Generate Purchase Order:

The next step is to generate the purchase order based on the quotation request we generated.
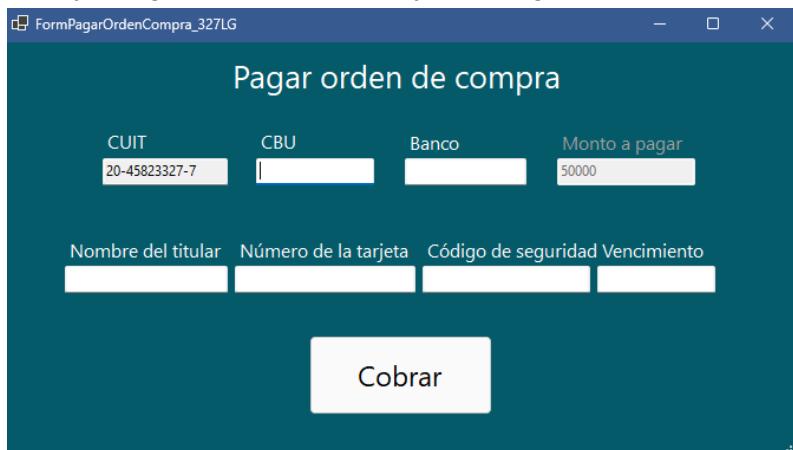

We can see the generated requests in the **"list of requests"** grid. We must select one in the grid and press the **"select"** button to start loading the agreed prices and desired quantities.

We can load the desired quantities and the agreed price in the "unit price" and "quantity" fields, then press the "Update" button to load it.

With the "Delete" button, we can remove the book from the purchase order.

Finally, we generate the order by pressing the "Generate Order" button.

To finish the order registration, we must fill in the payment details and press the **Pay** button.