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| W  **Zack Williams**  19177767502  zack@kirby-chandler.com  Rexburg , Idaho 83440 | Summary  Hardworking Warehouse Associate with excellent materials handling, storage management and shipment preparation skills. Experienced in picking orders, assembling pallets and preparing containers. Delivers accurate inventory counts and maintains detailed warehouse records.  Skills   |  |  | | --- | --- | | * Warehouse operations * Inventory organization * Materials handling and transport | * Pallet jacks * Shipping and receiving |   Experience  Warehouse Associate Buford, GA  Pet Wish/ Jan 2021 to Apr 2021   * Packed and labeled merchandise to prepare for loading and shipment to customers. * Picked and prepared numerous daily shipments in controlled atmosphere warehouse environment. * Moved boxes, containers and pallets with special-purpose equipment to meet demanding production targets. * Organized warehouse design to maximize space for stock while allowing for high volume traffic zones.   Outdoor Associate  Suwanee , GA  Lowe's home improvement / Feb 2018 to Dec 2018   * Built and maintained relationships with peers and upper management to drive team success. * Assisted teammates with sales-processing tasks to meet daily sales goals.   Mechanic's Assistant  Sugar Hill, GA  Sugar Hill Automotive / Apr 2017 to Aug 2017   * Set up and maintained physical and electronic filing systems to maintain organizational efficiency. * Greeted clients, assisting operations by performing entrance interview tasks to determine need. * Verified operation of office equipment by completing preventive maintenance requirements and calling for repairs. * Organized personal tasks to free up executive to handle professional matters.   Education and Training  Bachelor of Computer Science: Computer Science  Brigham Young University - Idaho  Rexburg, ID  High School Diploma  North Gwinnett High School May 2018  Suwanee, GA |