health
- ☐ Infrastructure
- ☐ News

May 2017



www.hallowgate.com



www.kdsg.gov.ng

NEW POST

The screenshot shows the 'Add New Post' page in the WordPress admin dashboard for the Kaduna State Government website. The browser address bar shows the URL rural.kdsg.gov.ng/wp-admin/post-new.php. The page title is 'Add New Post'. The main content area has a title field containing 'New Post', a permalink field showing <http://rural.kdsg.gov.ng/2017/05/18/new-post/>, and a rich text editor. The rich text editor contains the following text:

Value chains and supporting functions do not happen in isolation. They are always subject to an institutional context or business environment – laws, regulations, standards, social rules and behaviours that influence when, where and how exchanges take place.

These determine the power of buyers and sellers along the value chain. For example, by preventing (or enabling) monopolistic behaviour, regulations influence how economic benefits are distributed.

Governments, regulatory agencies, infrastructure providers and business associations often create these rules. But they can also be shaped by broader societal values and attitudes, such as cultural attitudes that restrict women's access to work.

The sidebar on the right includes a 'Publish' section with buttons for 'Save Draft', 'Preview', and 'Publish', and a 'Categories' section with a list of categories including 'About', 'Agriculture', 'Community Advocacy', 'Education', 'Gender Equality', 'Health', 'Infrastructure', and 'News'. The sidebar on the left includes links to 'Dashboard', 'Posts', 'Media', 'Photo Albums', 'Comments', 'Contact', 'Profile', and 'Tools'.

May 2017



NEW POST

Kaduna State Government | Add New Post - Ministry

rural.kdsg.gov.ng/wp-admin/post-new.php

Ministry for Rural and Community Development | 0 | New | Howdy, User1

Add New Post

New Post

Permalink: <http://rural.kdsg.gov.ng/2017/05/18/new-post/> Edit

Add Media

Paragraph B I [List Icons] [Quote Icon] [Link Icon] [Image Icon] [Media Icon] Visual Text

Click Toolbar Toggle to expand Toolbar

Toolbar Toggle (Shift+Alt+Z)

Value chains and supporting functions do not happen in isolation. They are always subject to an institutional context or business environment – laws, regulations, standards, social rules and behaviours that influence when, where and how exchanges take place.

These determine the power of buyers and sellers along the value chain. For example, by preventing (or enabling) monopolistic behaviour, regulations influence how economic benefits are distributed.

Governments, regulatory agencies, infrastructure providers and business associations often create these rules. But they can also be shaped by broader societal values and attitudes, such as cultural attitudes that restrict women's access to work.

Word count: 98 Draft saved at 5:44:05 pm.

Excerpt

Publish

Save Draft Preview

Status: Draft [Edit](#)

Visibility: Public [Edit](#)

Publish immediately [Edit](#)

WP Statistics - Hits: 0

[Move to Trash](#) Publish

Categories

All Categories Most Used

- ☐ About
- ☐ Agriculture
- ☐ Community Advocacy
- ☐ Education
- ☐ Gender Equality
- ☐ Health
- ☐ Infrastructure
- ☐ News

May 2017



NEW POST

Kaduna State Government | Add New Post | Ministry

rural.kdsg.gov.ng/wp-admin/post-new.php

Ministry for Rural and Community Develop... | 0 | + New | Howdy, User1

Add New Post

New Post

Permalink: <http://rural.kdsg.gov.ng/2017/05/18/new-post/> Edit

Add Media

Paragraph B I [List Icons] [Link Icon] [Image Icon] [Media Icon]

Visual Text

Expanded Toolbar

Value chains and supporting functions do not happen in isolation. They are always subject to an institutional context or business environment – laws, regulations, standards, social rules and behaviours that influence when, where and how exchanges take place.

These determine the power of buyers and sellers along the value chain. For example, by preventing (or enabling) monopolistic behaviour, regulations influence how economic benefits are distributed.

Governments, regulatory agencies, infrastructure providers and business associations often create these rules. But they can also be shaped by broader societal values and attitudes, such as cultural attitudes that restrict women's access to work.

p

Word count: 98

Draft saved at 5:45:42 pm.

Excerpt

Publish

Save Draft Preview

Status: Draft [Edit](#)

Visibility: Public [Edit](#)

Publish immediately [Edit](#)

WP Statistics - Hits: [0](#)

[Move to Trash](#) [Publish](#)

Categories

All Categories Most Used

- ☐ About
- ☐ Agriculture
- ☐ Community Advocacy
- ☐ Education
- ☐ Gender Equality
- ☐ Health
- ☐ Infrastructure
- ☐ News

Edit visibility and publish type here



NEW POST

Kaduna State Government x Add New Post - Ministry x

rural.kdsg.gov.ng/wp-admin/post-new.php

Ministry for Rural and Community Develop... 0 + New

Howdy, User1

or business environment – laws, regulations, standards, social rules and behaviours that influence when, where and how exchanges take place.

These determine the power of buyers and sellers along the value chain. For example, by preventing (or enabling) monopolistic behaviour, regulations influence how economic benefits are distributed.

Governments, regulatory agencies, infrastructure providers and business associations often create these rules. But they can also be shaped by broader societal values and attitudes, such as cultural attitudes that restrict women's access to work.

p

Word count: 98

Draft saved at 5:45:42 pm.

Select a post category or multiple categories

Categories

All Categories Most Used

- ☐ About
- ☐ Agriculture
- ☐ Community Advocacy
- ☐ Education
- ☐ Gender Equality
- ☐ Health
- ☐ Infrastructure
- ☒ News

Tags

Add

Separate tags with commas

[Choose from the most used tags](#)

Select Layout

- ☒ Default Layout
- ☐ Right Sidebar

Excerpts are optional hand-crafted summaries of your content that can be used in your theme. [Learn more about manual excerpts.](#)

Send Trackbacks

Send trackbacks to:

Separate multiple URLs with spaces

Trackbacks are a way to notify legacy blog systems that you've linked to them. If you link other WordPress sites, they'll be notified

May 2017



NEW POST

The screenshot shows the 'Add New Post' interface in the WordPress admin area of the Kaduna State Government website. The browser address bar shows `rural.kdsg.gov.ng/wp-admin/post-new.php`. The left sidebar contains navigation links: Dashboard, Posts (selected), All Posts, Add New, Media, Photo Albums, Comments, Contact, Profile, Tools, and Collapse menu. The main content area includes sections for 'Send trackbacks to:', 'Custom Fields', and 'Discussion'. A red rectangular box highlights the 'Featured Image' section, which contains a 'Set featured image' link. A red callout box points to this link with the text: 'Click on the feature image to choose an image'.

Send trackbacks to:

Separate multiple URLs with spaces

Trackbacks are a way to notify legacy blog systems that you've linked to them. If you link other WordPress sites, they'll be notified automatically using [pingbacks](#), no other action necessary.

Custom Fields

Add New Custom Field:

Name	Value
<input type="text" value="— Select —"/>	<input type="text"/>

[Enter new](#)

Custom fields can be used to add extra metadata to a post that you can [use in your theme](#).

Discussion

☒ Allow comments.

☒ Allow [trackbacks and pingbacks](#) on this page.

Featured Image

[Set featured image](#)

Click on the feature image to choose an image



NEW POST

The screenshot shows the WordPress 'Add New Post' interface for the Ministry for Rural and Community Development. The browser address bar shows `rural.kdsg.gov.ng/wp-admin/post-new.php`. The page title is 'Add New Post - Ministry'. The user is logged in as 'User1'.

Featured Image

1. The 'Upload Files' and 'Media Library' tabs are highlighted with a red box and a red circle containing the number 1. A red text box next to them says: "Select Upload Files to select image from your local computer OR Media Library to select images from the website's media folder".

2. The 'Drop files anywhere to upload' area is highlighted with a red box and a red circle containing the number 2. Below it, the 'Select Files' button is highlighted with a red box. A red text box next to it says: "Click Select Files to choose the image".

Maximum upload file size: 64 MB.

Set featured image

Thank you for creating with [WordPress](#). Version 4.7.5



NEW POST

Kaduna State Government X Add New Post Ministry X

rural.kdsg.gov.ng/wp-admin/post-new.php

Ministry for Rural and Community Development 0 New Howdy, User1

Featured Image

Upload Files Media Library

Images All dates

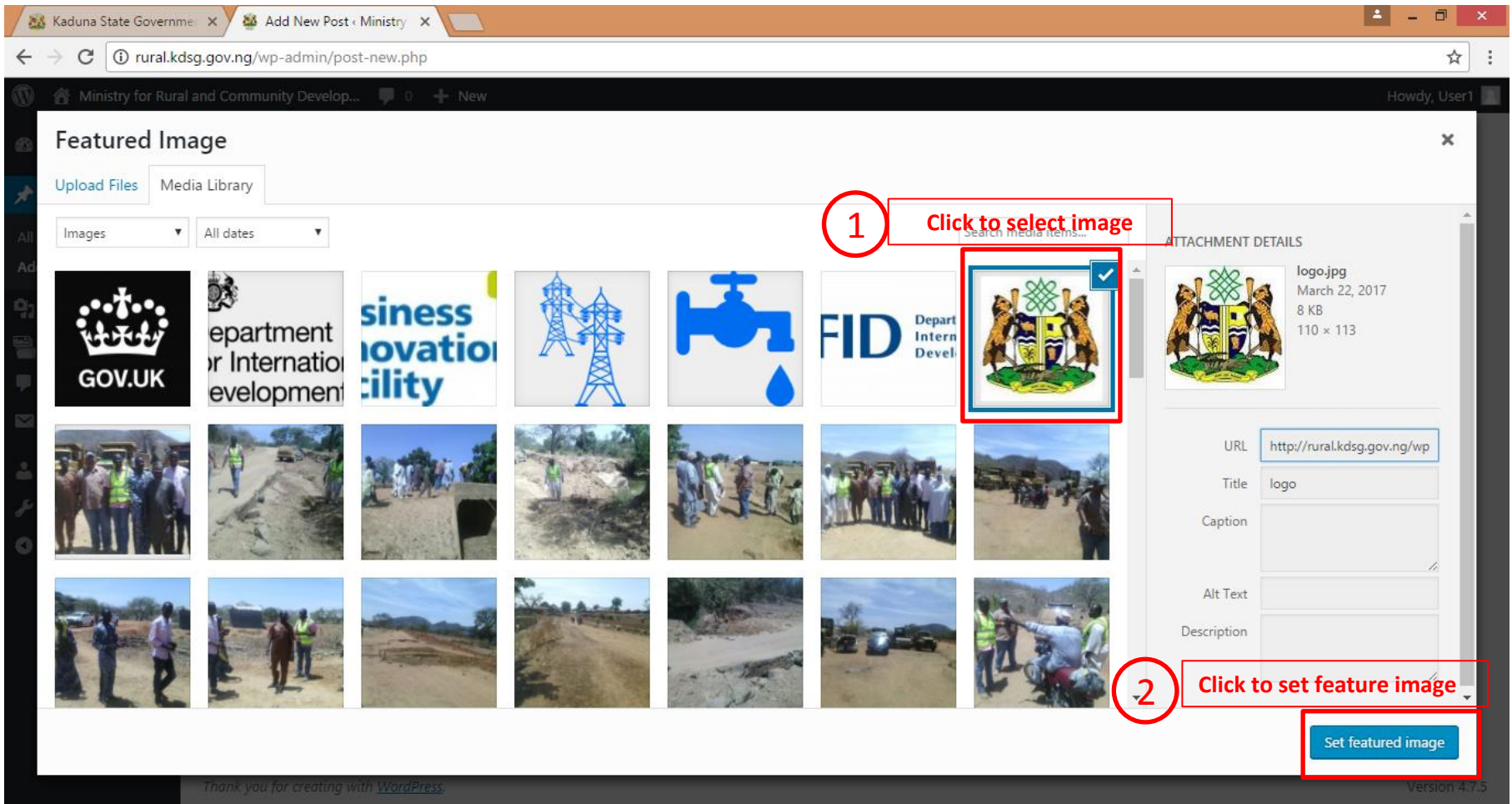
1 Click to select image

2 Click to set feature image

Set featured image

Thank you for creating with WordPress.

Version 4.7.5



May 2017



www.hallowgate.com

www.kdsg.gov.ng



NEW POST

Kaduna State Government | Add New Post | Ministry

rural.kdsg.gov.ng/wp-admin/post-new.php

Ministry for Rural and Community Development | 0 | New | Howdy, User1

Dashboard

Posts

All Posts

Add New

Media

Photo Albums

Comments

Contact

Profile

Tools

Collapse menu

Send trackbacks to:

Separate multiple URLs with spaces

Trackbacks are a way to notify legacy blog systems that you've linked to them. If you link other WordPress sites, they'll be notified automatically using [pingbacks](#), no other action necessary.

Custom Fields

Add New Custom Field:

Name	Value
<div>— Select —</div>	
Enter new	
<button>Add Custom Field</button>	

Custom fields can be used to add extra metadata to a post that you can [use in your theme](#).

Discussion

☒ Allow comments.

☒ Allow [trackbacks and pingbacks](#) on this page.

Slug

Select Layout

☒ Default Layout


☐ Right Sidebar

☐ Left Sidebar

☐ No Sidebar Full Width

☐ No Sidebar Content Centered

Featured Image



Feature image is set

[Click the image to edit or update](#)

[Remove featured image](#)



NEW POST

Kaduna State Government Edit Post Ministry for Rural and Community Development rural.kdsg.gov.ng/wp-admin/post.php?post=923&action=edit

Ministry for Rural and Community Development

Howdy, User1

Insert Media

Upload Files Media Library

All media items All dates

Click to select image

Search media items...

ATTACHMENT DETAILS

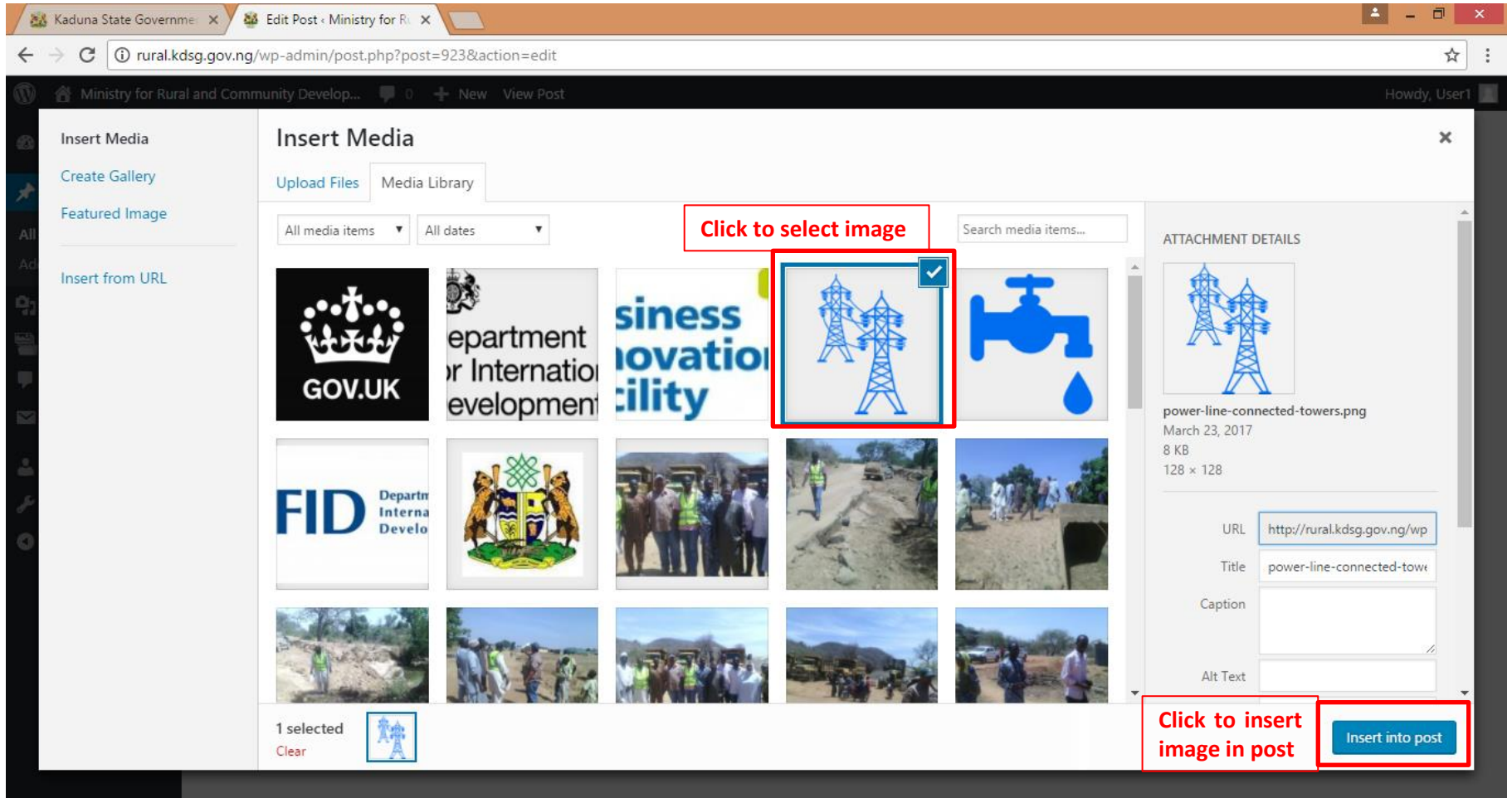
power-line-connected-towers.png
March 23, 2017
8 KB
128 x 128

URL http://rural.kdsg.gov.ng/wp
Title power-line-connected-tow
Caption
Alt Text

1 selected
Clear

Click to insert image in post

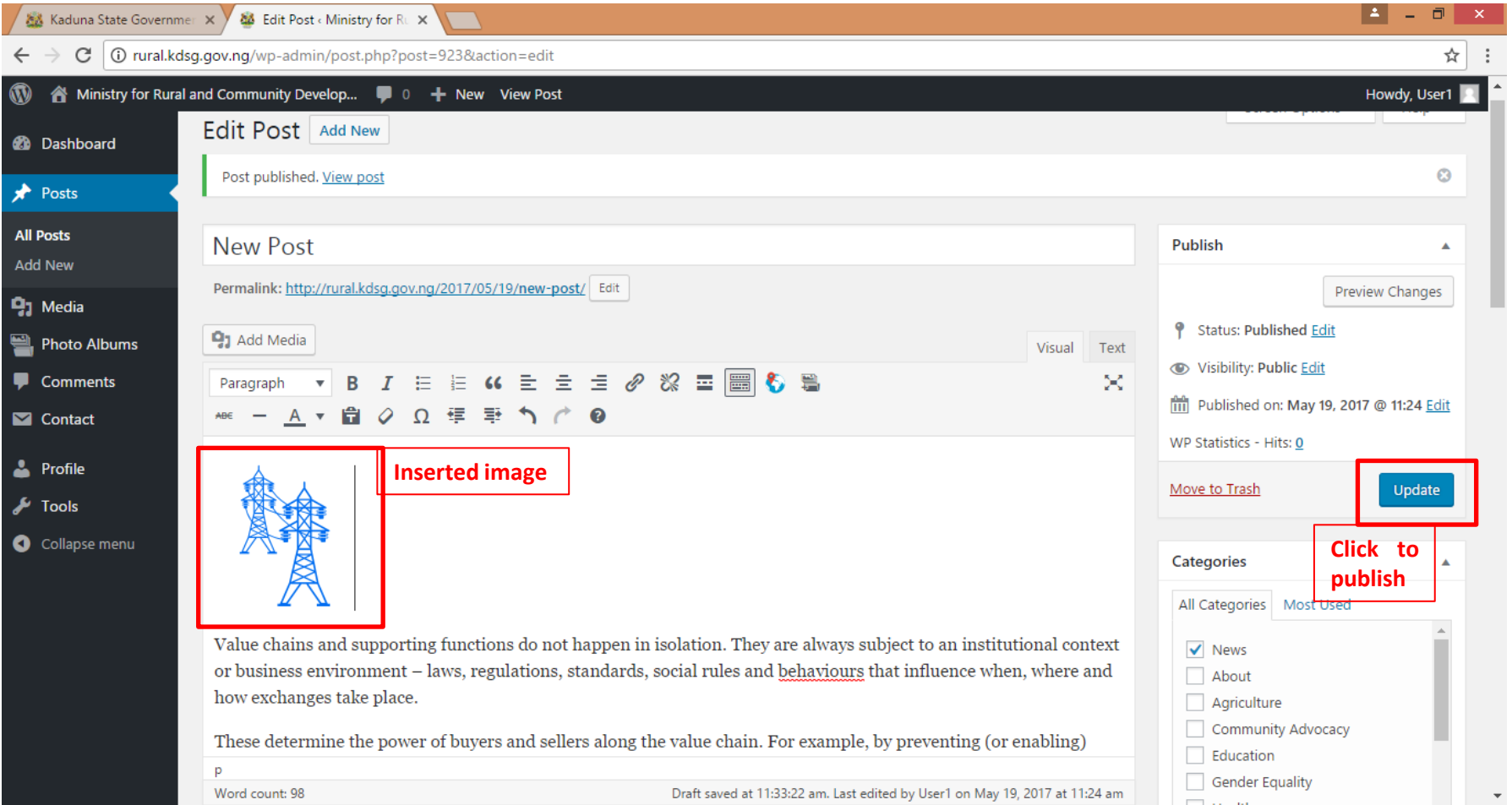
Insert into post



May 2017



NEW POST



May 2017




NEW POST

Kaduna State Government x New Post – Ministry for R x

rural.kdsg.gov.ng/2017/05/19/new-post/

Ministry for Rural and Community Develop... 0 + New Edit Post Howdy, User1




Ministry for Rural and Community Development

Kaduna State Government

Home About Us Objective Projects News Resources Media Gallery Partners Contact

New Post



Value chains and supporting functions do not happen in isolation. They are always subject to an institutional context or business environment – laws, regulations, standards, social rules and behaviours that influence when, where and how exchanges take place.

These determine the power of buyers and sellers along the value chain. For example, by preventing (or enabling) monopolistic behaviour, regulations influence how economic benefits are distributed.

Search

Archives

Select Month

Recent Posts

New Post May 19, 2017

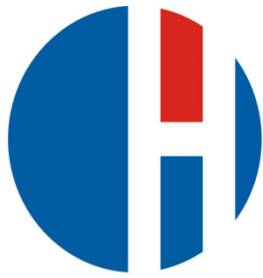
Press Release on the visit of State Coordinator of NYSC
29th September, 2016 March 22, 2017

May 2017



THANK YOU





HALLOWGATE TELECOM
SERVICES LIMITED



KADUNA STATE
GOVERNMENT

Hallowgate Telecom Services Ltd RC698032
| 9th floor, Nigeria Reinsurance Corporation
| 784 Herbert Macaulay Way central Business District
Abuja, Nigeria 900211

03, 3rd Floor, NNDC Mall, Muhammadu Buhari Way, Kaduna,
Kaduna State, Nigeria

www.hallowgate.com
info@hallowgate.com