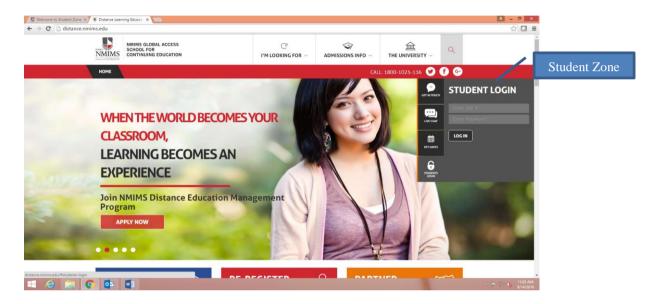
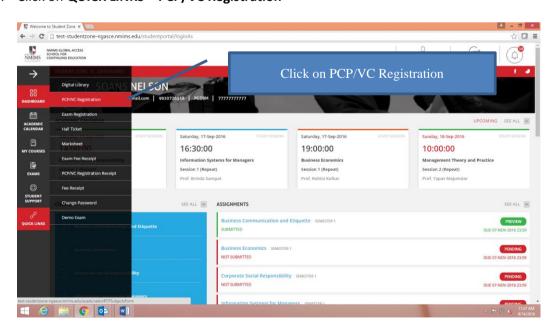
Personal Contact Program (PCP)/Video Conferencing Sessions Registration Guide

Please follow the following steps:

1. Visit our website http://distance.nmims.edu/ and Click on **Student Zone**

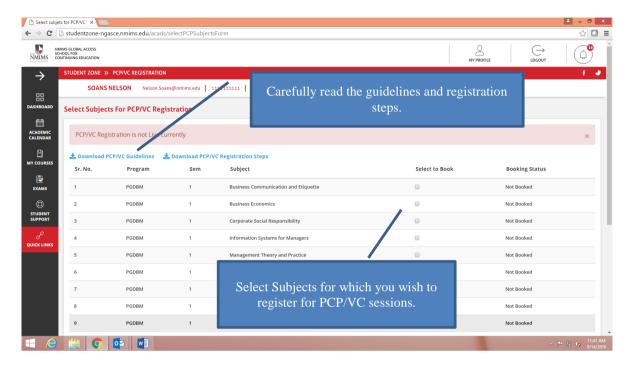


- 2. Enter your login credentials, Username (Student Number) and Password and click on LOG IN
- 3. Click on QUICK LINKS PCP/VC Registration

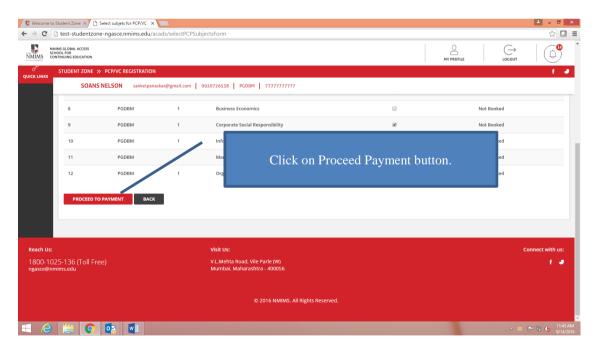




4. PCP/Video Conferencing Sessions registration screen will be displayed,

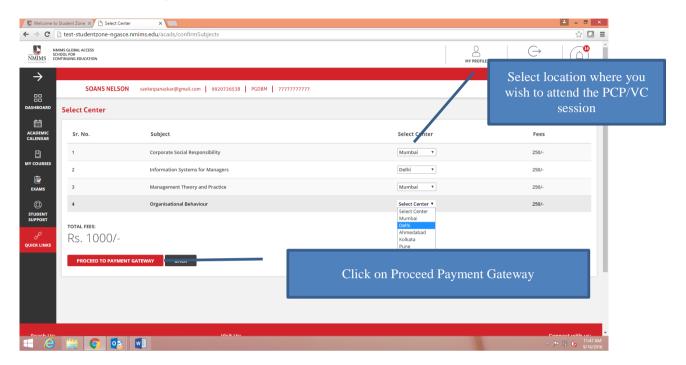


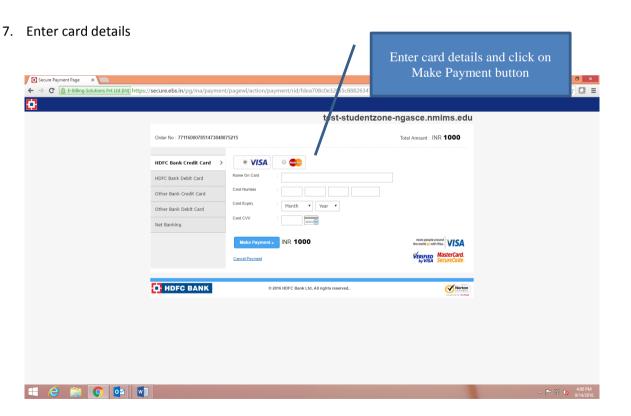
5. Click on Proceed Payment





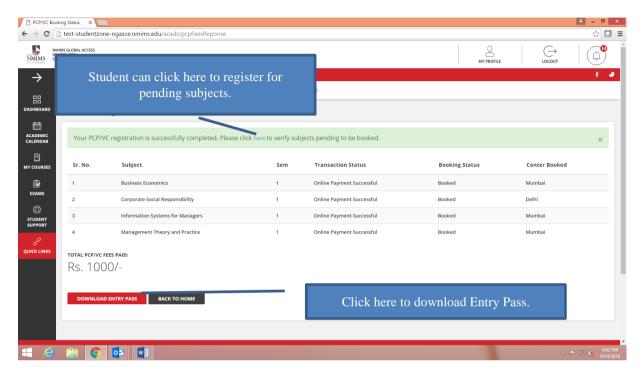
6. The next screen will allow student to select the location of choice where he/she will attend the PCP/Video Conferencing session/s.



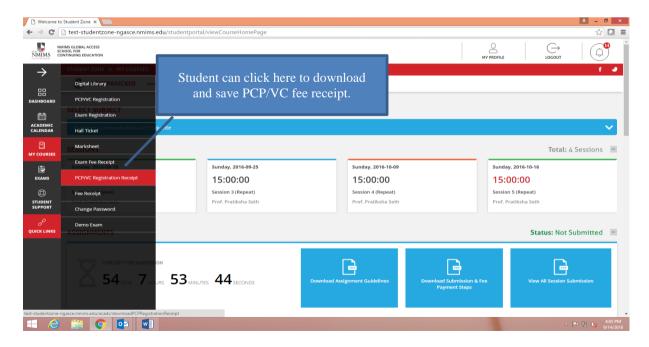




The payment details will be confirmed and the following page will be displayed with details of subjects for which booking is confirmed.



- 9. Please save the Entry Pass as it is mandatory for the student to carry Student ID Card and Entry Pass for PCP/Video Conferencing Sessions. Without both the documents student will strictly not be allowed in the Class.
- 10. Please download and save the PCP/Video Conferencing Sessions receipt.



11. The schedule for PCP/Video Conferencing Sessions will be updated in <u>Announcement section of</u>

<u>Student Portal.</u> Students are requested to login to Student Portal for checking detailed schedule of respective location.