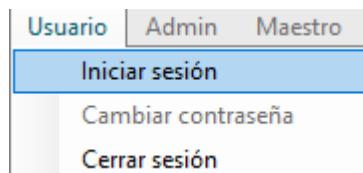


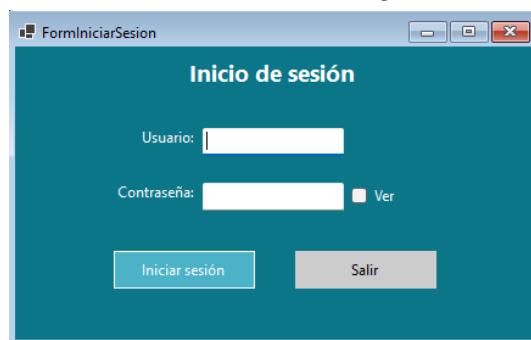
## Login:

Once the program is opened, you will see this screen. Initially, you must log in by going to the User tab and then Login.

The following form will open:



Once this is done, the following form will open:

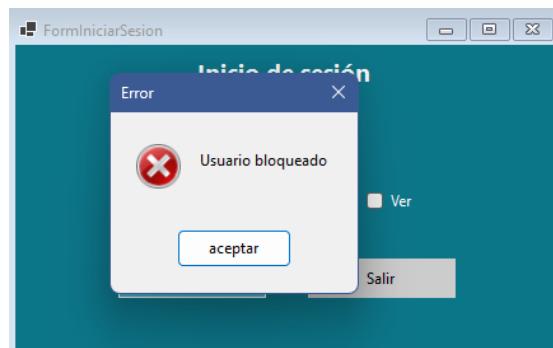


In it, you must enter the credentials provided by the administrator to access the system. By default:

- **User:** is a combination of the user's DNI (national identity document) with their first name.
- **Password:** Combination of the user's DNI with their last name.

**It is recommended to change the password once you log in for the first time.**

In case the user incorrectly enters the credentials 3 times within the last 3 hours, the account will be blocked and they must contact an administrator.



When you successfully access your user account, all the options you can access will load in the upper navigation bar.

