

# iHOPE Terms of Service

Samuel M. Mokgothu - August 24, 2023

By accessing iHOPE, I understand and agree to the provisions of the [Data Use Policy](#), [User Access Policy](#), and [OMB Bulletin 12-01](#) governing the use and distribution of iHOPE data, including statements below:

1. Most information contained in the iHOPE system is of sensitive but Unclassified (SBU) and I will treat it as such. SBU is generally exempt from public disclosure, and depending on the type of information, dissemination may be restricted even within the federal government. This may include preliminary and planning information, business-confidential information protected by the Trade Secrets Act, or information protected by the [Privacy Act of 1974](#).
2. Sharing iHOPE login information is strictly prohibited. I agree to safeguard my username and password at all times. If I believe my login has been compromised, I will change my password immediately and contact <http://help.iHOPE.org>.
3. I will not disclose procurement sensitive information contractor bid or proposal information and/or source election information directly or indirectly to any person other than individuals authorized to receive or have access to such information
4. I will not disclose inter/intra-agency communications, including e-mail messages that form part of the internal deliberative processes of the U.S. Government (USG), the disclosure of which could harm such processes. Furthermore, I am aware that I must avoid inadvertent transmission of SBU information prohibited on the Internet, including use of "auto-forward" function to send emails to an address outside of the Department's network
5. I will take extra time to verify data contained in iHOPE reports before using or distributing such reports even internally. Rather than editing and existing report for a purpose other than originally intended, I will encourage obtaining the information directly from the system to avoid misrepresenting or misinterpretation of system information
6. I understand that unauthorized disclosures of such information could result in administrative disciplinary action and/or civil and criminal penalties, including fines, imprisonment, and loss of employment under the [Procurement Integrity Act](#) or other applicable laws and regulations.
7. I will promptly refer any questions or concerns regarding compliance to the appropriate agency procurement ethics, or legal official(s). When in doubt, I will contact iHOPE Support at HwwB.

You are accessing a HOPE worldwide Botswana information system, which includes (i) this information system; (ii) this information system's network; (iii) all information systems connected to this network; and (iv) all devices and storage media attached to this network or to information systems on this network. This information system is provided for HOPE worldwide Botswana-authorized use only.

Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.

**USE OF THIS COMPUTER SYSTEM OR NETWORK BY ANY USER, AUTHORIZED OR UNAUTHORIZED, CONSTITUTES EXPRESS AGREEMENT TO HwwB POLICY ON CONFIDENTIALITY. IF YOU ARE AN AUTHORIZED USER, LOGGING IN AND USAGE OF THIS SYSTEM INDICATES YOU AGREE TO ALL TERMS AND CONDITIONS OF USING THE SYSTEM AND HwwB CONFIDENTIALITY.**

By logging in and accessing this system, I agree to abide by the terms of service including to safeguard my username and password at all times and to immediately report if I believe my login details has been compromised. Sharing login information is strictly prohibited. Report to the system admin via contact details provided.