

*Dear Mr. Smith,*

*I am writing to apply for the position of Junior Data Analyst, which was advertised on 25th October on the GeekJOB.*

*I graduated in June 2022, also did a work placement with Mail.Ru Group as part of my degree.*

*For the last year I have been working as a data analyst. I have helped analysts in DWH advertising technologies for use in large retail chains. I enjoyed a lot of trust in my team and improved my communication and time management skills.*

*During my work, I studied other areas of analysis, in particular working with a MS Power BI. Now I feel ready for more responsibility in analytical projects, participating in all stages of development. I would welcome the opportunity to learn about a new industry.*

*I enclosure my curriculum vitae. I will be available for an interview during weekdays.*

*I look forward to hearing from you.*

*Yours sincerely,  
Konstantin Kireev*