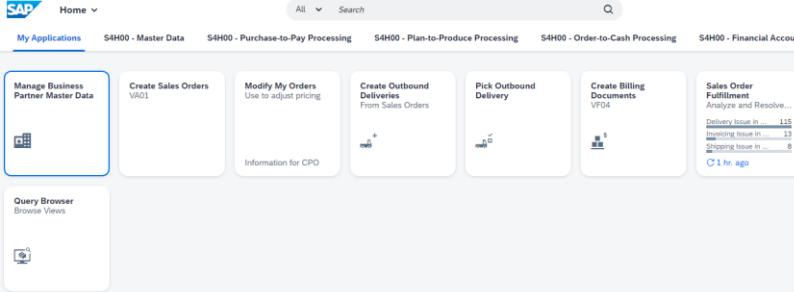
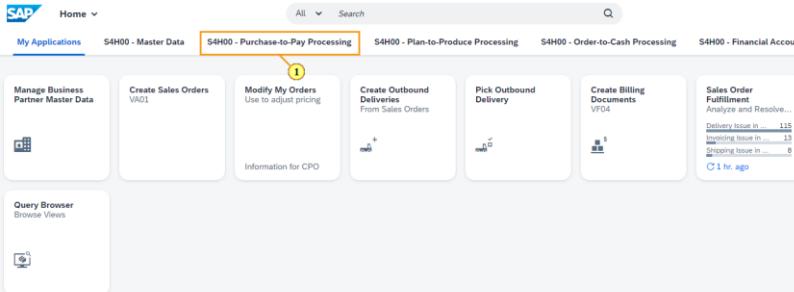
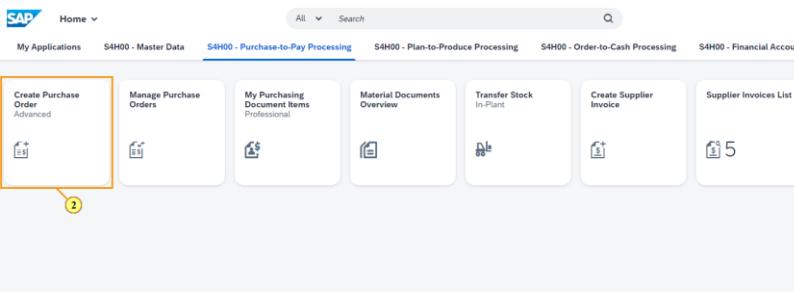
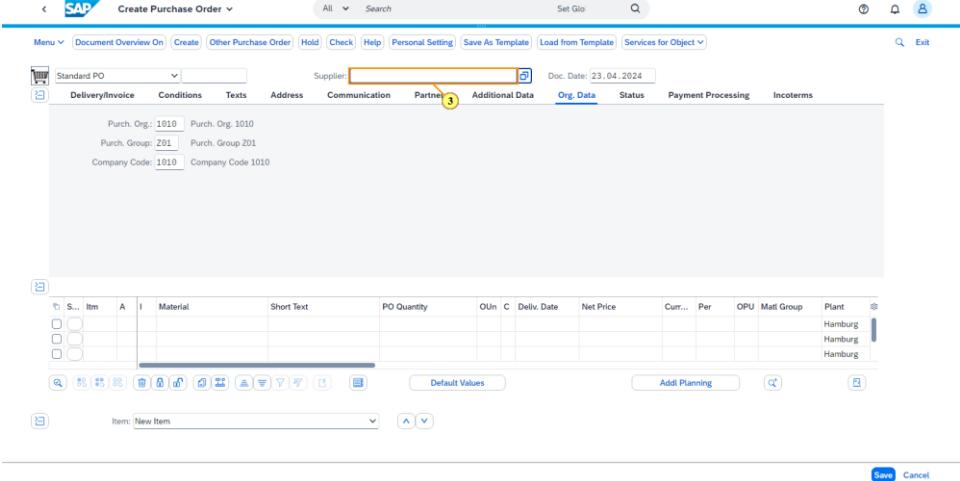
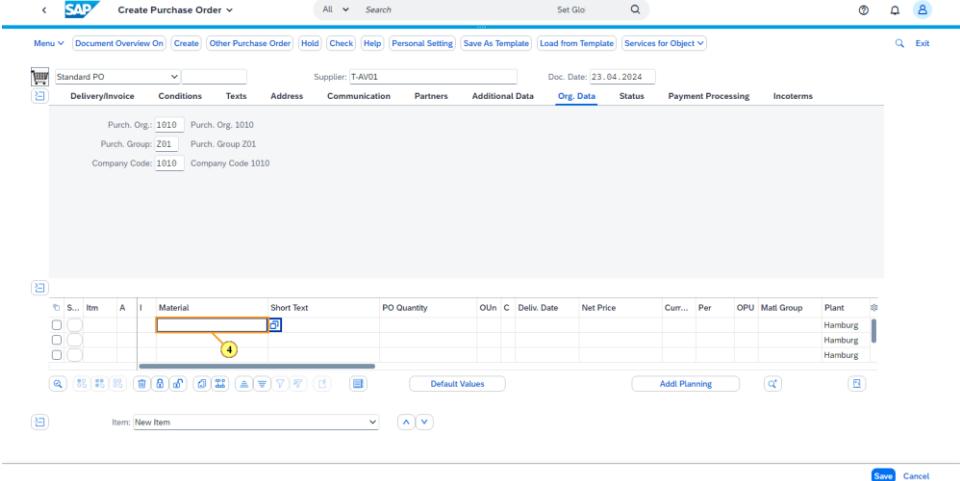
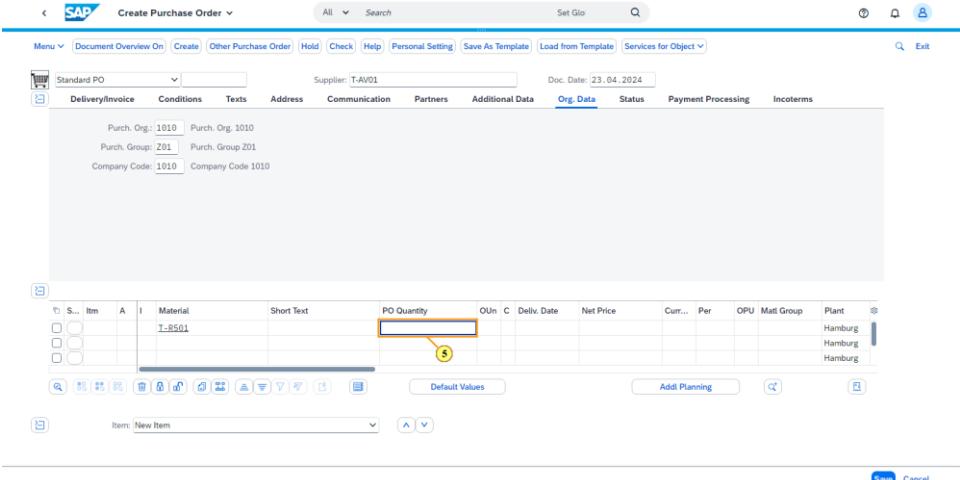
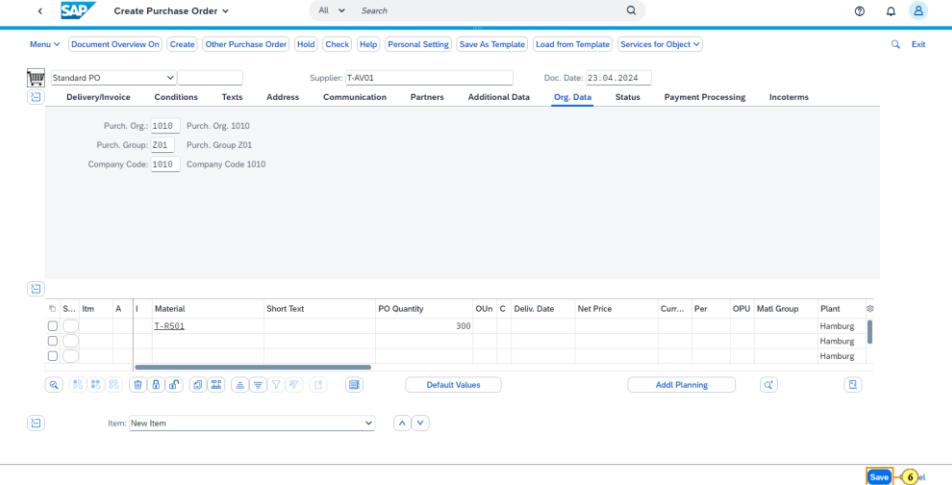
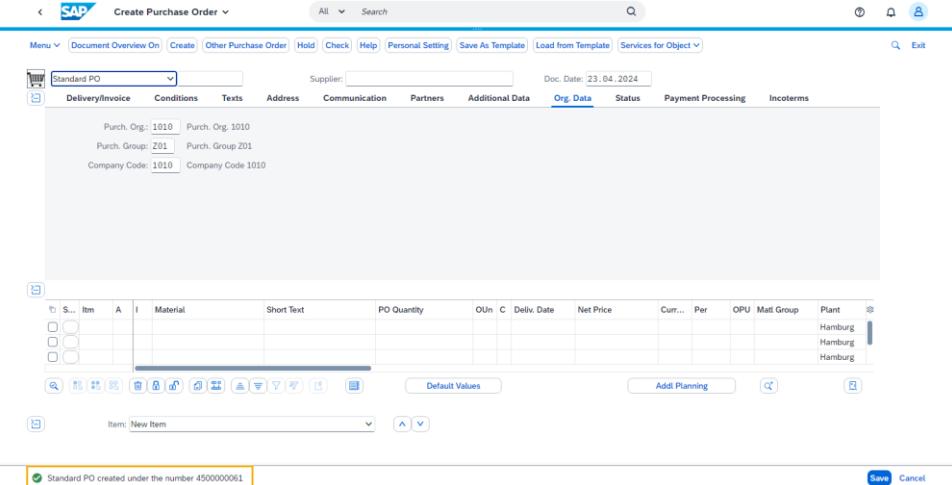
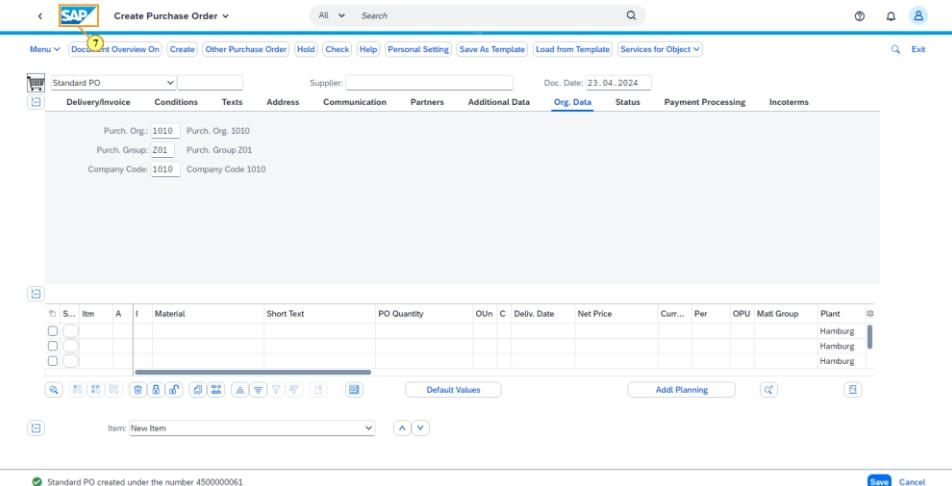


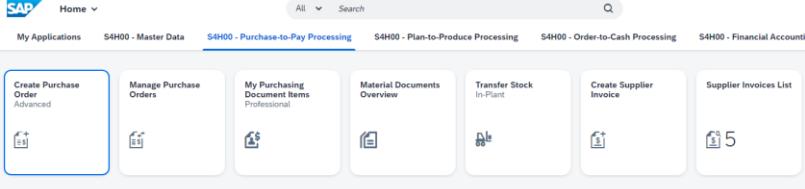
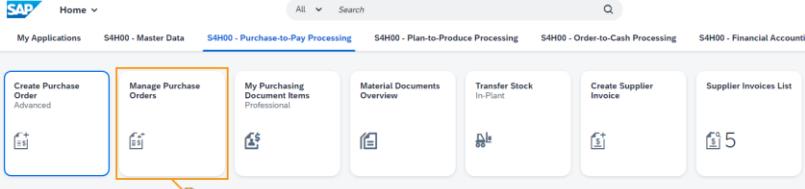
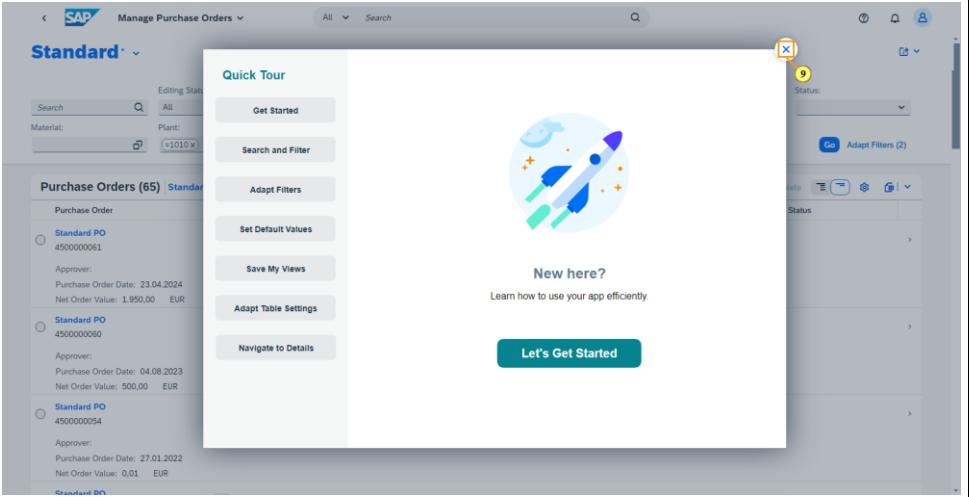
Create a Purchase Order

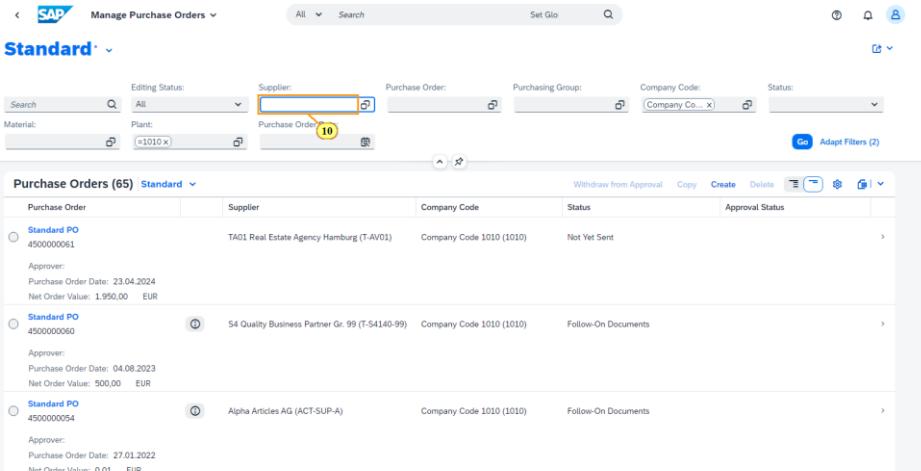
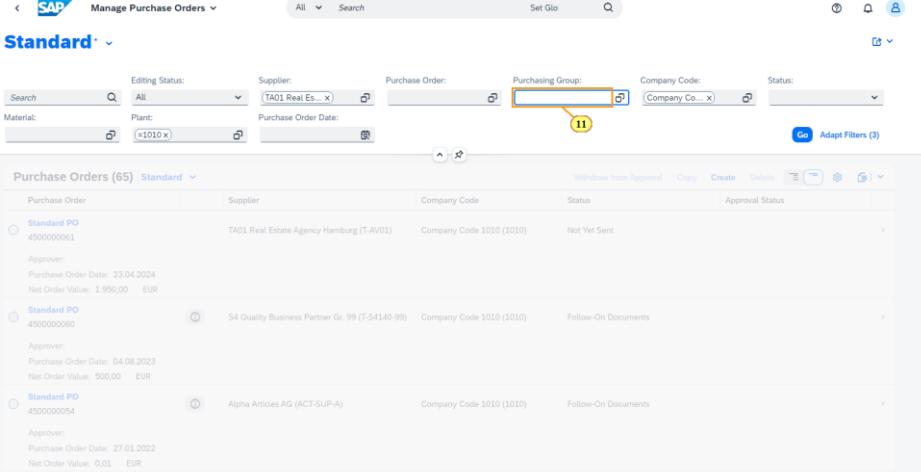
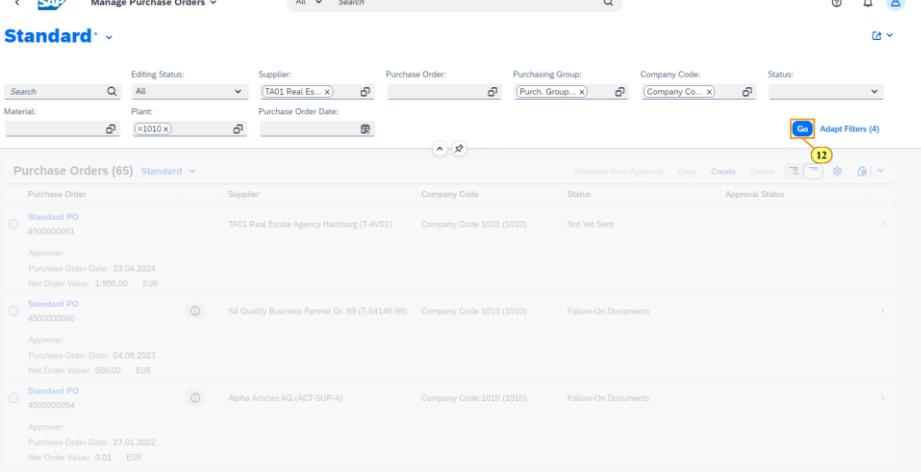
Explanation	Screenshot
<p> To learn more about how to create a purchase order, follow this interactive tutorial.</p>	
<p>1. Choose <i>S4H00 - Purchase-to-Pay Processing</i>.</p>	
<p>2. To open the app, select the <i>Create Purchase Order</i> tile.</p>	

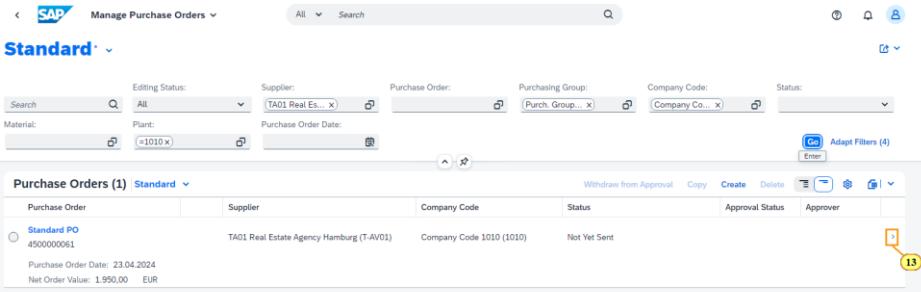
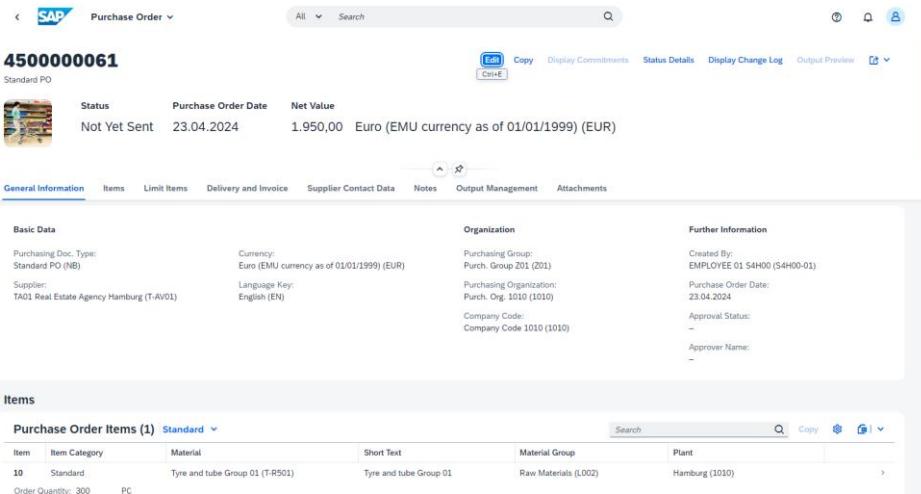
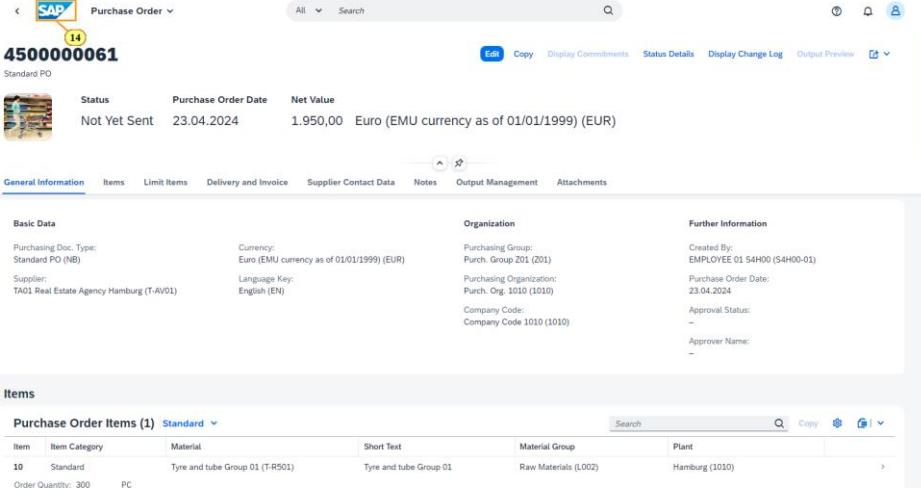
Create a Purchase Order

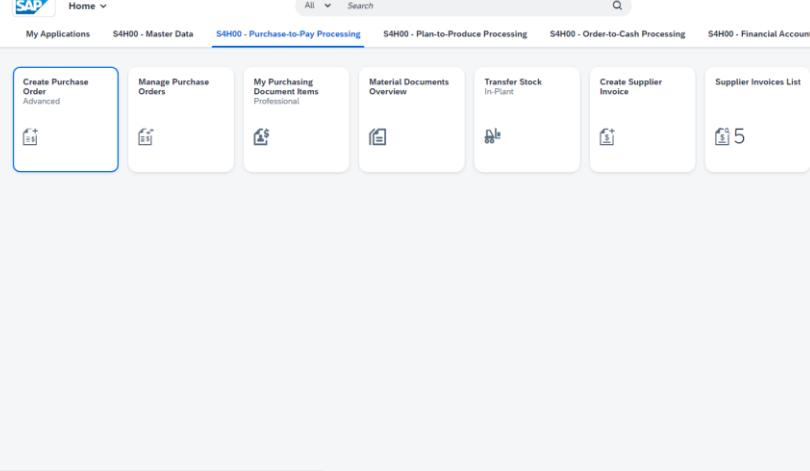
Explanation	Screenshot
<p>3. In the <i>Supplier</i> field, enter T-AV01.</p>	
<p>4. In the <i>Material</i> field, enter T-R501.</p>	
<p>5. In the <i>PO Quantity</i> field, enter 300.</p>	

Explanation	Screenshot
<p>6. Choose Save.</p>	
<p>i You can now see the system message.</p>	
<p>7. To return to the launchpad, choose SAP.</p>	

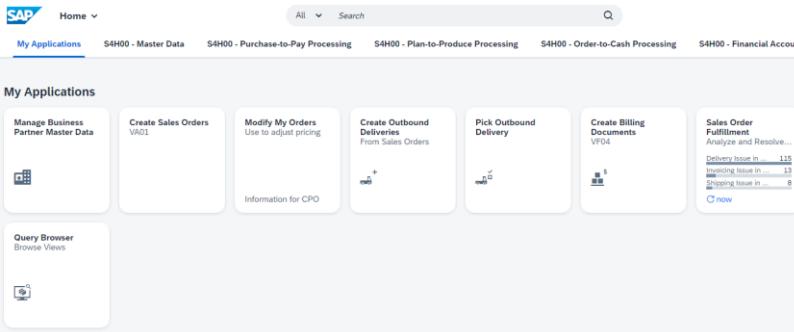
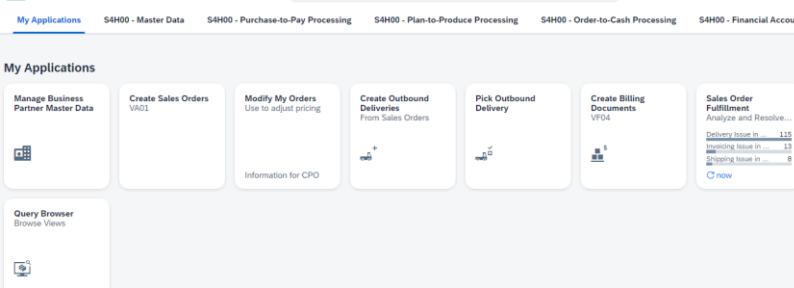
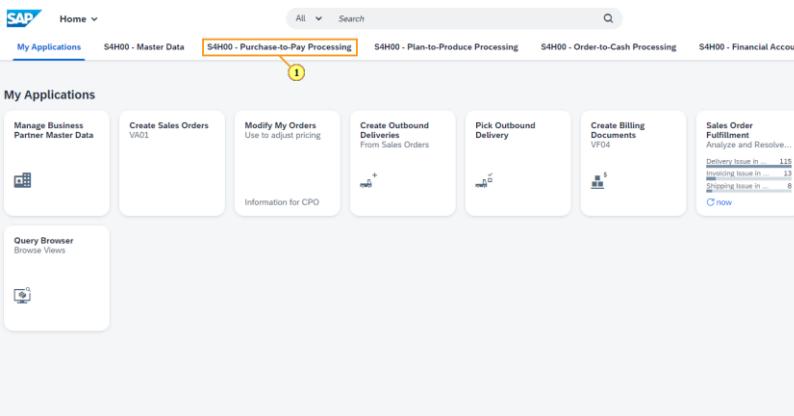
Explanation	Screenshot
<p>i</p> <p>In the following steps, you will select all Purchase Orders (POs) for supplier and the purchasing group.</p>	
<p>8. To open the app, select the <i>Manage Purchase Orders</i> tile.</p>	
<p>9. Choose <i>Close</i>.</p>	

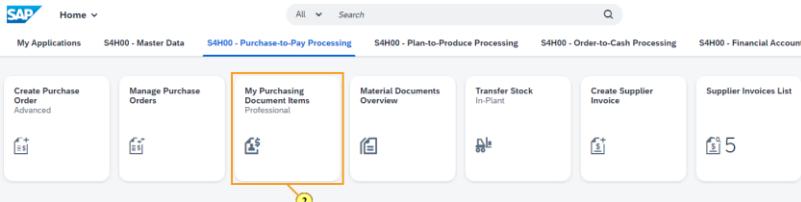
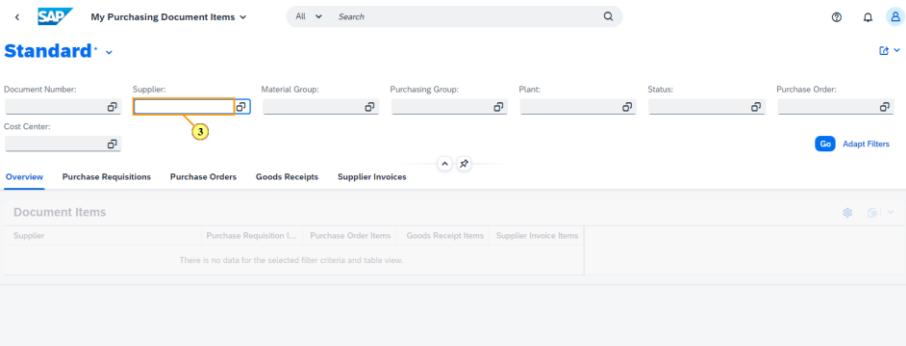
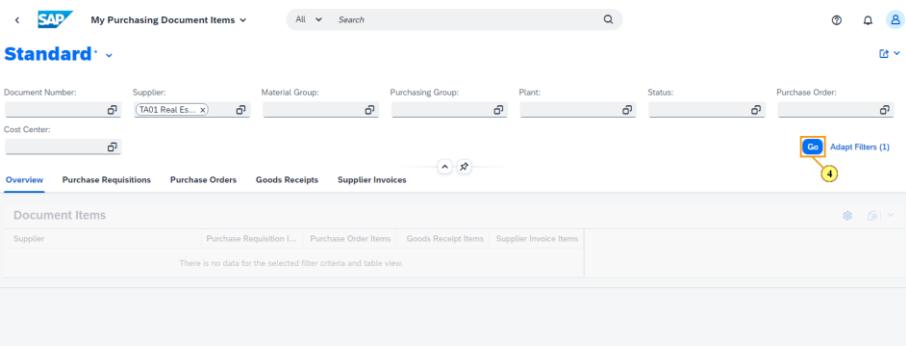
Explanation	Screenshot
<p>10. In the <i>Supplier</i> field, enter T-AV01.</p>	 <p>The screenshot shows the SAP interface for managing purchase orders. The 'Supplier' field in the top search bar is highlighted with a yellow box and contains the value 'T-AV01'. Below the search bar, there is a table titled 'Purchase Orders (65) Standard' listing several purchase orders. The first entry is a 'Standard PO' from 'TA01 Real Estate Agency Hamburg (T-AV01)'.</p>
<p>11. In the <i>Purchasing Group</i> field, enter Z01.</p>	 <p>The screenshot shows the SAP interface for managing purchase orders. The 'Purchasing Group' field in the top search bar is highlighted with a yellow box and contains the value 'Z01'. Below the search bar, there is a table titled 'Purchase Orders (65) Standard' listing several purchase orders. The first entry is a 'Standard PO' from 'TA01 Real Estate Agency Hamburg (T-AV01)'.</p>
<p>12. Choose Go.</p>	 <p>The screenshot shows the SAP interface for managing purchase orders. The 'Go' button in the top right corner of the search bar is highlighted with a yellow circle. Below the search bar, there is a table titled 'Purchase Orders (65) Standard' listing several purchase orders. The first entry is a 'Standard PO' from 'TA01 Real Estate Agency Hamburg (T-AV01)'.</p>

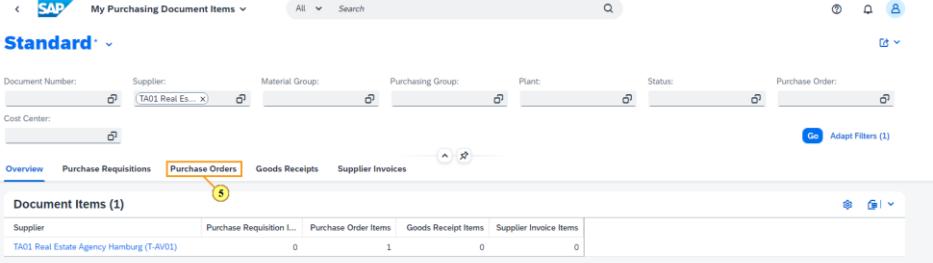
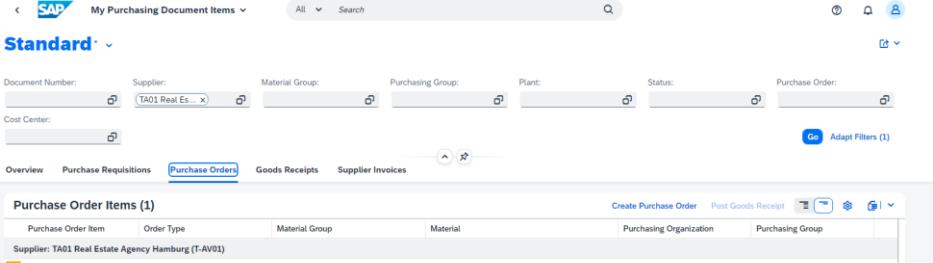
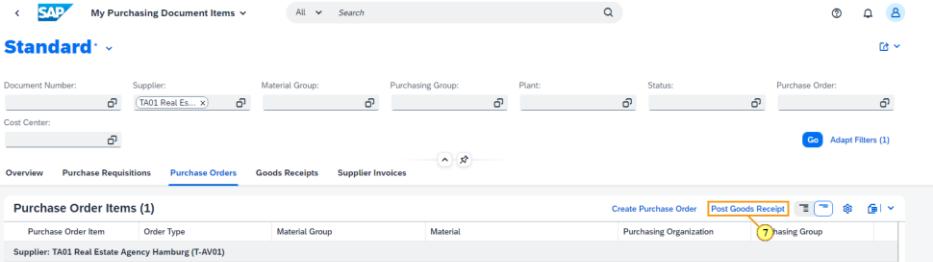
Explanation	Screenshot
<p>13. To view the 4500000061 details, choose the arrow.</p>	
<p>You can now see the details of the purchase order.</p>	
<p>14. To return to the launchpad, choose SAP.</p>	

Explanation	Screenshot
<p> You have successfully created a purchase order.</p> <p>This concludes the interactive tutorial.</p>	 <p>The screenshot shows the SAP S/4HANA Purchase-to-Pay Processing home screen. At the top, there is a navigation bar with links to 'My Applications', 'S4H00 - Master Data', 'S4H00 - Purchase-to-Pay Processing' (which is the active tab), 'S4H00 - Plan-to-Produced Processing', 'S4H00 - Order-to-Cash Processing', and 'S4H00 - Financial Accounting - Accounts Re...'. Below the navigation bar is a row of seven cards, each representing a different function:</p> <ul style="list-style-type: none">Create Purchase Order Advanced (highlighted with a blue border)Manage Purchase OrdersMy Purchasing Document Items ProfessionalMaterial Documents OverviewTransfer Stock In-PlantCreate Supplier InvoiceSupplier Invoices List <p>At the bottom of the screen, the URL https://wdffbm12261.wdf.sap.corp:50081/sap/bc/ui/fip/?sap-client=400&sap-language=EN#shell-home is displayed.</p>

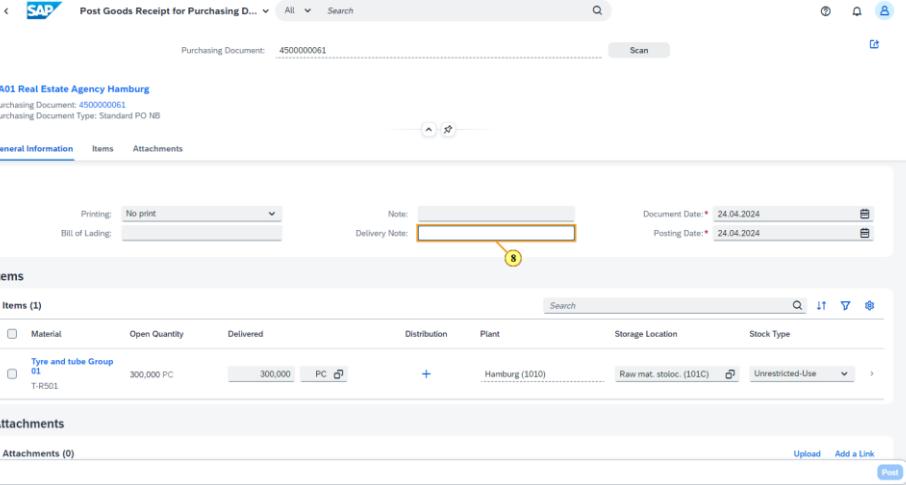
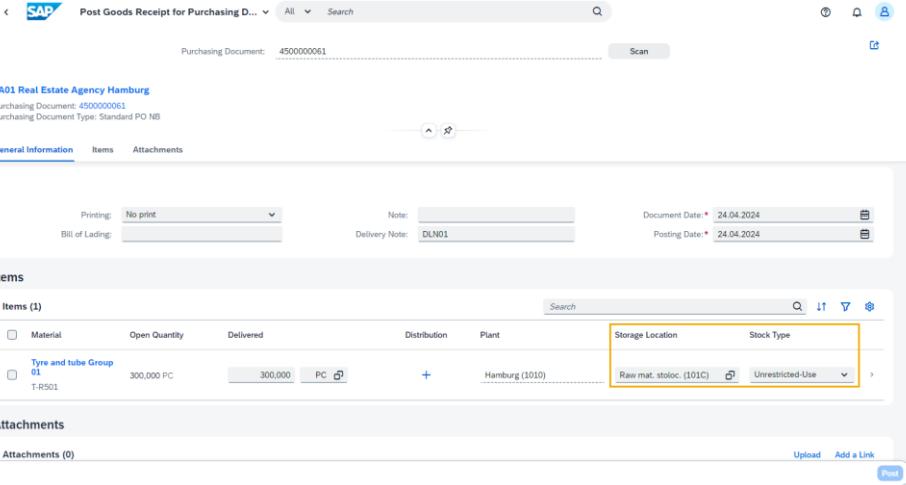
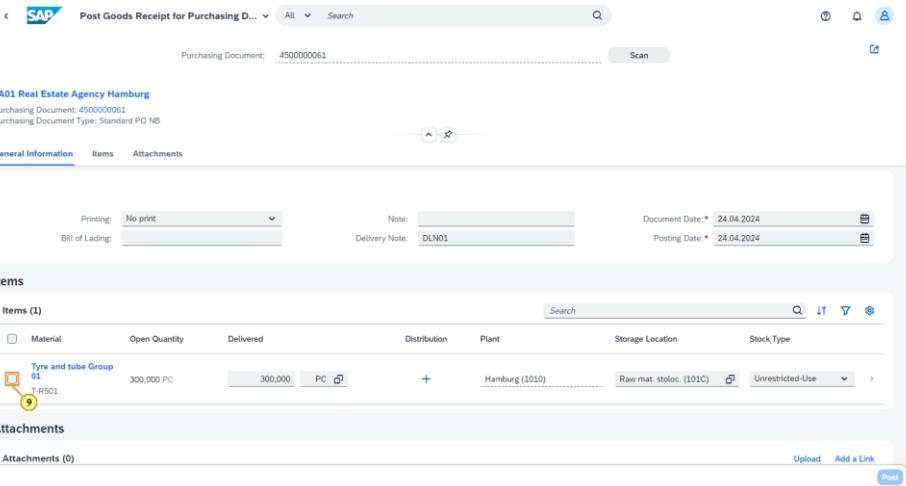
Create the Goods Receipt for the Purchase Order

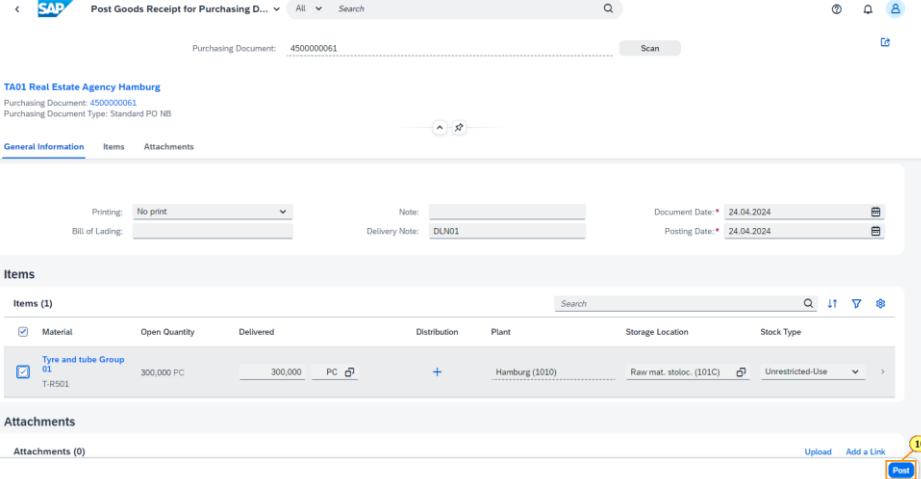
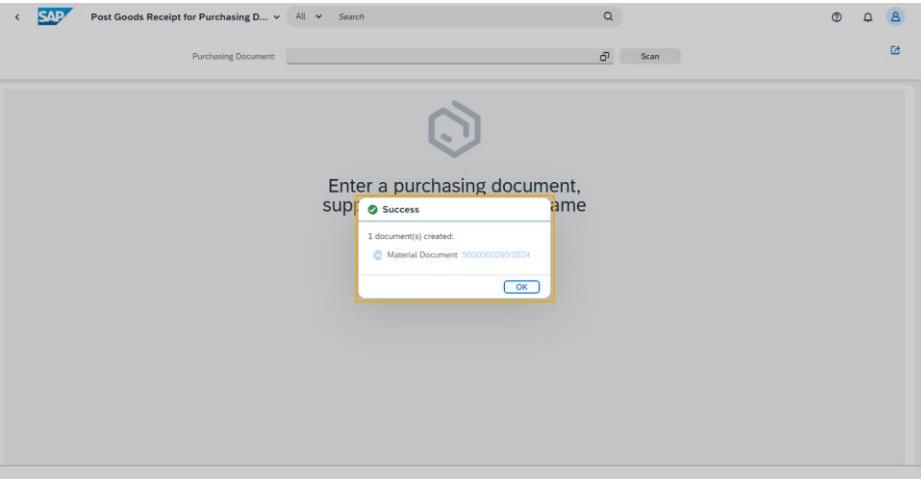
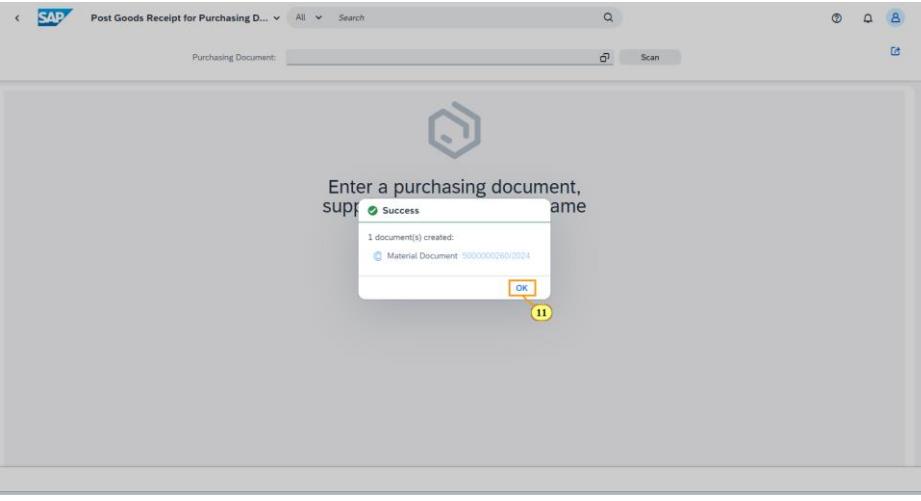
Explanation	Screenshot
<p> To learn more about how to create the goods receipt for the purchase order, follow this interactive tutorial.</p>	
<p> In the following steps, you will post a goods receipt with reference to the purchase order.</p>	
<p>1. Choose S4H00 - Purchase-to-Pay Processing.</p>	

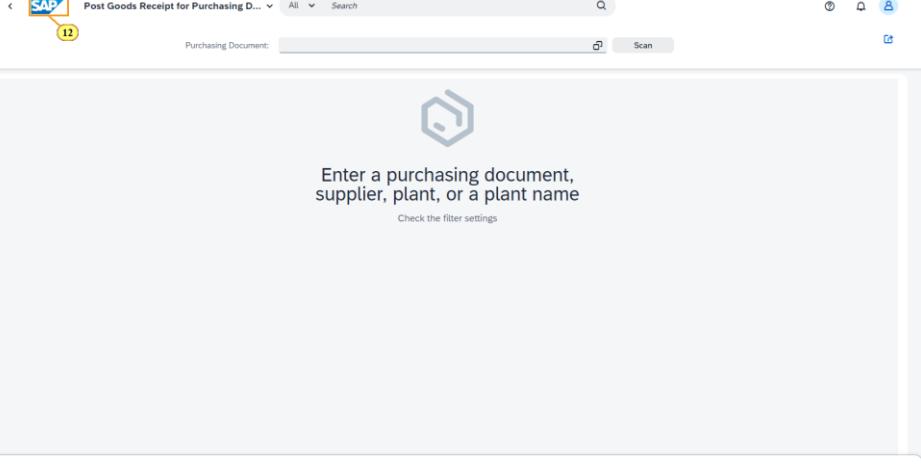
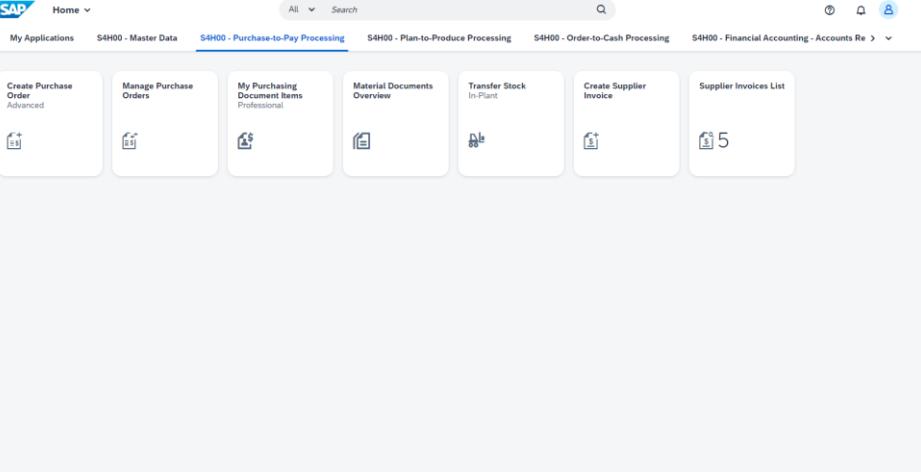
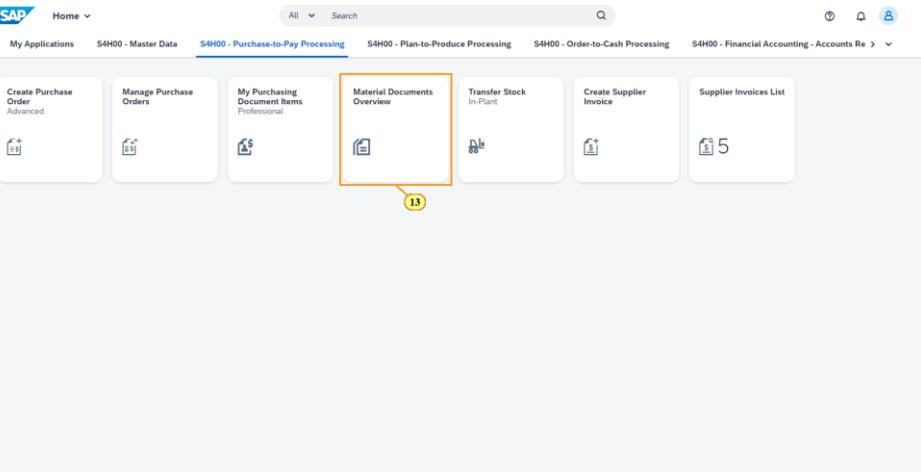
Explanation	Screenshot
<p>2. To open the app, select the <i>My Purchasing Document Items - Professional</i> tile.</p>	
<p>3. In the <i>Supplier</i> field, enter T-AV01.</p>	
<p>4. Choose Go.</p>	

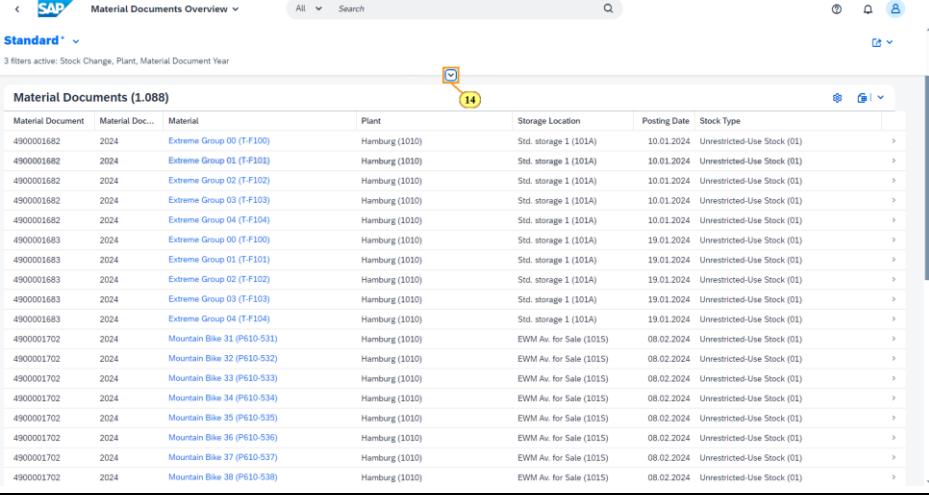
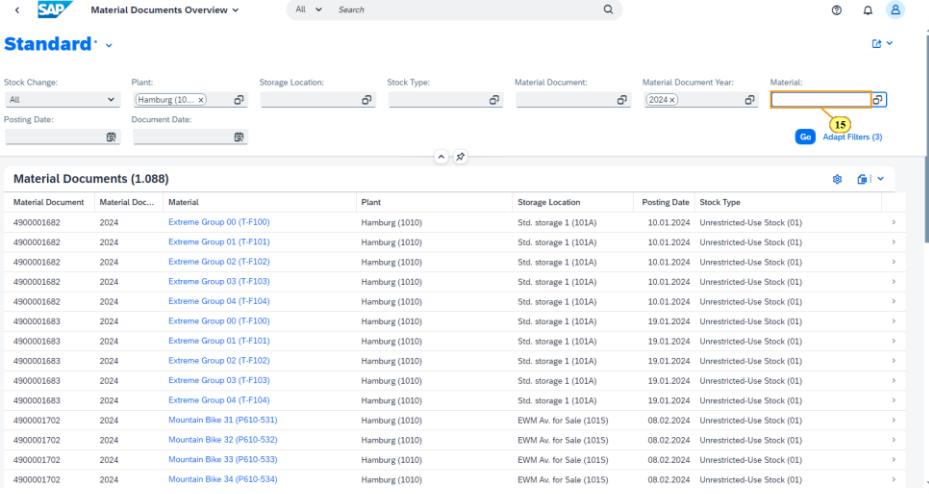
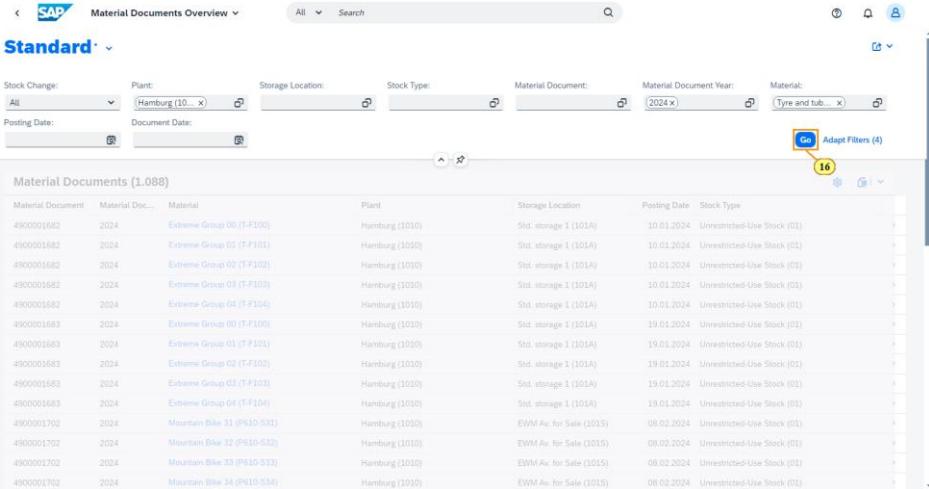
Explanation	Screenshot												
<p>5. Choose Purchase Orders.</p>	 <p>The screenshot shows the SAP 'My Purchasing Document Items' interface. The 'Purchase Orders' tab is highlighted with a yellow circle labeled '5'. The table below shows one purchase order item:</p> <table border="1"> <thead> <tr> <th>Supplier</th> <th>Purchase Requisition L...</th> <th>Purchase Order Items</th> <th>Goods Receipt Items</th> <th>Supplier Invoice Items</th> </tr> </thead> <tbody> <tr> <td>TA01 Real Estate Agency Hamburg (T-AV01)</td> <td></td> <td>0</td> <td>1</td> <td>0</td> </tr> </tbody> </table>	Supplier	Purchase Requisition L...	Purchase Order Items	Goods Receipt Items	Supplier Invoice Items	TA01 Real Estate Agency Hamburg (T-AV01)		0	1	0		
Supplier	Purchase Requisition L...	Purchase Order Items	Goods Receipt Items	Supplier Invoice Items									
TA01 Real Estate Agency Hamburg (T-AV01)		0	1	0									
<p>6. Select the 4500000061/00010 radio button.</p>	 <p>The screenshot shows the same SAP interface, but now the purchase order item '4500000061/00010' is selected, indicated by a yellow circle labeled '6'. The table details the selected item:</p> <table border="1"> <thead> <tr> <th>Purchase Order Item</th> <th>Order Type</th> <th>Material Group</th> <th>Material</th> <th>Purchasing Organization</th> <th>Purchasing Group</th> </tr> </thead> <tbody> <tr> <td>4500000061/00010</td> <td>Standard PO (NB)</td> <td>Raw Materials (L002)</td> <td>Tyre and tube Group 01 (T-R501)</td> <td>Purch. Org. 1010 (1010)</td> <td>Purch. Group Z01 (Z01)</td> </tr> </tbody> </table>	Purchase Order Item	Order Type	Material Group	Material	Purchasing Organization	Purchasing Group	4500000061/00010	Standard PO (NB)	Raw Materials (L002)	Tyre and tube Group 01 (T-R501)	Purch. Org. 1010 (1010)	Purch. Group Z01 (Z01)
Purchase Order Item	Order Type	Material Group	Material	Purchasing Organization	Purchasing Group								
4500000061/00010	Standard PO (NB)	Raw Materials (L002)	Tyre and tube Group 01 (T-R501)	Purch. Org. 1010 (1010)	Purch. Group Z01 (Z01)								
<p>7. Choose Post Goods Receipt.</p>	 <p>The screenshot shows the same SAP interface again. Now, the 'Post Goods Receipt' button in the toolbar is highlighted with a yellow circle labeled '7'.</p>												

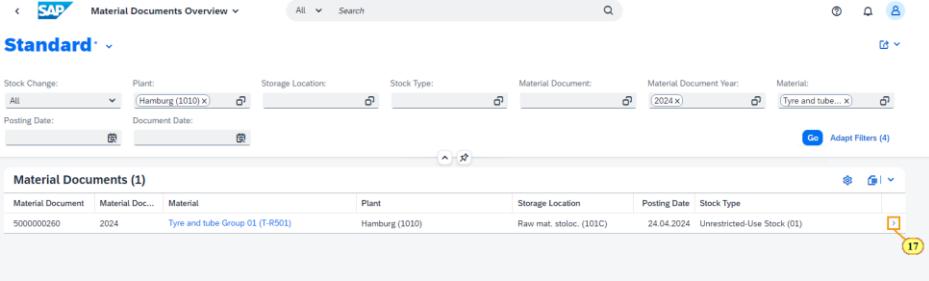
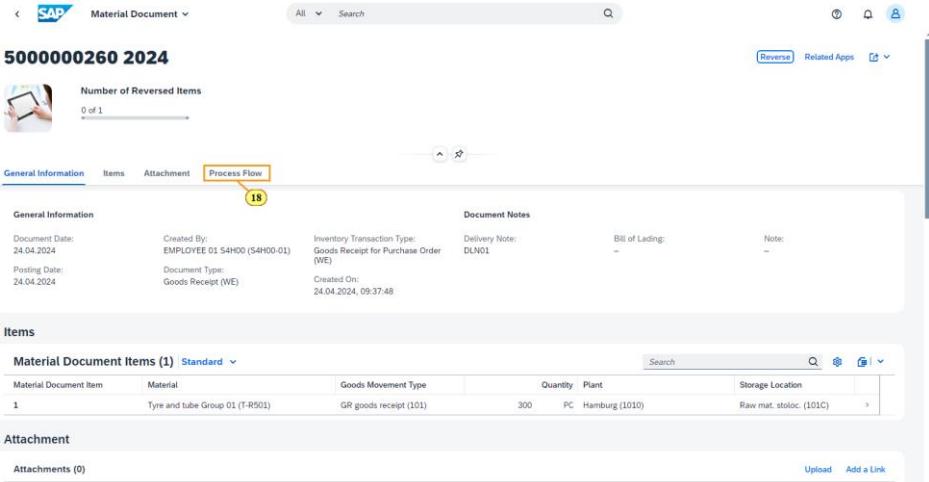
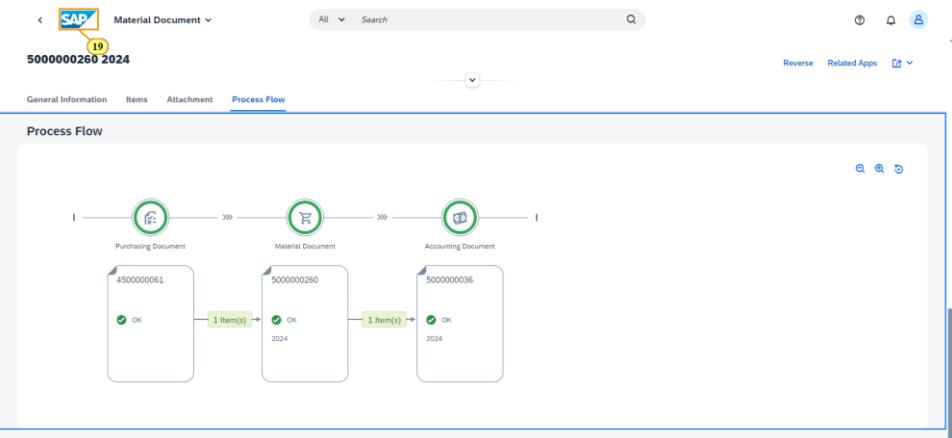
Create the Goods Receipt for the Purchase Order

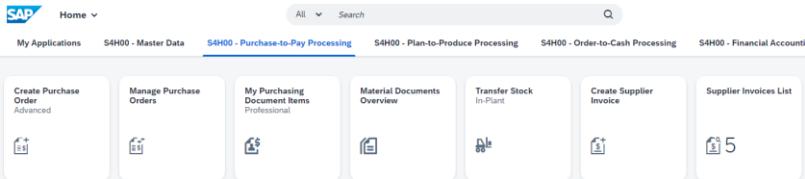
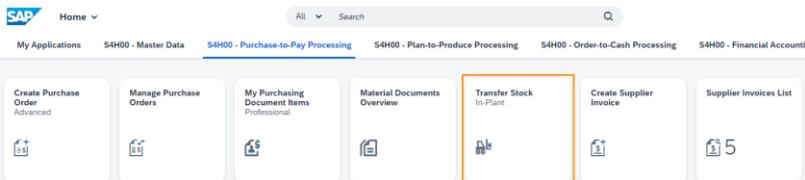
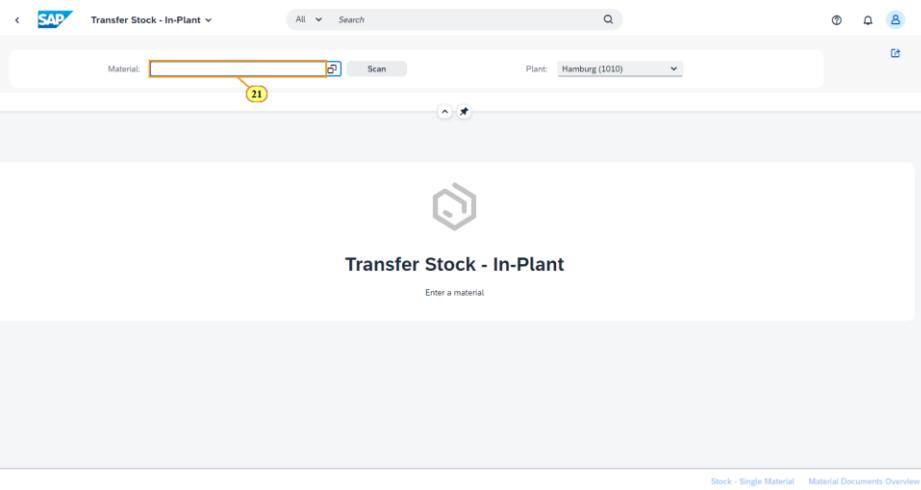
Explanation	Screenshot
<p>8. In the <i>Delivery Note</i> field, enter DLN01.</p>	
<p>i The <i>Storage Location</i> and <i>Stock Type</i> have been entered for you.</p>	
<p>9. Choose <i>Tyre and tube Group 01</i>.</p>	

Explanation	Screenshot
<p>10. Choose Post.</p>	
<p> You can now see the system message.</p>	
<p>11. Choose OK.</p>	

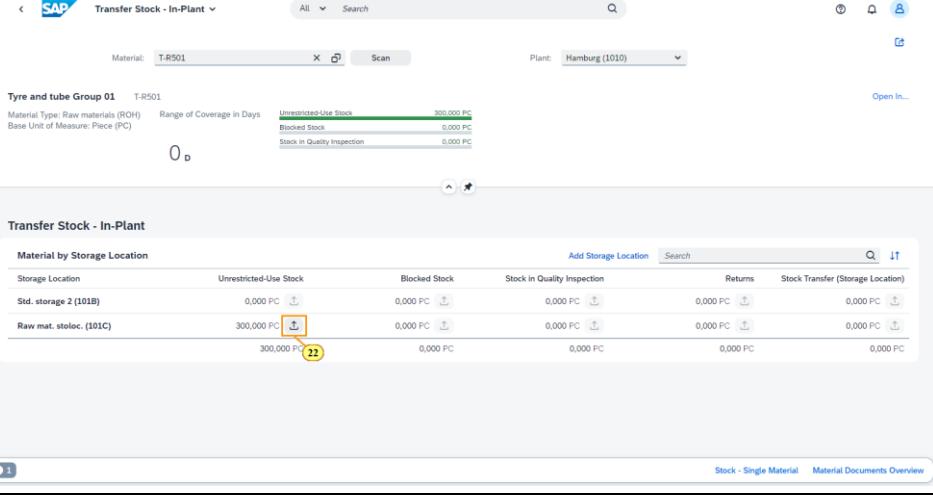
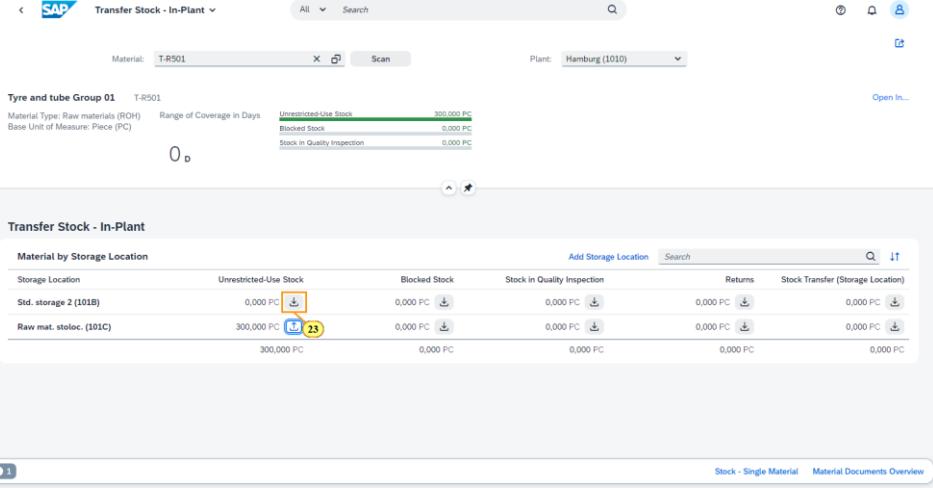
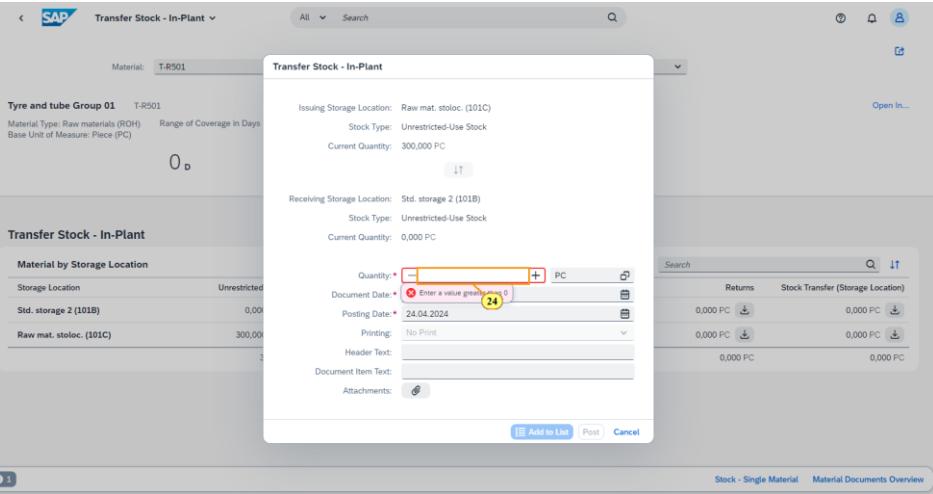
Explanation	Screenshot
<p>12. To return to the launchpad, choose SAP.</p>	
<p>i In the following steps, you will display the material document.</p>	
<p>13. To open the app, select the <i>Material Documents Overview</i> tile.</p>	

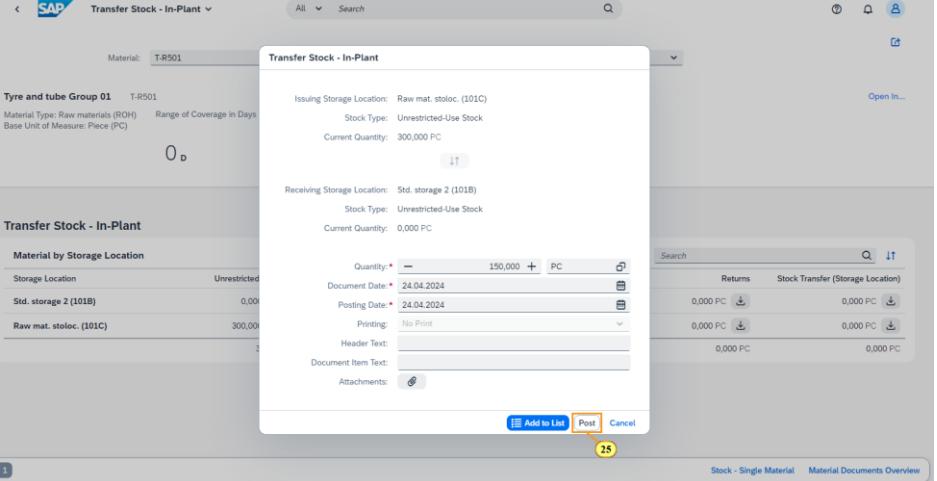
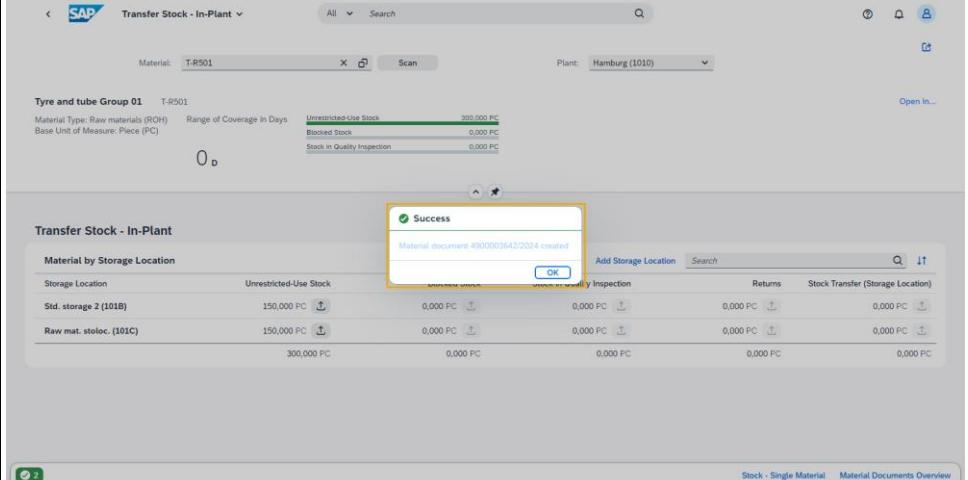
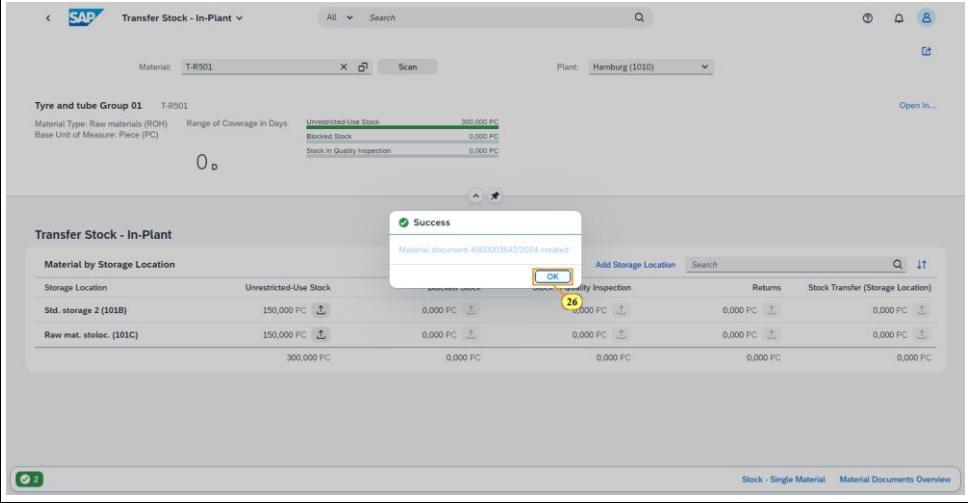
Explanation	Screenshot
<p>14. To expand the Header items pane, choose the arrow.</p>	
<p>15. In the Material field, enter T-R501.</p>	
<p>16. Choose Go.</p>	

Explanation	Screenshot
<p>17. To expand the 5000000260 items pane, choose the arrow.</p>	
<p>18. Choose Process Flow.</p>	
<p>19. To return to the launchpad, choose SAP.</p>	

Explanation	Screenshot
<p>i</p> <p>In the following steps, you will transfer the unrestricted-use stock of material.</p>	
<p>20. To open the app, select the <i>Transfer Stock In-Plant</i> tile.</p>	
<p>21. In the <i>Material</i> field, enter T-R501 and press Enter.</p>	

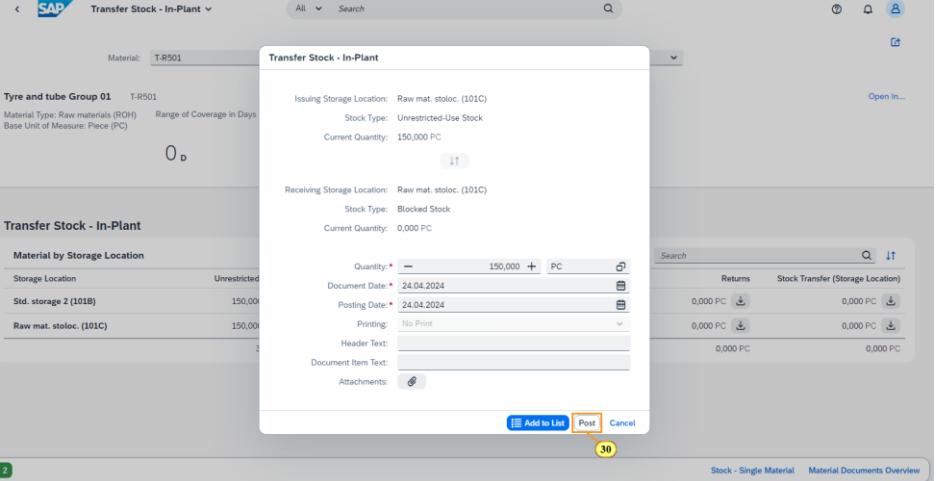
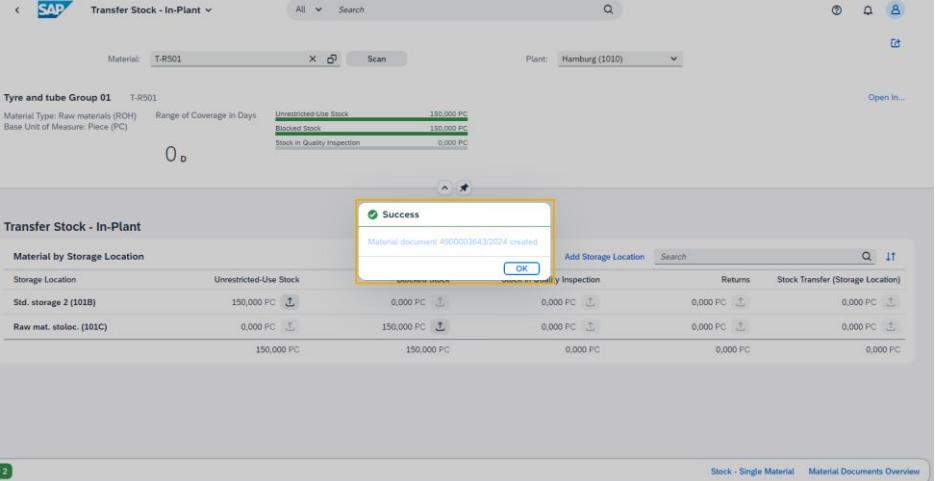
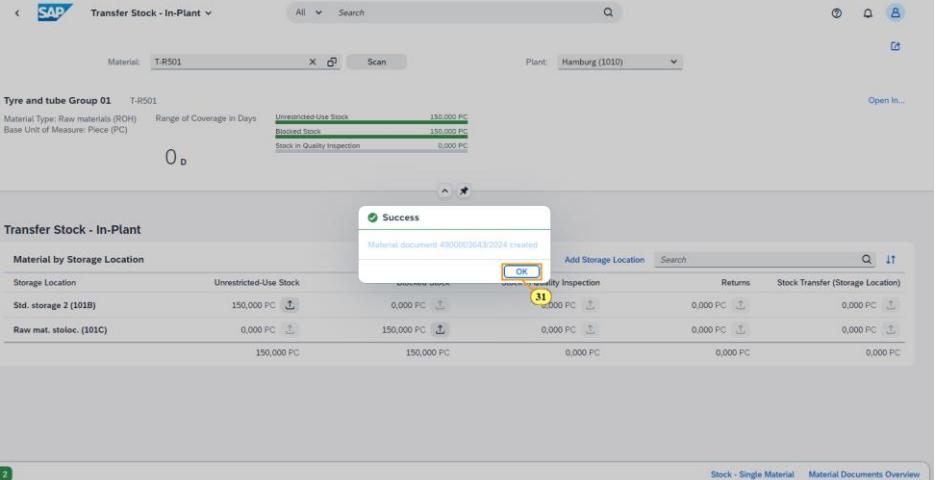
Create the Goods Receipt for the Purchase Order

Explanation	Screenshot																								
<p>22. Choose Unrestricted-Use Stock for Raw mat. stoloc. (101C).</p>	 <p>Transfer Stock - In-Plant</p> <table border="1"> <thead> <tr> <th>Storage Location</th> <th>Unrestricted-Use Stock</th> <th>Blocked Stock</th> <th>Stock in Quality Inspection</th> <th>Returns</th> <th>Stock Transfer (Storage Location)</th> </tr> </thead> <tbody> <tr> <td>Std. storage 2 (101B)</td> <td>0,000 PC</td> <td>0,000 PC</td> <td>0,000 PC</td> <td>0,000 PC</td> <td>0,000 PC</td> </tr> <tr> <td>Raw mat. stoloc. (101C)</td> <td>300,000 PC</td> <td>0,000 PC</td> <td>0,000 PC</td> <td>0,000 PC</td> <td>0,000 PC</td> </tr> <tr> <td></td> <td>300,000 PC</td> <td>0,000 PC</td> <td>0,000 PC</td> <td>0,000 PC</td> <td>0,000 PC</td> </tr> </tbody> </table>	Storage Location	Unrestricted-Use Stock	Blocked Stock	Stock in Quality Inspection	Returns	Stock Transfer (Storage Location)	Std. storage 2 (101B)	0,000 PC	Raw mat. stoloc. (101C)	300,000 PC	0,000 PC	0,000 PC	0,000 PC	0,000 PC		300,000 PC	0,000 PC	0,000 PC	0,000 PC	0,000 PC				
Storage Location	Unrestricted-Use Stock	Blocked Stock	Stock in Quality Inspection	Returns	Stock Transfer (Storage Location)																				
Std. storage 2 (101B)	0,000 PC	0,000 PC	0,000 PC	0,000 PC	0,000 PC																				
Raw mat. stoloc. (101C)	300,000 PC	0,000 PC	0,000 PC	0,000 PC	0,000 PC																				
	300,000 PC	0,000 PC	0,000 PC	0,000 PC	0,000 PC																				
<p>23. Choose Unrestricted-Use Stock for Std. storage 2 (101B).</p>	 <p>Transfer Stock - In-Plant</p> <table border="1"> <thead> <tr> <th>Storage Location</th> <th>Unrestricted-Use Stock</th> <th>Blocked Stock</th> <th>Stock in Quality Inspection</th> <th>Returns</th> <th>Stock Transfer (Storage Location)</th> </tr> </thead> <tbody> <tr> <td>Std. storage 2 (101B)</td> <td>0,000 PC</td> <td>0,000 PC</td> <td>0,000 PC</td> <td>0,000 PC</td> <td>0,000 PC</td> </tr> <tr> <td>Raw mat. stoloc. (101C)</td> <td>300,000 PC</td> <td>0,000 PC</td> <td>0,000 PC</td> <td>0,000 PC</td> <td>0,000 PC</td> </tr> <tr> <td></td> <td>300,000 PC</td> <td>0,000 PC</td> <td>0,000 PC</td> <td>0,000 PC</td> <td>0,000 PC</td> </tr> </tbody> </table>	Storage Location	Unrestricted-Use Stock	Blocked Stock	Stock in Quality Inspection	Returns	Stock Transfer (Storage Location)	Std. storage 2 (101B)	0,000 PC	Raw mat. stoloc. (101C)	300,000 PC	0,000 PC	0,000 PC	0,000 PC	0,000 PC		300,000 PC	0,000 PC	0,000 PC	0,000 PC	0,000 PC				
Storage Location	Unrestricted-Use Stock	Blocked Stock	Stock in Quality Inspection	Returns	Stock Transfer (Storage Location)																				
Std. storage 2 (101B)	0,000 PC	0,000 PC	0,000 PC	0,000 PC	0,000 PC																				
Raw mat. stoloc. (101C)	300,000 PC	0,000 PC	0,000 PC	0,000 PC	0,000 PC																				
	300,000 PC	0,000 PC	0,000 PC	0,000 PC	0,000 PC																				
<p>24. In the Quantity field, enter 150.</p>	 <p>Transfer Stock - In-Plant</p> <table border="1"> <tr> <td>Quantity:</td> <td>150</td> <td>PC</td> </tr> </table>	Quantity:	150	PC																					
Quantity:	150	PC																							

Explanation	Screenshot
<p>25. Choose Post.</p>	 <p>The screenshot shows the SAP Transfer Stock - In-Plant interface. A modal dialog box is open, prompting for confirmation to post the document. The 'Post' button is highlighted with a yellow circle. The background shows the transfer details: Issuing Storage Location is Raw mat. stoloc. (101C), Stock Type is Unrestricted-Use Stock, and Current Quantity is 300,000 PC. The receiving location is Std. storage 2 (101B) with 0,000 PC. The document date is 24.04.2024, and the posting date is also 24.04.2024. Other fields include Printing: No Print, Header Text: Document Item Text: , and Attachments: . At the bottom right of the dialog, there are 'Add to List', 'Post', and 'Cancel' buttons, with 'Post' being the one highlighted.</p>
<p> You can now see the system message.</p>	 <p>The screenshot shows the SAP Transfer Stock - In-Plant interface after the document has been posted. A success message box is displayed in the center, stating 'Material document 4900003642/2024 created'. The 'OK' button is highlighted with a yellow circle. The background shows the same transfer details as the previous screenshot, with the addition of a success message at the top of the main area.</p>
<p>26. Choose OK.</p>	 <p>The screenshot shows the SAP Transfer Stock - In-Plant interface after the 'OK' button has been clicked. The success message box is still visible, and the 'OK' button is highlighted with a yellow circle. The background shows the same transfer details as the previous screenshots, with the addition of a success message at the top of the main area.</p>

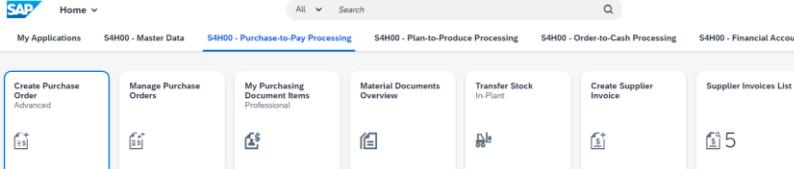
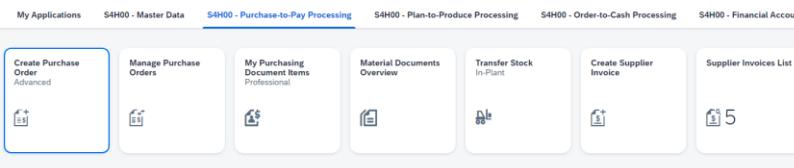
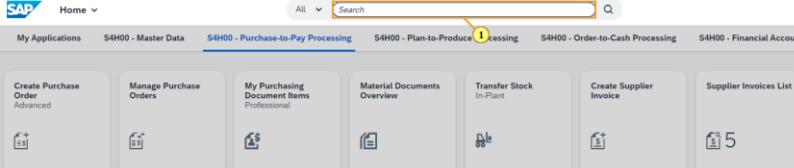
Create the Goods Receipt for the Purchase Order

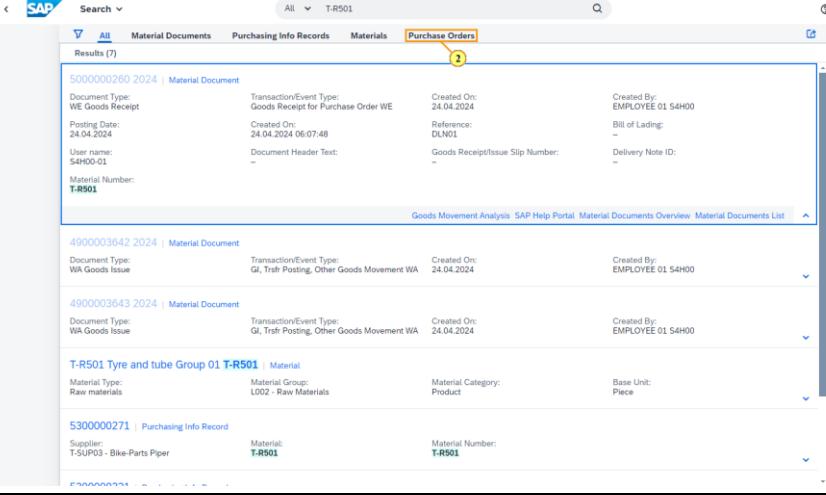
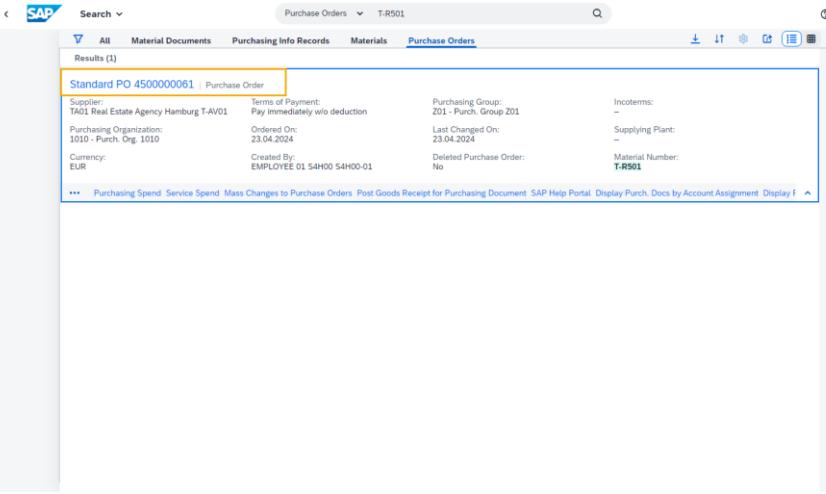
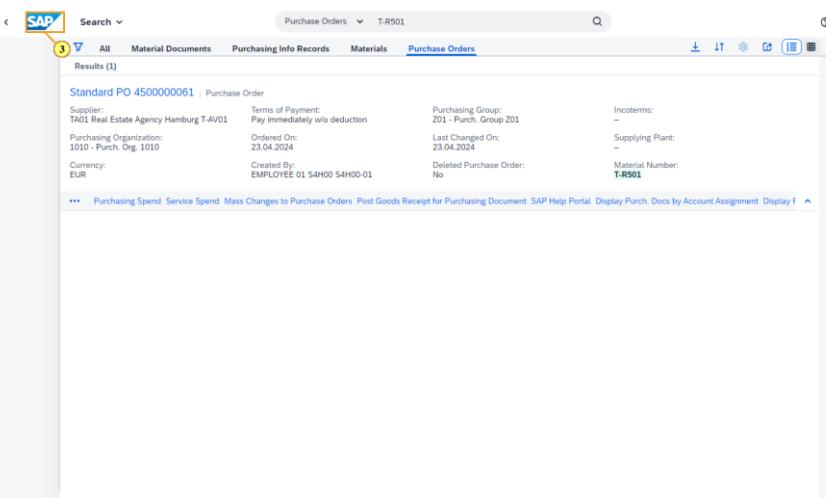
Explanation	Screenshot
<p>27. Choose Unrestricted-Use Stock for Raw mat. stoloc. (101C).</p>	<p>The screenshot shows the SAP Transfer Stock - In-Plant interface. The material T-R501 is selected. In the 'Transfer Stock - In-Plant' section, under 'Material by Storage Location', the row for 'Raw mat. stoloc. (101C)' has its 'Unrestricted-Use Stock' field highlighted with a yellow box and the number 27.</p>
<p>28. Choose Blocked Stock for Raw mat. stoloc. (101C).</p>	<p>The screenshot shows the SAP Transfer Stock - In-Plant interface. The material T-R501 is selected. In the 'Transfer Stock - In-Plant' section, under 'Material by Storage Location', the row for 'Raw mat. stoloc. (101C)' has its 'Blocked Stock' field highlighted with a yellow box and the number 28.</p>
<p>29. In the Quantity field, enter 150.</p>	<p>The screenshot shows the SAP Transfer Stock - In-Plant interface with a modal dialog open. In the 'Quantity' field, the value '150' is being typed, with the number 29 highlighted.</p>

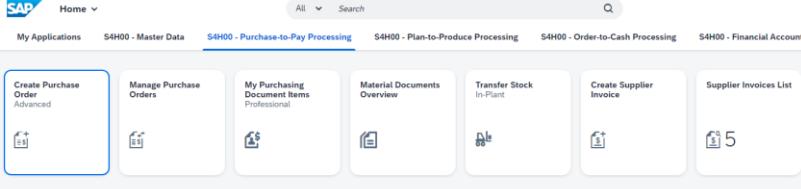
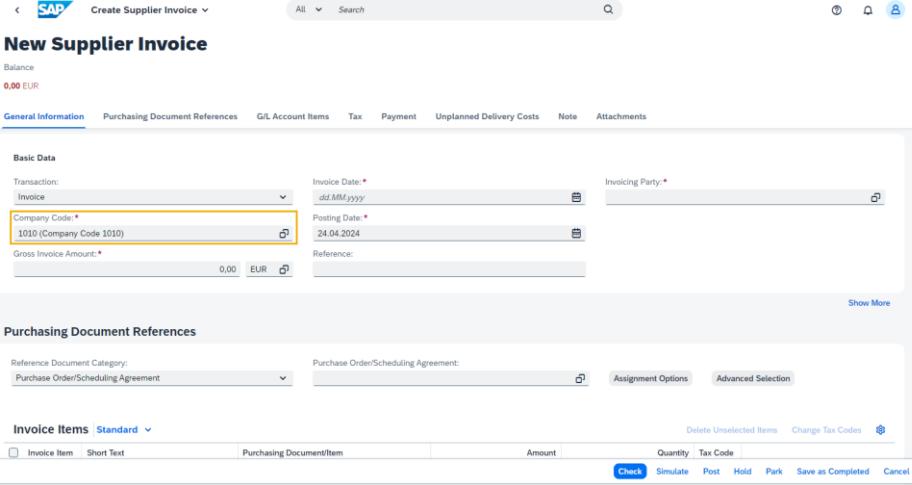
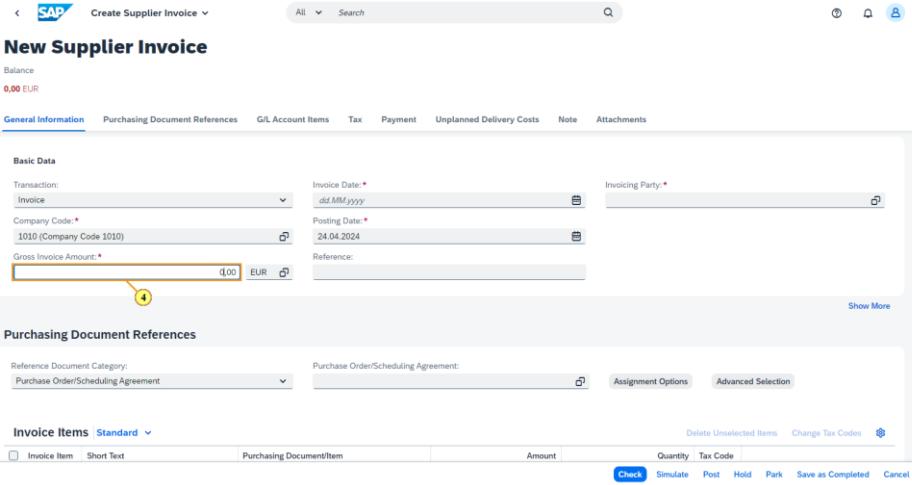
Explanation	Screenshot
<p>30. Choose Post.</p>	 <p>The screenshot shows the SAP Transfer Stock - In-Plant interface. A modal dialog box is open, prompting for confirmation to post the document. The 'Post' button is highlighted with a yellow circle. The background shows the transfer details for material T-R501, including storage locations and quantities.</p>
<p> You can now see the system message.</p>	 <p>The screenshot shows the SAP Transfer Stock - In-Plant interface after posting. A success message dialog box is displayed, stating "Material document 4900003643/2024 created". The 'OK' button is highlighted with a yellow circle. The background shows the updated stock levels for material T-R501 across different storage locations.</p>
<p>31. Choose OK.</p>	 <p>The screenshot shows the SAP Transfer Stock - In-Plant interface after choosing OK. A success message dialog box is displayed, stating "Material document 4900003643/2024 created". The 'OK' button is highlighted with a yellow circle. The background shows the updated stock levels for material T-R501 across different storage locations.</p>

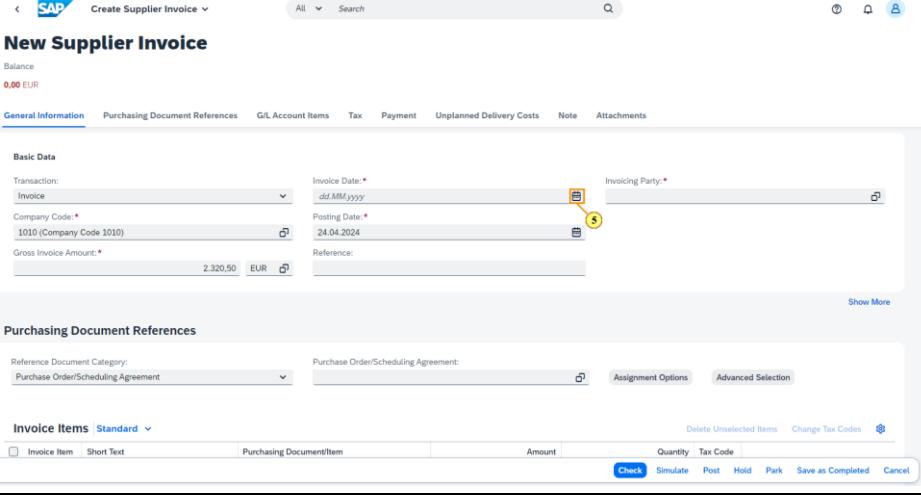
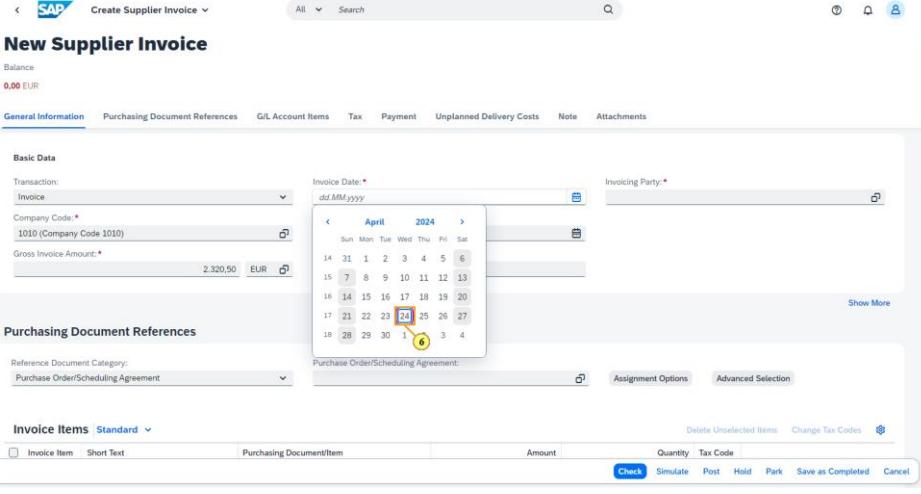
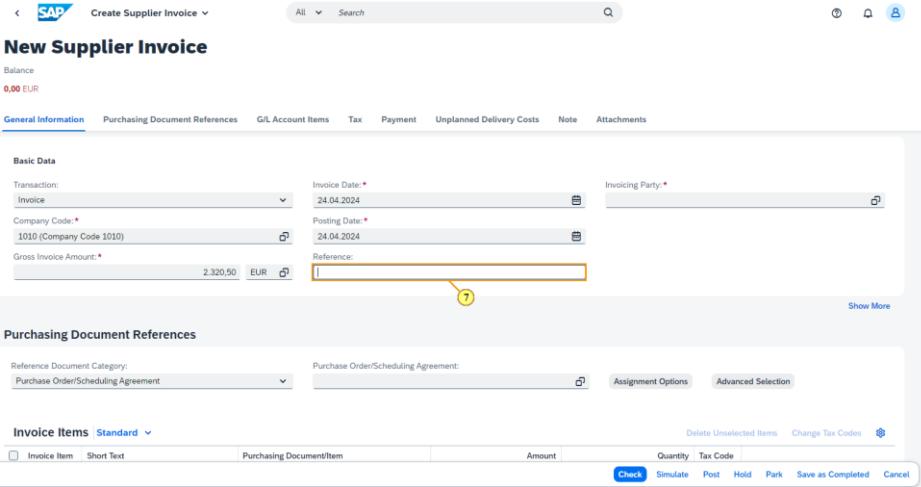
Explanation	Screenshot
<p>32. To return to the launchpad, choose SAP.</p>	<p>The screenshot shows the SAP Transfer Stock - In-Plant interface. At the top, there's a search bar with 'Material: T-R501' and a 'Scan' button. Below that, it says 'Tyre and tube Group 01' and 'T-R501'. It displays stock information for 'Unrestricted-Use Stock' (150,000 PC), 'Blocked Stock' (150,000 PC), and 'Stock in Quality Inspection' (0.000 PC). The interface includes a 'Range of Coverage in Days' input field set to '0'. Below this is a table titled 'Transfer Stock - In-Plant' showing stock by storage location. The table has columns for Storage Location, Unrestricted-Use Stock, Blocked Stock, Stock in Quality Inspection, Returns, and Stock Transfer (Storage Location). It lists two locations: 'Std. storage 2 (101B)' and 'Raw mat. stoloc. (101C)'. Both locations show 150,000 PC in Unrestricted-Use Stock and 0.000 PC in Blocked Stock and Stock in Quality Inspection. Returns and Stock Transfer values are also 0.000 PC. At the bottom right, there are buttons for 'Stock - Single Material' and 'Material Documents Overview'.</p>
<p> You have successfully created the goods receipt for the purchase order. This concludes the interactive tutorial.</p>	<p>The screenshot shows the SAP Home page with a navigation bar at the top. Below the bar, there are several cards representing different modules: 'Create Purchase Order Advanced', 'Manage Purchase Orders', 'My Purchasing Document Items Professional', 'Material Documents Overview', 'Transfer Stock In-Plant', 'Create Supplier Invoice', and 'Supplier Invoices List'. The 'S4H00 - Purchase-to-Pay Processing' module is currently selected.</p>

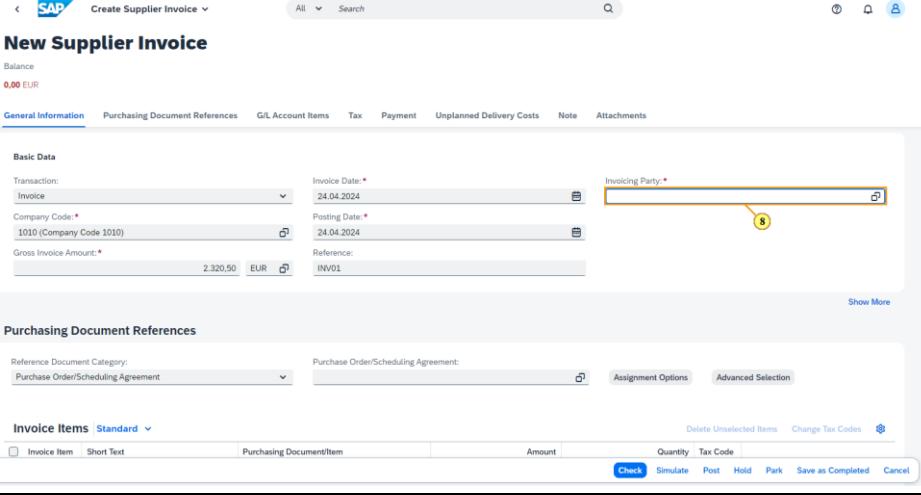
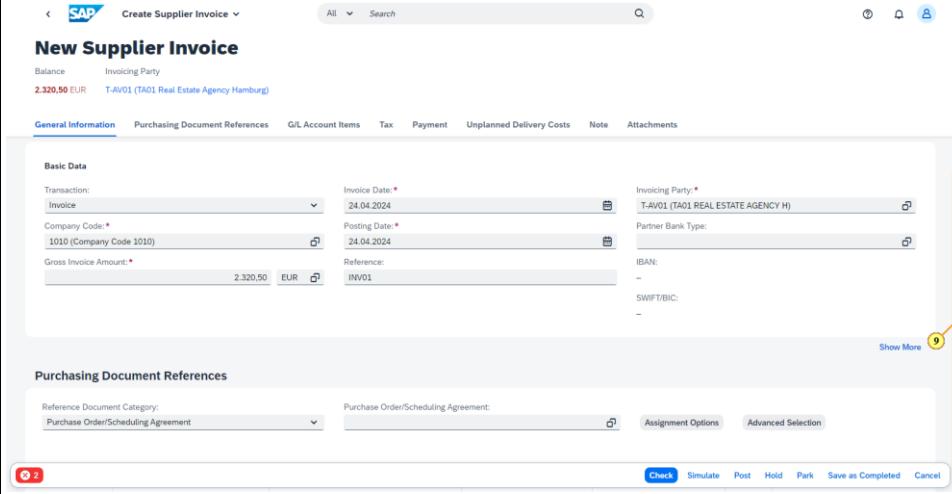
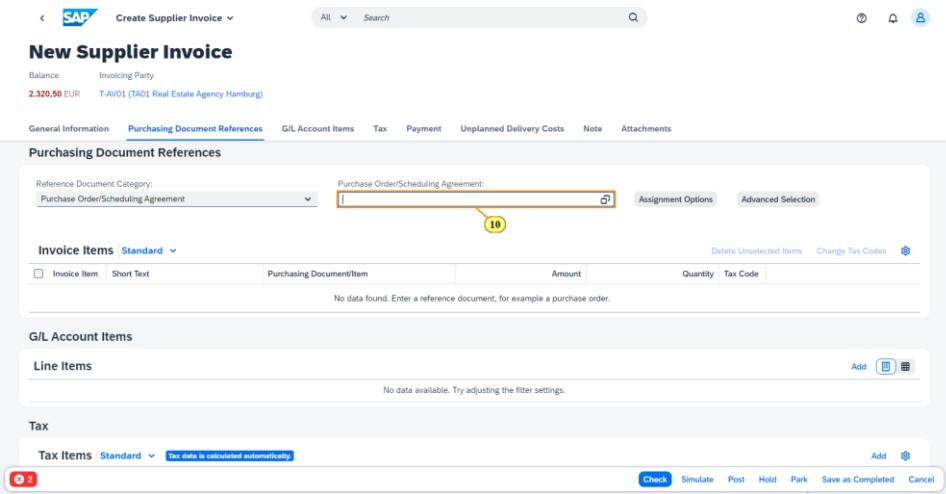
Perform Invoice Verification

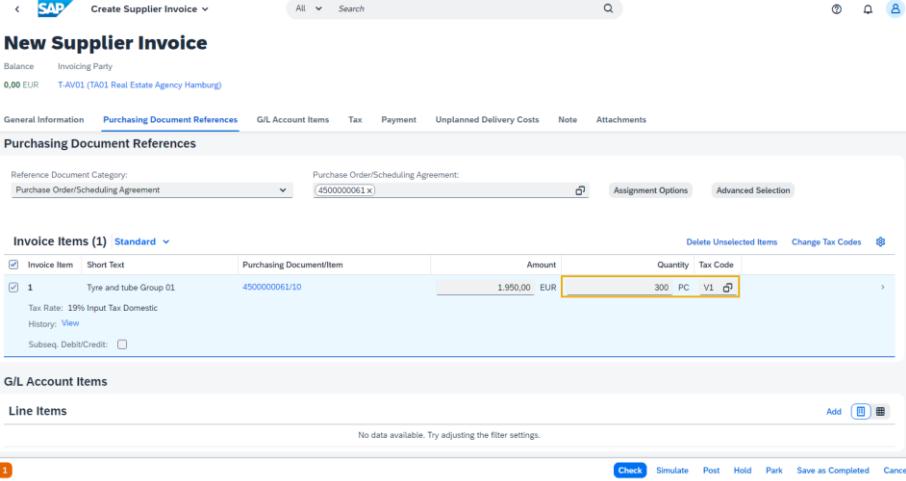
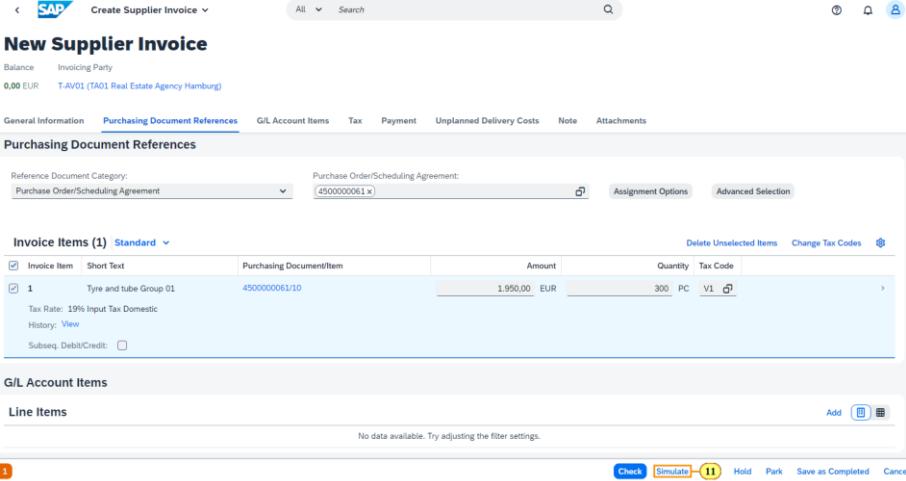
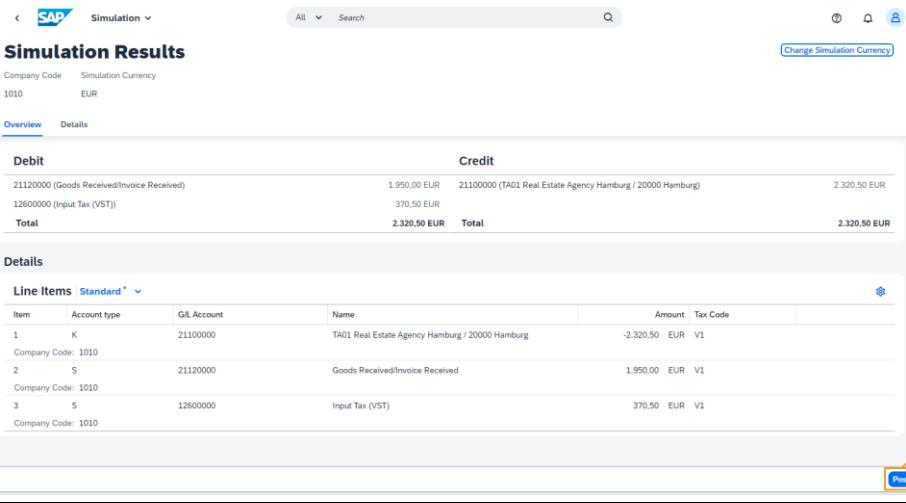
Explanation	Screenshot
<p> To learn more about how to perform invoice verification, follow this interactive tutorial.</p>	
<p> In the following steps, you will use the integrated search functionality to find all objects for the material.</p>	
<p>1. In the <i>Search</i> field, enter T-R501 and press Enter.</p>	

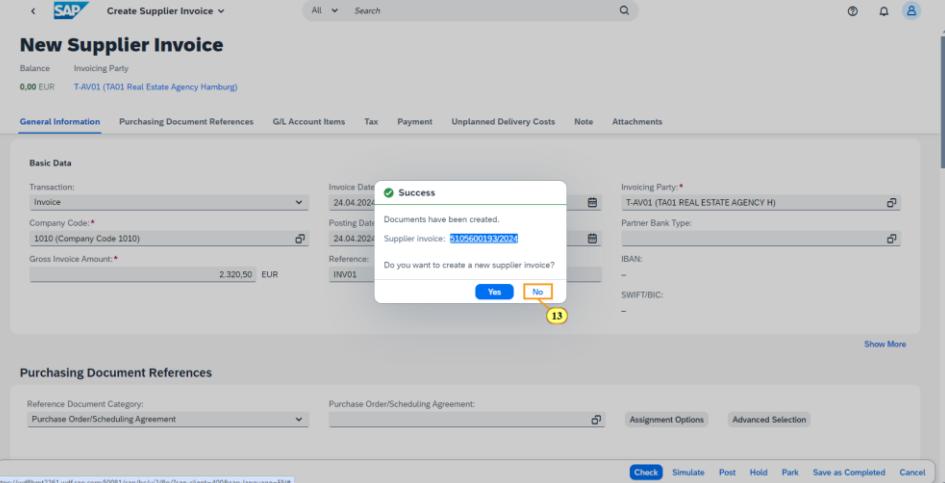
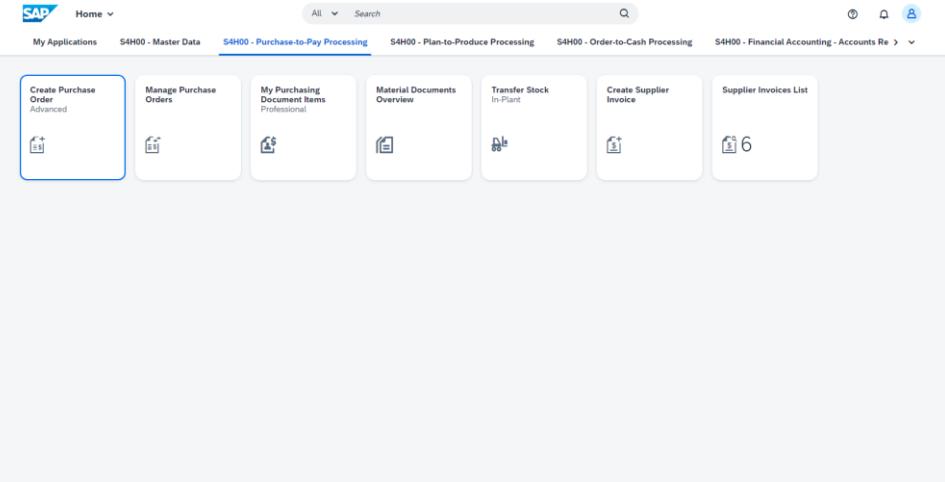
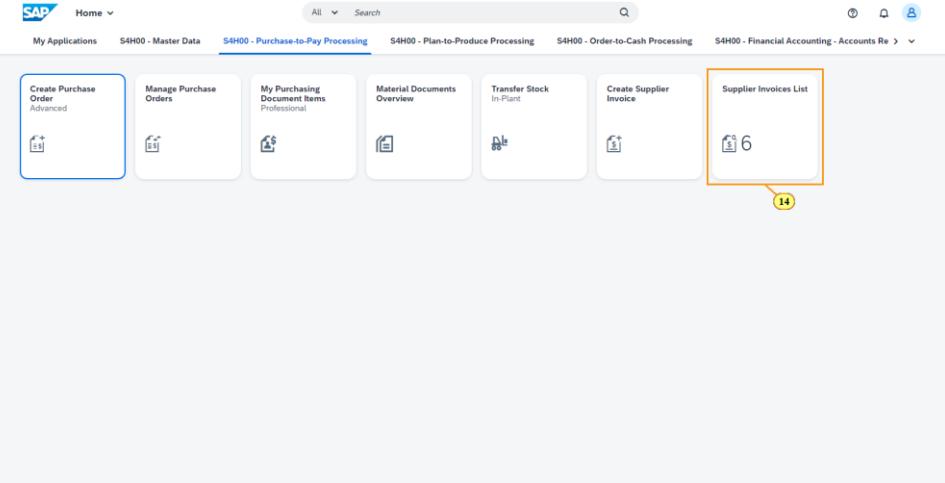
Explanation	Screenshot
<p>2. Choose Purchase Orders.</p>	 <p>The screenshot shows the SAP Fiori Launchpad with the 'Purchase Orders' app highlighted. The URL in the address bar is 'https://sap Fiori Launchpad'. The search bar contains 'T-R501'. The navigation bar includes 'Search', 'All', 'Material Documents', 'Purchasing Info Records', 'Materials', and 'Purchase Orders' (which is highlighted).</p>
<p> You can now note the document number of your purchase order for supplier T-AV01.</p>	 <p>The screenshot shows the SAP Fiori Launchpad with the 'Purchase Orders' app highlighted. The URL in the address bar is 'https://sap Fiori Launchpad'. The search bar contains 'T-R501'. The navigation bar includes 'Search', 'Purchase Orders', 'T-R501', and 'Purchase Orders' (which is highlighted). A callout bubble points to the document number 'T-R501' in the list.</p>
<p>3. To return to the launchpad, choose SAP.</p>	 <p>The screenshot shows the SAP Fiori Launchpad with the 'Purchase Orders' app highlighted. The URL in the address bar is 'https://sap Fiori Launchpad'. The search bar contains 'T-R501'. The navigation bar includes 'Search', 'Purchase Orders', 'T-R501', and 'Purchase Orders' (which is highlighted). A callout bubble points to the SAP logo in the top right corner.</p>

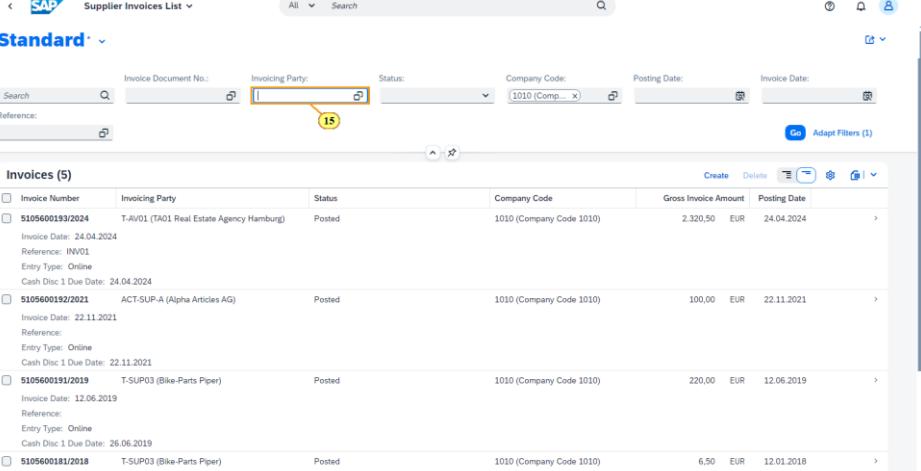
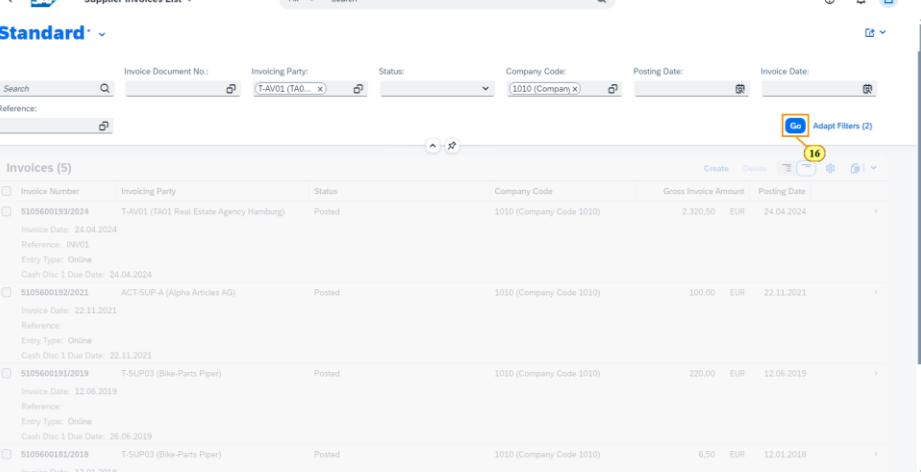
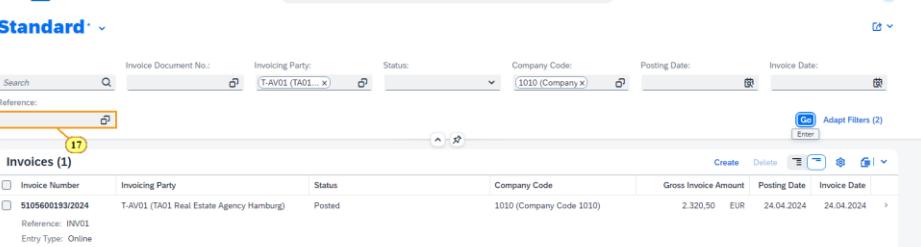
Explanation	Screenshot
<p> In the following steps, you will create a supplier invoice.</p>	
<p> The Company Code has already been entered.</p>	
<p>4. In the Gross Invoice Amount field, enter 232050.</p>	

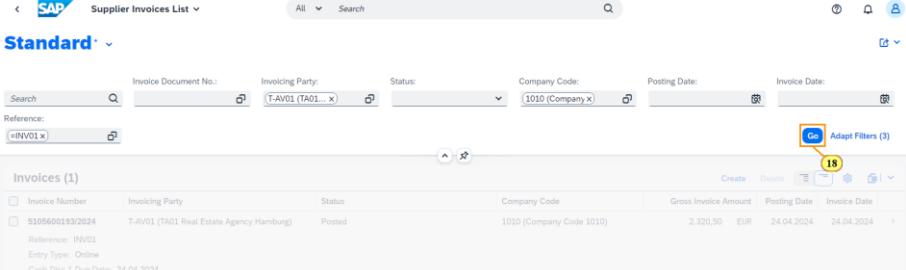
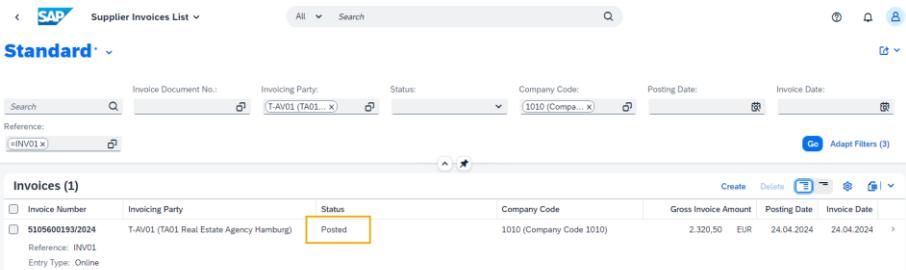
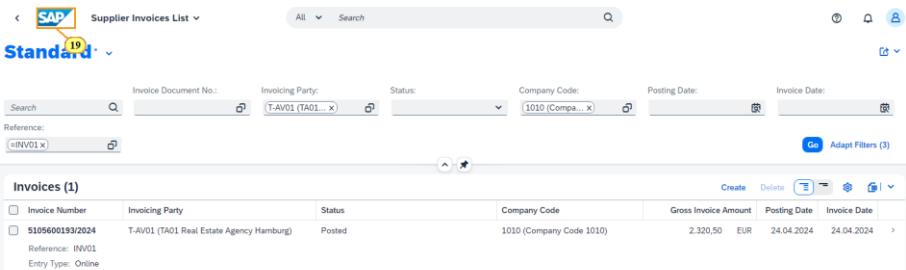
Explanation	Screenshot
<p>5. Open the date picker and select the date.</p>	 <p>The screenshot shows the SAP Create Supplier Invoice interface. In the 'Basic Data' section, the 'Invoice Date' field is highlighted with a yellow circle containing the number '5'. A calendar dropdown is open, showing the month of April 2024. The date '24.04.2024' is selected and highlighted with a yellow circle.</p>
<p>6. Choose 24.</p>	 <p>The screenshot shows the SAP Create Supplier Invoice interface. The date '24.04.2024' has been selected in the date picker and is now displayed in the 'Invoice Date' field. The calendar dropdown is closed.</p>
<p>7. In the Reference field, enter INV01.</p>	 <p>The screenshot shows the SAP Create Supplier Invoice interface. The 'Reference' field in the 'Basic Data' section is highlighted with a yellow circle containing the number '7' and contains the value 'INV01'.</p>

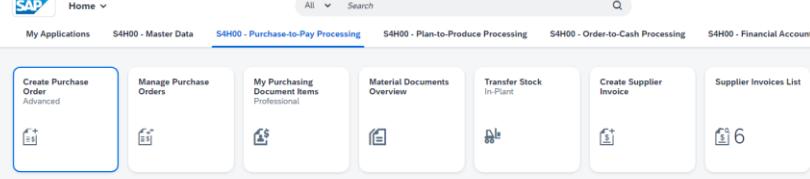
Explanation	Screenshot
<p>8. In the <i>Invoicing Party</i> field, enter T-AV01 and press Enter.</p>	
<p>9. To display additional information, select the scroll bar to scroll down.</p>	
<p>10. In the <i>Purchase Order/Scheduling Agreement</i> field, enter 4500000061.</p>	

Explanation	Screenshot
<p>The Quantity and Tax Code have been entered for you.</p>	 <p>The screenshot shows the SAP Create Supplier Invoice interface. The top navigation bar includes 'Create Supplier Invoice' and a search bar. The main area is titled 'New Supplier Invoice'. It displays a single invoice item for 'Tyre and tube Group 01' with a quantity of 300 and a tax code of V1. The 'Purchasing Document References' section shows a purchase order/scheduling agreement reference 450000061x. The bottom toolbar includes buttons for Check, Simulate, Post, Hold, Park, Save as Completed, and Cancel.</p>
<p>11. Choose Simulate.</p>	 <p>The screenshot shows the SAP Create Supplier Invoice interface, identical to the previous one but with the 'Simulate' button highlighted in yellow. The bottom toolbar includes buttons for Check, Simulate, Post, Hold, Park, Save as Completed, and Cancel.</p>
<p>12. Choose Post.</p>	 <p>The screenshot shows the SAP Simulation interface under the 'Simulation' tab. It displays 'Simulation Results' for company code 1010 with a simulation currency of EUR. The results table shows a debit of 21120000 (Goods Received/Invoice Received) and a credit of 21100000 (TA01 Real Estate Agency Hamburg / 20000 Hamburg), resulting in a total credit of 2.320,50 EUR. The 'Details' section shows the breakdown of these items. The bottom right corner of the screenshot has a yellow circle with the number 12 and a yellow box around the 'Post' button in the toolbar.</p>

Explanation	Screenshot
<p>13. Choose No.</p>	 <p>The screenshot shows the SAP Create Supplier Invoice interface. A success message box is displayed in the center, stating "Documents have been created." Below it, a confirmation dialog box asks "Do you want to create a new supplier invoice?" with "Yes" and "No" buttons. The "No" button is highlighted with a yellow circle labeled "13".</p>
<p>In the following steps, you will check whether the invoice is blocked.</p>	 <p>The screenshot shows the SAP Home screen with several processing tiles. The "Create Purchase Order Advanced" tile is highlighted with a blue border. Other tiles include "Manage Purchase Orders", "My Purchasing Document Items Professional", "Material Documents Overview", "Transfer Stock In-Plant", "Create Supplier Invoice", and "Supplier Invoices List".</p>
<p>14. To open the app, select the <i>Supplier Invoices List</i> tile.</p>	 <p>The screenshot shows the SAP Home screen again, but now the "Supplier Invoices List" tile is highlighted with an orange border. A yellow circle labeled "14" is positioned near the bottom right corner of this tile.</p>

Explanation	Screenshot																														
<p>15. In the <i>Invoicing Party</i> field, enter T-AV01 and press Enter.</p>	 <p>The screenshot shows the SAP Supplier Invoices List interface. The 'Invoicing Party' field in the top search bar is highlighted with a yellow circle labeled '15'. The list below shows several invoices with their details like invoice number, date, and amount.</p> <table border="1"> <thead> <tr> <th>Invoice Number</th> <th>Invoicing Party</th> <th>Status</th> <th>Company Code</th> <th>Gross Invoice Amount</th> <th>Posting Date</th> </tr> </thead> <tbody> <tr> <td>S105600133/2024</td> <td>T-AV01 (TAO1 Real Estate Agency Hamburg)</td> <td>Posted</td> <td>1010 (Company Code 1010)</td> <td>2.320,50 EUR</td> <td>24.04.2024</td> </tr> <tr> <td>S105600132/2021</td> <td>ACT-SUP-A (Alpha Articles AG)</td> <td>Posted</td> <td>1010 (Company Code 1010)</td> <td>100,00 EUR</td> <td>22.11.2021</td> </tr> <tr> <td>S105600131/2019</td> <td>T-SUP03 (Bike-Parts Piper)</td> <td>Posted</td> <td>1010 (Company Code 1010)</td> <td>220,00 EUR</td> <td>12.06.2019</td> </tr> <tr> <td>S105600131/2018</td> <td>T-SUP03 (Bike-Parts Piper)</td> <td>Posted</td> <td>1010 (Company Code 1010)</td> <td>6,50 EUR</td> <td>12.01.2018</td> </tr> </tbody> </table>	Invoice Number	Invoicing Party	Status	Company Code	Gross Invoice Amount	Posting Date	S105600133/2024	T-AV01 (TAO1 Real Estate Agency Hamburg)	Posted	1010 (Company Code 1010)	2.320,50 EUR	24.04.2024	S105600132/2021	ACT-SUP-A (Alpha Articles AG)	Posted	1010 (Company Code 1010)	100,00 EUR	22.11.2021	S105600131/2019	T-SUP03 (Bike-Parts Piper)	Posted	1010 (Company Code 1010)	220,00 EUR	12.06.2019	S105600131/2018	T-SUP03 (Bike-Parts Piper)	Posted	1010 (Company Code 1010)	6,50 EUR	12.01.2018
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<p>16. Choose Go.</p>	 <p>The screenshot shows the SAP Supplier Invoices List interface after entering 'T-AV01'. The 'Go' button in the top right is highlighted with a yellow circle labeled '16'.</p> <table border="1"> <thead> <tr> <th>Invoice Number</th> <th>Invoicing Party</th> <th>Status</th> <th>Company Code</th> <th>Gross Invoice Amount</th> <th>Posting Date</th> </tr> </thead> <tbody> <tr> <td>S105600133/2024</td> <td>T-AV01 (TAO1 Real Estate Agency Hamburg)</td> <td>Posted</td> <td>1010 (Company Code 1010)</td> <td>2.320,50 EUR</td> <td>24.04.2024</td> </tr> <tr> <td>S105600132/2021</td> <td>ACT-SUP-A (Alpha Articles AG)</td> <td>Posted</td> <td>1010 (Company Code 1010)</td> <td>100,00 EUR</td> <td>22.11.2021</td> </tr> <tr> <td>S105600131/2019</td> <td>T-SUP03 (Bike-Parts Piper)</td> <td>Posted</td> <td>1010 (Company Code 1010)</td> <td>220,00 EUR</td> <td>12.06.2019</td> </tr> <tr> <td>S105600131/2018</td> <td>T-SUP03 (Bike-Parts Piper)</td> <td>Posted</td> <td>1010 (Company Code 1010)</td> <td>6,50 EUR</td> <td>12.01.2018</td> </tr> </tbody> </table>	Invoice Number	Invoicing Party	Status	Company Code	Gross Invoice Amount	Posting Date	S105600133/2024	T-AV01 (TAO1 Real Estate Agency Hamburg)	Posted	1010 (Company Code 1010)	2.320,50 EUR	24.04.2024	S105600132/2021	ACT-SUP-A (Alpha Articles AG)	Posted	1010 (Company Code 1010)	100,00 EUR	22.11.2021	S105600131/2019	T-SUP03 (Bike-Parts Piper)	Posted	1010 (Company Code 1010)	220,00 EUR	12.06.2019	S105600131/2018	T-SUP03 (Bike-Parts Piper)	Posted	1010 (Company Code 1010)	6,50 EUR	12.01.2018
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<p>17. In the <i>Reference</i> field, enter INV01 and press Enter.</p>	 <p>The screenshot shows the SAP Supplier Invoices List interface after choosing 'Go'. The 'Reference' field in the top search bar is highlighted with a yellow circle labeled '17'.</p> <table border="1"> <thead> <tr> <th>Invoice Number</th> <th>Invoicing Party</th> <th>Status</th> <th>Company Code</th> <th>Gross Invoice Amount</th> <th>Posting Date</th> <th>Invoice Date</th> </tr> </thead> <tbody> <tr> <td>S105600133/2024</td> <td>T-AV01 (TAO1 Real Estate Agency Hamburg)</td> <td>Posted</td> <td>1010 (Company Code 1010)</td> <td>2.320,50 EUR</td> <td>24.04.2024</td> <td>24.04.2024</td> </tr> </tbody> </table>	Invoice Number	Invoicing Party	Status	Company Code	Gross Invoice Amount	Posting Date	Invoice Date	S105600133/2024	T-AV01 (TAO1 Real Estate Agency Hamburg)	Posted	1010 (Company Code 1010)	2.320,50 EUR	24.04.2024	24.04.2024																
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Explanation	Screenshot
18. Choose Go.	 <p>The screenshot shows the SAP Supplier Invoices List interface. A single invoice is listed with the following details:</p> <ul style="list-style-type: none"> Invoice Document No.: S105600193/2024 Invoicing Party: T-AV01 (TAO1 Real Estate Agency Hamburg) Status: Posted Company Code: 1010 (Company Code 1010) Gross Invoice Amount: 2.320,50 EUR Posting Date: 24.04.2024 Invoice Date: 24.04.2024 <p>A yellow circle with the number 18 is positioned at the bottom right of the screen.</p>
<p> You can now see that the invoice is not blocked.</p>	 <p>The screenshot shows the SAP Supplier Invoices List interface. A single invoice is listed with the following details:</p> <ul style="list-style-type: none"> Invoice Document No.: S105600193/2024 Invoicing Party: T-AV01 (TAO1 Real Estate Agency Hamburg) Status: Posted Company Code: 1010 (Company Code 1010) Gross Invoice Amount: 2.320,50 EUR Posting Date: 24.04.2024 Invoice Date: 24.04.2024
19. To return to the launchpad, choose SAP.	 <p>The screenshot shows the SAP Supplier Invoices List interface. A single invoice is listed with the following details:</p> <ul style="list-style-type: none"> Invoice Document No.: S105600193/2024 Invoicing Party: T-AV01 (TAO1 Real Estate Agency Hamburg) Status: Posted Company Code: 1010 (Company Code 1010) Gross Invoice Amount: 2.320,50 EUR Posting Date: 24.04.2024 Invoice Date: 24.04.2024 <p>A yellow circle with the number 19 is positioned at the top left of the screen.</p>

Explanation	Screenshot
<p> You have successfully performed invoice verification.</p> <p>This concludes the interactive tutorial.</p>	 <p>The screenshot shows the SAP S/4HANA Purchase-to-Pay Processing home screen. At the top, there is a navigation bar with links for 'My Applications', 'S4H00 - Master Data', 'S4H00 - Purchase-to-Pay Processing' (which is the active tab), 'S4H00 - Plan-to-Produced Processing', 'S4H00 - Order-to-Cash Processing', and 'S4H00 - Financial Accounting - Accounts Re...'. Below the navigation bar is a toolbar with several icons and labels: 'Create Purchase Order Advanced' (with a blue border around it), 'Manage Purchase Orders', 'My Purchasing Document Items Professional', 'Material Documents Overview', 'Transfer Stock In-Plant', 'Create Supplier Invoice', and 'Supplier Invoices List'. A URL at the bottom of the screen reads: https://wdffbm12261.wdf.sap.corp:50081/sap/bc/ui/fip/?sap-client=400&sap-language=EN&shell-home.</p>